

HOUSING COMMISSION MEETING

CITY OF DAVENPORT, IOWA

MONDAY, OCTOBER 21, 2019; 4:00 PM

CITY HALL COUNCIL CHAMBERS 226 W. 4TH ST. DAVENPORT IA

COMMISSION OCTOBER MEETING

I. Minutes

- A. September minutes

II. Financial Reports

- A. August Financial Report
- B. September Financial Report

III. Occupancy Report

- A. Occupancy Report for September

IV. Consideration Items

V. Discussion

City of Davenport
Housing Commission

Department: Housing Commission
Contact Info: Destiny Gerhardt

Date
10/21/2019

Subject:
September minutes

ATTACHMENTS:

| Type | Description |
|--------------|-------------------|
| ▢ Cover Memo | September minutes |

REVIEWERS:

| Department | Reviewer | Action | Date |
|------------|-------------------|----------|-----------------------|
| City Clerk | Gerhardt, Destiny | Approved | 10/15/2019 - 11:51 AM |

DAVENPORT HOUSING COMMISSION

Regular Meeting Minutes

September 16, 2019; 4:00 PM

City Hall Council Chambers,

226 W. 4th St.

Members Present: Wissing, Susich, Roberts, Ruiz

Staff Present: Gerhardt

- I. The September 16, 2019 meeting of the Davenport Housing Commission was called to order at 4:00 p.m.

- II. Roll Call-**ALL EXCEPT MILLER**

- III. Approval of August 19, 2019 minutes

APPROVED

Approval of the Davenport Housing Commission Meeting Minutes for August 19, 2019
Roberts made a motion to accept. Susich seconded the motion.
The motion was unanimously approved.

- IV. Approval of July, 2019 Financials

APPROVED

Approval of the Davenport Housing Commission Meeting Financials for July, 2019.
Susich made a motion to accept. Ruiz seconded that motion.
The motion was unanimously approved.

- V. Approval of August, 2019 Financials

TABLED

Approval of the Davenport Housing Commission Meeting Financials for August, 2019.
Roberts made a motion to table these financial statements until next meeting when they will have final numbers for the month. Susich seconded that motion.
August, 2019 Financials are tabled to the October meeting.

VI. Approval of the Occupancy and Utilization Report

APPROVED

Approval of the Davenport Housing Commission Meeting Occupancy report as of September 12, 2019 and Utilization report for August 2019.

Roberts made a motion to accept. Ruiz seconded the motion.

The motion was unanimously approved.

VII. Approval of Resolution 2019-04

APPROVED

Resolution to support adoption of the Housing Choice Voucher program's payment standards.

Roberts made a motion to amend the percent to 105% of the published fair market rents. Ruiz seconded the motion.

The motion was unanimously approved.

VIII. Meeting Adjourned-**4:36PM**

Ruiz made a motion to adjourn. Roberts seconded that motion.

The Motion was approved unanimously.

City of Davenport
Housing Commission

Department: Housing Commission
Contact Info: Destiny Gerhardt

Date
10/21/2019

Subject:
August Financial Report

ATTACHMENTS:

| Type | Description |
|--------------|-------------------------|
| ▣ Cover Memo | August Financial Report |

REVIEWERS:

| Department | Reviewer | Action | Date |
|------------|-------------------|----------|-----------------------|
| City Clerk | Gerhardt, Destiny | Approved | 10/15/2019 - 11:52 AM |

MONTHLY FINANCIALS REPORT
AUGUST 2019

| HERITAGE | ACCOUNT | BUDGET | AUGUST | YTD | % EXP | BALANCE |
|----------|-------------------------------|--------------|-------------|--------------|----------|--------------|
| | Payroll/Employee Benefits | \$128,817.00 | \$13,263.84 | \$19,741.25 | 15.33% | \$109,075.75 |
| | Office Supplies & Services | \$17,000.00 | \$985.80 | \$1,553.00 | 9.14% | \$15,447.00 |
| | Books & Periodicals | \$0.00 | | | 0.00% | \$0.00 |
| | Utility Services | \$125,000.00 | \$12,681.57 | \$15,733.90 | 12.59% | \$109,266.10 |
| | Telephone | \$1,500.00 | \$120.72 | \$240.60 | 16.04% | \$1,259.40 |
| | Memberships & Publications | \$450.00 | | | 0.00% | \$450.00 |
| | Professional Services | \$4,930.00 | \$67.78 | \$67.78 | 1.37% | \$4,862.22 |
| | Liability Insurance | \$9,846.00 | \$0.00 | \$9,846.00 | 100.00% | \$0.00 |
| | Rental Assistance | \$0.00 | | | 0.00% | \$0.00 |
| | Data Processing | \$6,600.00 | \$550.00 | \$1,100.00 | 16.67% | \$5,500.00 |
| | Facilities Maintenance | \$292,704.00 | \$37,154.00 | \$55,763.06 | 19.05% | \$236,940.94 |
| | Property Insurance | \$3,554.00 | \$0.00 | \$3,554.00 | 100.00% | \$0.00 |
| | Maintenance-Machinery & Equip | \$0.00 | | | 0.00% | \$0.00 |
| | Maintenance-Motor Vehicles | \$0.00 | | | 0.00% | \$0.00 |
| | Workers Compensation | \$9,516.00 | \$0.00 | \$9,516.00 | 100.00% | \$0.00 |
| | Indirect Cost Allocation | \$72,431.00 | \$6,035.92 | \$12,071.84 | 16.67% | \$60,359.16 |
| | Rental Inspections | \$25.00 | \$0.00 | \$635.00 | 2540.00% | (\$610.00) |
| | TOTALS | \$672,373.00 | \$70,859.63 | \$129,822.43 | 19.31% | \$542,550.57 |

MONTHLY FINANCIALS REPORT
AUGUST 2019

PUBLIC HOUSING

| ACCOUNT | BUDGET | AUGUST | YTD | % EXP | BALANCE |
|-------------------------------|--------------|-------------|-------------|---------|--------------|
| Payroll/Employee Benefits | \$105,504.00 | \$10,872.67 | \$16,075.85 | 15.24% | \$89,428.15 |
| Office Supplies & Services | \$1,035.00 | | | 0.00% | \$1,035.00 |
| Books & Periodicals | \$0.00 | | | 0.00% | \$0.00 |
| Utility Services | \$2,000.00 | \$141.39 | \$164.26 | 8.21% | \$1,835.74 |
| Telephone | \$300.00 | \$23.36 | \$46.56 | 15.52% | \$253.44 |
| Memberships & Publications | \$0.00 | | | 0.00% | \$0.00 |
| Professional Services | \$1,430.00 | \$474.25 | \$474.25 | 33.16% | \$955.75 |
| Liability Insurance | \$9,833.00 | \$0.00 | \$9,833.00 | 100.00% | \$0.00 |
| Utility Reimbursements | \$20,000.00 | \$1,248.85 | \$4,001.87 | 20.01% | \$15,998.13 |
| Data Processing | \$6,600.00 | \$550.00 | \$1,100.00 | 16.67% | \$5,500.00 |
| Facilities Maintenance | \$138,967.00 | \$20,866.59 | \$28,585.15 | 20.57% | \$110,381.85 |
| Property Insurance | \$3,547.00 | \$0.00 | \$3,547.00 | 100.00% | \$0.00 |
| Maintenance-Machinery & Equip | \$0.00 | | | 0.00% | \$0.00 |
| Maintenance-Motor Vehicles | \$0.00 | | | 0.00% | \$0.00 |
| Workers Compensation | \$9,482.00 | \$0.00 | \$9,482.00 | 100.00% | \$0.00 |
| Indirect Cost Allocation | \$54,908.00 | \$4,575.67 | \$9,151.34 | 16.67% | \$45,756.66 |
| Rental Inspections | \$525.00 | \$0.00 | \$775.00 | 147.62% | (\$250.00) |
| TOTALS | \$354,131.00 | \$38,752.78 | \$83,236.28 | 23.50% | \$270,894.72 |

MONTHLY FINANCIALS REPORT
AUGUST 2019

SECTION 8

| ACCOUNT | BUDGET | AUGUST | YTD | % EXP | BALANCE |
|-----------------------------------|------------------------|----------------------|----------------------|---------------|-----------------------|
| Travel (54401010 520210) | \$ 1,600.00 | | | 0.00% | \$1,600.00 |
| Payroll/Employee Benefits | \$404,874.00 | 42,459.29 | 62,393.71 | 10.49% | \$362,414.71 |
| Office Supplies & Services | \$13,700.00 | \$2,581.85 | 3,027.67 | 18.85% | \$11,118.15 |
| Telephone | \$2,500.00 | \$233.65 | 465.67 | 9.35% | \$2,266.35 |
| Memberships & Publications | \$500.00 | | | 0.00% | \$500.00 |
| Professional Services | \$3,861.00 | \$0.00 | (31.80) | 0.00% | \$3,861.00 |
| Liability Insurance | \$12,596.00 | \$0.00 | 12,596.00 | 0.00% | \$12,596.00 |
| Rental Assistance & Utility Reimb | \$3,500,000.00 | \$269,859.00 | 550,538.00 | 7.71% | \$3,230,141.00 |
| Port-in rent | \$100,000.00 | \$26,023.00 | 47,478.00 | 26.02% | \$73,977.00 |
| Project expense | \$10,000.00 | \$894.60 | 1,746.60 | 8.95% | \$9,105.40 |
| Other supplies | \$8,000.00 | | | 0.00% | \$8,000.00 |
| Property Insurance | \$4,454.00 | | | 0.00% | \$4,454.00 |
| Data Processing | \$29,800.00 | \$2,483.33 | 4,966.66 | 8.33% | \$27,316.67 |
| Maintenance-Machinery & Equip | \$2,050.00 | \$0.00 | 632.16 | 0.00% | \$2,050.00 |
| Maintenance-Motor Vehicles | \$665.00 | \$0.00 | \$17.98 | 2.70% | \$647.02 |
| Workers Compensation | \$10,993.00 | \$0.00 | \$10,993.00 | 100.00% | \$0.00 |
| Indirect Cost Allocation | \$58,000.00 | \$4,833.33 | \$9,666.66 | 16.67% | \$48,333.34 |
| TOTALS | \$ 4,163,593.00 | \$ 349,368.05 | \$ 704,490.31 | 16.92% | \$3,459,102.69 |

MONTHLY FINANCIALS REPORT
AUGUST 2019

ALL PROGRAMS

| ACCOUNT | BUDGET | AUGUST | YTD | % EXP | BALANCE |
|-----------------------------------|-----------------------|---------------------|---------------------|---------------|-----------------------|
| Payroll/Employee Benefits | \$639,195.00 | \$66,595.80 | \$78,276.39 | 12.25% | \$560,918.61 |
| Office Supplies & Services | \$31,735.00 | \$3,567.65 | \$4,134.85 | 13.03% | \$27,600.15 |
| Travel | \$ 1,600.00 | \$0.00 | \$0.00 | 0.00% | \$1,600.00 |
| Books & Periodicals | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 |
| Utility Services | \$127,000.00 | \$12,822.96 | \$15,898.16 | 12.52% | \$111,101.84 |
| Telephone | \$4,300.00 | \$377.73 | \$520.81 | 12.11% | \$3,779.19 |
| Memberships & Publications | \$950.00 | \$0.00 | \$0.00 | 0.00% | \$950.00 |
| Professional Services | \$10,221.00 | \$542.03 | \$542.03 | 5.30% | \$9,678.97 |
| Liability Insurance | \$32,275.00 | \$0.00 | \$19,679.00 | 60.97% | \$12,596.00 |
| Rental Assistance & Utility Reimb | \$3,620,000.00 | \$297,130.85 | \$299,883.87 | 8.28% | \$3,320,116.13 |
| Other supplies | \$8,000.00 | \$0.00 | \$0.00 | 0.00% | \$8,000.00 |
| Property Insurance | \$4,454.00 | \$0.00 | \$0.00 | 0.00% | \$4,454.00 |
| Data Processing | \$43,000.00 | \$3,583.33 | \$4,683.33 | 10.89% | \$38,316.67 |
| Facilities Maintenance | \$431,671.00 | \$58,020.59 | \$84,348.21 | 19.54% | \$347,322.79 |
| Property Insurance | \$7,101.00 | \$0.00 | \$7,101.00 | 100.00% | \$0.00 |
| Maintenance-Machinery & Equip | \$2,050.00 | \$0.00 | \$0.00 | 0.00% | \$2,050.00 |
| Maintenance-Motor Vehicles | \$665.00 | \$0.00 | \$17.98 | 2.70% | \$647.02 |
| Workers Compensation | \$29,991.00 | \$0.00 | \$29,991.00 | 100.00% | \$0.00 |
| Indirect Cost Allocation | \$185,339.00 | \$15,444.92 | \$30,889.84 | 16.67% | \$154,449.16 |
| Rental Inspections | \$550.00 | \$0.00 | \$1,410.00 | 256.36% | (\$860.00) |
| Office Furniture & Equipment | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 |
| TOTALS | \$5,190,097.00 | \$458,980.46 | \$917,549.02 | 17.68% | \$4,272,547.98 |

City of Davenport
Housing Commission

Department: Housing Commission
Contact Info: Destiny Gerhardt

Date
10/21/2019

Subject:
September Financial Report

ATTACHMENTS:

| Type | Description |
|--------------|----------------------------|
| ▣ Cover Memo | September Financial Report |

REVIEWERS:

| Department | Reviewer | Action | Date |
|------------|-------------------|----------|-----------------------|
| City Clerk | Gerhardt, Destiny | Approved | 10/15/2019 - 11:53 AM |

MONTHLY FINANCIALS REPORT
SEPTEMBER 2019

HERITAGE

| ACCOUNT | BUDGET | SEPTEMBER | YTD | % EXP | BALANCE |
|-------------------------------|--------------|-------------|--------------|----------|--------------|
| Payroll/Employee Benefits | \$128,817.00 | \$9,100.84 | \$28,842.09 | 22.39% | \$99,974.91 |
| Office Supplies & Services | \$17,000.00 | \$1,002.80 | \$2,555.80 | 15.03% | \$14,444.20 |
| Books & Periodicals | \$0.00 | | | 0.00% | \$0.00 |
| Utility Services | \$125,000.00 | \$13,259.97 | \$28,993.87 | 23.20% | \$96,006.13 |
| Telephone | \$1,500.00 | \$131.51 | \$372.11 | 24.81% | \$1,127.89 |
| Memberships & Publications | \$450.00 | | | 0.00% | \$450.00 |
| Professional Services | \$4,930.00 | \$306.58 | \$374.36 | 7.59% | \$4,555.64 |
| Liability Insurance | \$9,846.00 | \$0.00 | \$9,846.00 | 100.00% | \$0.00 |
| Rental Assistance | \$0.00 | | | 0.00% | \$0.00 |
| Data Processing | \$6,600.00 | \$550.00 | \$1,650.00 | 25.00% | \$4,950.00 |
| Facilities Maintenance | \$292,704.00 | \$22,032.25 | \$77,795.31 | 26.58% | \$214,908.69 |
| Property Insurance | \$3,554.00 | \$0.00 | \$3,554.00 | 100.00% | \$0.00 |
| Maintenance-Machinery & Equip | \$0.00 | | | 0.00% | \$0.00 |
| Maintenance-Motor Vehicles | \$0.00 | | | 0.00% | \$0.00 |
| Workers Compensation | \$9,516.00 | \$0.00 | \$9,516.00 | 100.00% | \$0.00 |
| Indirect Cost Allocation | \$72,431.00 | \$6,035.92 | \$18,107.76 | 25.00% | \$54,323.24 |
| Rental Inspections | \$25.00 | \$0.00 | \$635.00 | 2540.00% | (\$610.00) |
| TOTALS | \$672,373.00 | \$52,419.87 | \$182,242.30 | 27.10% | \$490,130.70 |

MONTHLY FINANCIALS REPORT
SEPTEMBER 2019

PUBLIC HOUSING

| ACCOUNT | BUDGET | SEPTEMBER | YTD | % EXP | BALANCE |
|-------------------------------|--------------|-------------|--------------|---------|--------------|
| Payroll/Employee Benefits | \$105,504.00 | \$7,443.48 | \$23,519.33 | 22.29% | \$81,984.67 |
| Office Supplies & Services | \$1,035.00 | \$0.00 | \$0.00 | 0.00% | \$1,035.00 |
| Books & Periodicals | \$0.00 | | | 0.00% | \$0.00 |
| Utility Services | \$2,000.00 | \$236.60 | \$400.86 | 20.04% | \$1,599.14 |
| Telephone | \$300.00 | \$25.45 | \$72.01 | 24.00% | \$227.99 |
| Memberships & Publications | \$0.00 | | | 0.00% | \$0.00 |
| Professional Services | \$1,430.00 | \$33.32 | \$507.57 | 35.49% | \$922.43 |
| Liability Insurance | \$9,833.00 | \$0.00 | \$9,833.00 | 100.00% | \$0.00 |
| Utility Reimbursements | \$20,000.00 | \$2,199.96 | \$6,201.83 | 31.01% | \$13,798.17 |
| Data Processing | \$6,600.00 | \$550.00 | \$1,650.00 | 25.00% | \$4,950.00 |
| Facilities Maintenance | \$138,967.00 | \$24,348.47 | \$52,933.62 | 38.09% | \$86,033.38 |
| Property Insurance | \$3,547.00 | \$0.00 | \$3,547.00 | 100.00% | \$0.00 |
| Maintenance-Machinery & Equip | \$0.00 | | | 0.00% | \$0.00 |
| Maintenance-Motor Vehicles | \$0.00 | | | 0.00% | \$0.00 |
| Workers Compensation | \$9,482.00 | \$0.00 | \$9,482.00 | 100.00% | \$0.00 |
| Indirect Cost Allocation | \$54,908.00 | \$4,575.67 | \$13,727.01 | 25.00% | \$41,180.99 |
| Rental Inspections | \$525.00 | \$0.00 | \$775.00 | 147.62% | (\$250.00) |
| TOTALS | \$354,131.00 | \$39,412.95 | \$122,649.23 | 34.63% | \$231,481.77 |

MONTHLY FINANCIALS REPORT
SEPTEMBER 2019

SECTION 8

| ACCOUNT | BUDGET | SEPTEMBER | YTD | % EXP | BALANCE | |
|-----------------------------------|---------------------|-------------------|---------------------|------------|--------------------|--------------------------------|
| Travel (54401010 520210) | \$ 1,600.00 | | | 0.00% | \$1,600.00 | |
| Payroll/Employee Benefits | \$404,874.00 | 30,295.66 | 92,689.37 | 7.48% | \$374,578.34 | |
| Office Supplies & Services | \$13,700.00 | \$284.03 | 3,311.70 | 2.07% | \$13,415.97 | |
| Telephone | \$2,500.00 | \$254.54 | 720.21 | 10.18% | \$2,245.46 | |
| Memberships & Publications | \$500.00 | | | 0.00% | \$500.00 | |
| Professional Services | \$3,861.00 | \$0.00 | (31.80) | 0.00% | \$3,861.00 | |
| Liability Insurance | \$12,596.00 | \$0.00 | 12,596.00 | 0.00% | \$12,596.00 | |
| Rental Assistance & Utility Reimb | \$3,500,000.00 | \$282,049.00 | 832,587.00 | 8.06% | \$3,217,951.00 | Only account for account SC831 |
| Port-in rent | \$100,000.00 | \$18,904.00 | 66,382.00 | 18.90% | \$81,096.00 | |
| Project expense | \$10,000.00 | \$1,096.98 | 2,843.58 | 10.97% | \$8,903.02 | |
| Other supplies | \$8,000.00 | | | 0.00% | \$8,000.00 | |
| Property Insurance | \$4,454.00 | | | 0.00% | \$4,454.00 | |
| Data Processing | \$29,800.00 | \$2,483.33 | 7,449.99 | 8.33% | \$27,316.67 | |
| Maintenance-Machinery & Equip | \$2,050.00 | \$0.00 | 632.16 | 0.00% | \$2,050.00 | |
| Maintenance-Motor Vehicles | \$665.00 | \$30.67 | \$48.65 | 7.32% | \$616.35 | |
| Workers Compensation | \$10,993.00 | \$0.00 | \$10,993.00 | 100.00% | \$0.00 | |
| Indirect Cost Allocation | \$58,000.00 | \$4,833.33 | \$14,499.99 | 25.00% | \$43,500.01 | |
| TOTALS | \$ 4,163,593.00 | \$ 340,231.54 | \$ 1,044,721.85 | 25.09% | \$3,118,871.15 | |

MONTHLY FINANCIALS REPORT
SEPTEMBER 2019

ALL PROGRAMS

| ACCOUNT | BUDGET | SEPTEMBER | YTD | % EXP | BALANCE |
|-----------------------------------|-----------------------|---------------------|-----------------------|---------------|-----------------------|
| Payroll/Employee Benefits | \$639,195.00 | \$46,839.98 | \$82,657.08 | 12.93% | \$556,537.92 |
| Office Supplies & Services | \$31,735.00 | \$1,286.83 | \$2,839.83 | 8.95% | \$28,895.17 |
| Travel | \$ 1,600.00 | \$0.00 | \$0.00 | 0.00% | \$1,600.00 |
| Books & Periodicals | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 |
| Utility Services | \$127,000.00 | \$13,496.57 | \$29,394.73 | 23.15% | \$97,605.27 |
| Telephone | \$4,300.00 | \$411.50 | \$698.66 | 16.25% | \$3,601.34 |
| Memberships & Publications | \$950.00 | \$0.00 | \$0.00 | 0.00% | \$950.00 |
| Professional Services | \$10,221.00 | \$339.90 | \$881.93 | 8.63% | \$9,339.07 |
| Liability Insurance | \$32,275.00 | \$0.00 | \$19,679.00 | 60.97% | \$12,596.00 |
| Rental Assistance & Utility Reimb | \$3,620,000.00 | \$303,152.96 | \$307,154.83 | 8.48% | \$3,312,845.17 |
| Other supplies | \$8,000.00 | \$0.00 | \$0.00 | 0.00% | \$8,000.00 |
| Property Insurance | \$4,454.00 | \$0.00 | \$0.00 | 0.00% | \$4,454.00 |
| Data Processing | \$43,000.00 | \$3,583.33 | \$5,783.33 | 13.45% | \$37,216.67 |
| Facilities Maintenance | \$431,671.00 | \$46,380.72 | \$130,728.93 | 30.28% | \$300,942.07 |
| Property Insurance | \$7,101.00 | \$0.00 | \$7,101.00 | 100.00% | \$0.00 |
| Maintenance-Machinery & Equip | \$2,050.00 | \$0.00 | \$0.00 | 0.00% | \$2,050.00 |
| Maintenance-Motor Vehicles | \$665.00 | \$30.67 | \$48.65 | 7.32% | \$616.35 |
| Workers Compensation | \$29,991.00 | \$0.00 | \$29,991.00 | 100.00% | \$0.00 |
| Indirect Cost Allocation | \$185,339.00 | \$15,444.92 | \$46,334.76 | 25.00% | \$139,004.24 |
| Rental Inspections | \$550.00 | \$0.00 | \$1,410.00 | 256.36% | (\$860.00) |
| Office Furniture & Equipment | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 |
| TOTALS | \$5,190,097.00 | \$432,064.36 | \$1,349,613.38 | 26.00% | \$3,840,483.62 |

City of Davenport
Housing Commission

Department: Housing Commission
Contact Info: Destiny Gerhardt

Date
10/21/2019

Subject:
Occupancy Report for September

ATTACHMENTS:

| Type | Description |
|--------------|--------------------------------|
| ▢ Cover Memo | Occupancy Report for September |

REVIEWERS:

| Department | Reviewer | Action | Date |
|------------|-------------------|----------|-----------------------|
| City Clerk | Gerhardt, Destiny | Approved | 10/15/2019 - 11:54 AM |

OCCUPANCY AND UTILIZATION REPORT

DAVENPORT HOUSING COMMISSION

OCCUPANCY REPORT AS OF OCTOBER 15, 2019

| Public Housing | Bedroom Size | | | |
|----------------|---------------------------------|-------|--------|-------|
| | 2 | 3 | 4 | Total |
| Occupied # | 13 | 23 | 4 | 40 |
| Allocation # | 14 | 24 | 4 | 42 |
| Occupancy % | 92.9% | 95.8% | 100.0% | 95.2% |
| Units Vacant: | 1829 W 58th St. 526 W 7th St | | | |

| Heritage | Bedroom Size | | |
|---------------|--------------|--------|-------|
| | 1 | 2 | Total |
| Occupied # | 112 | 2 | 114 |
| Allocation # | 118 | 2 | 120 |
| Occupancy % | 94.9% | 100.0% | 95.0% |
| Units Vacant: | Apts. | 211 | 811 |
| | | 410 | 910 |
| | | 701 | 1108 |

UTILIZATION REPORT FOR SEPTEMBER 2019

| Vouchers | Bedroom Size | | | | | | | Total |
|-----------------------|--------------|--------------------------------------|-----|-----|----|---|---|-------|
| | 0 | 1 | 2 | 3 | 4 | 5 | 6 | |
| <i>Previous Month</i> | 11 | 224 | 251 | 132 | 17 | 2 | 0 | 637 |
| <i>Current</i> | 11 | 228 | 253 | 126 | 17 | 2 | 1 | 638 |
| Funds available | \$ 308,094 | Average funding available each month | | | | | | |
| Funds spent | \$ 271,651 | | | | | | | |
| % of Funds Used | 88.2% | Average funding used each month | | | | | | |
| | | | | | | | | |