

PARKS AND RECREATION ADVISORY BOARD MEETING

CITY OF DAVENPORT, IOWA

TUESDAY, SEPTEMBER 1, 2020; 12:00 PM

CITY HALL, COUNCIL CHAMBERS, 226 W 4TH STREET, 12:00P.M.

I. Roll Call

II. Approval of Minutes

A. 8.4.2020 Meeting Minutes

III. Public Comment

IV. New Business

A. Election of Officers

V. Staff Reports

A. 9.1.2020 Written Staff Report

B. Director's Report

VI. Advisory Time

VII. Adjournment

VIII. Next Meeting Date and Location

A. October 6th, 2020, City Hall Council Chambers

City of Davenport
Parks and Recreation Advisory Board

Department: Parks and Recreation
Contact Info: Chad Dyson 563-326-7817

Date
9/1/2020

Subject:
8.4.2020 Meeting Minutes

ATTACHMENTS:

Type	Description
▯ Cover Memo	8.4.2020 Meeting Minutes

REVIEWERS:

Department	Reviewer	Action	Date
Parks & Recreation	Rhoads, Jessica	Approved	8/28/2020 - 11:30 AM



**Parks and Recreation Advisory
March 3rd, 2020 – 12 PM
Meeting Minutes**

Board Members Present: Coiner, Duffy, Lemke, McBride, Peterson, Schertz, Spratt, and Thomas

Staff Present: Director Dyson, T. Evans, B. Tubbs, J. Rhoads

Full meeting video: Video of this meeting was not recorded.

Meeting Minutes: Motion presented by Spratt approve the minutes, 2nd by Schertz. Minutes approved 7-0

Old Business: None

New Business:

- Prospect Park Subcommittee Recommendation Report- Peterson gave a brief recap of the subcommittees recommendations for the Parks Director in regards to Prospect Park. McBride voiced concerns that the report lacked detail and feedback from the Natural Resources Department and suggested several different studies and evaluations be done. McBride requested the report be amended to include Natural Resources in decisions at the hill moving forward. Director Dyson confirmed that he would confer with Natural Resources as well as City engineers, and others to insure decisions being made in the future are in the best interest of the project and the residents. Coiner and Duffy agreed with the report as written and thanked the subcommittee. Peterson moved to accept the recommendations and submit the report to Director Dyson as written. Motion 2nd by Spratt. **Motion passed 6-1.**
- Motion to dissolve the Prospect Park subcommittee presented by Peterson, 2nd by Duffy. **Motion passes 7-0**
- Nomination of officers- Thomas, PAB Chair announced he would like to step down from an elected position but would like to stay on the board. McBride stated she had interest in the chair position and/or the Riverfront Improvement Commission Liaison. Peterson and Schertz voiced interest in an elected position of some kind. Thomas closed discussions on this topic

Staff Report:

- Directors Report- Gabe's Playground at Vander Veer is still under construction, tentative grand opening date is mid-September. Gooses Creek disc golf course is moving along and our team is ready to install baskets and tees as soon as the plan is finalized. Junge playground has been ordered and will be installed by fall of 2020. Tyler Parks's playground replacement is in progress. We have sent a survey to residents within ¼ mile of the park, asking what the needs are in the area are. Virtual meeting schedule on the 6th of August to solicit more feedback. Current plans have install of this equipment in the spring of 2021.
- Staff Report- See Written Report

Advisory Time: None

Coiner moved to adjourn the meeting, Duffy 2nd. **Motion passes 7-0.** Meeting adjourned at 1:10 pm.

City of Davenport
Parks and Recreation Advisory Board

Department: Parks and Recreation
Contact Info: Chad Dyson 563-326-7817

Date
9/1/2020

Subject:
Election of Officers

ATTACHMENTS:

Type	Description
▯ Cover Memo	Election of Officers

REVIEWERS:

Department	Reviewer	Action	Date
Parks & Recreation	Rhoads, Jessica	Approved	8/28/2020 - 11:32 AM



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Election of Officers: September 2020

Per The Advisory Board By-Laws

SECTION 1.0 OFFICERS

1 Officers

1.1a Chairperson

1. The position of Chairperson is hereby established.
2. The Chairperson shall set the agenda and preside at all Board meetings.
3. The Chairperson shall have general charge of the business of the Board.
4. The Chairperson shall appoint all Committees.

1.1b Vice Chairperson

1. The position of Vice Chairperson is hereby established
2. The Vice Chairperson shall act in the capacity of the Chairperson in the absence of the Chairperson.
3. In the event the office of the Chairperson becomes vacant, the Vice Chairperson shall accede to the office for the unexpired term, and the Board shall elect a successor to the office of Vice Chairperson for the unexpired term.

1.1c Secretary

1. The position of Secretary is hereby established.
2. The Secretary shall attend all regular and special meetings.
3. The Secretary shall work in concert with department staff to present a record of those meetings to the Board, and to the Mayor and City Council.

1.2 Board Elections

- 1.2a The Chairperson of the Board shall be elected at the annual meeting of the Board and shall hold office for one year.
- 1.2b The Vice Chairperson shall be elected at the annual meeting of the Board immediately after the Chairperson and shall hold office for one year.



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1.2c The Secretary shall be elected at the annual meeting of the Board immediately after the Vice Chairperson and shall hold office for one year.

1.2d Any vacancy in the office of Chairperson, Vice Chairperson or Secretary of the Board may be filled at any regular or special meeting after such vacancy.

1.2e The Board shall elect a liaison to attend the meetings of the Riverfront Improvement Commission and shall serve in this capacity for one year. The liaison shall report to the Board at the regular monthly meetings.

Park Advisory Board members that have voiced interest in an elected position:

- McBride- Chairperson or Riverfront Commission Liaison
- Peterson- An elected position, no specific position listed
- Schertz- Chairperson or Vice Chair or Riverfront Liaison
- Spratt- Secretary
- Trees- Chairperson

Order of operation for officer elections:

- Board discussion
- Move to nominate a specific individual
- Movement 2nd
- Final discussion
- Vote, must have 50% or more of total number of voting members. In the event of a tie discussion will continue, followed by a 2nd vote

This process will be repeated for each elected position.

City of Davenport
Parks and Recreation Advisory Board

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Date
9/1/2020

Subject:
9.1.2020 Written Staff Report

REVIEWERS:

Department	Reviewer	Action	Date
Parks & Recreation	Rhoads, Jessica	Approved	8/28/2020 - 11:29 AM

City of Davenport
Parks and Recreation Advisory Board

Department: Parks and Recreation
Contact Info: Chad Dyson 563-326-7817

Date
9/1/2020

Subject:
October 6th, 2020, City Hall Council Chambers

REVIEWERS:

Department	Reviewer	Action	Date
Parks & Recreation	Rhoads, Jessica	Approved	8/28/2020 - 11:36 AM