DESIGN REVIEW BOARD MEETING

CITY OF DAVENPORT, IOWA

MONDAY, JULY 27, 2020; 5:00 PM

COUNCIL CHAMBERS CITY HALL, 226 W. 4TH STREET

A PARTIALLY ELECTRONIC MEETING IS BEING HELD BECAUSE A FULLY "IN PERSON" MEETING IS IMPOSSIBLE OR IMPRACTICAL DUE TO CONCERNS FOR THE HEALTH AND SAFETY OF COUNCIL MEMBERS, STAFF, AND THE PUBLIC PRESENTED BY COVID-19, AND TO FOLLOW THE GOVERNOR'S PROCLAMATION DIRECTING SOCIAL DISTANCING AND PLACING RESTRICTIONS ON GATHERINGS.

- I. Call to Order
 - A. Consideration of the July 6, 2020 Special Meeting Minutes
- II. Secretary's Report
- III. Old Business
 - A. Case DR20-13: Request for design approval, C-D Downtown Zoning District; New awnings for 246 W. 3rd Street. Andrew Wold, petitioner. [Ward 3]

IV. New Business

- A. Case DR20-20: Request for Design Review at 209 S. Gaines Street, C-D Downtown Zoning District. Addition to Modern Woodman Park and Flood Wall Extension. Greg Gowey, 483 Architects, on behalf of the City of Davenport, Petitioner. [Ward 3]
- B. Case DR20-21: Request of Design Approval, C-D Downtown Zoning District; Sign Face Replacement at 215 N Main Street. Pamala Diedrich of Lange Sign Group, petitioner [Ward 3].
- V. General Discussion
- VI. Public Comment
- VII. Adjournment
- VIII. Next Board Meeting: August 24, 2020

City of Davenport Design Review Board

Department: CED Date Contact Info: Matt Flynn, 563-888-2286 7/27/2020

Subject:

Consideration of the July 6, 2020 Special Meeting Minutes

Recommendation: Approve the Minutes

ATTACHMENTS:

Type Description

Backup Material 7-6-20 Minutes

REVIEWERS:

Department Reviewer Action Date

Community Planning & Flynn, Matt Approved 7/9/2020 - 12:43 PM

MINUTES

DESIGN REVIEW BOARD MEETING

CITY OF DAVENPORT, IOWA

MONDAY, JULY 6, 2020; 5:00 PM

LARGE CONFERENCE ROOM 2ND FLOOR CITY HALL 226 WEST 4TH STREET

A PARTIALLY ELECTRONIC MEETING IS BEING HELD BECAUSE A FULLY IN PERSON MEETING IS IMPOSSIBLE OR IMPRACTICABLE DUE TO CONCERNS FORTHE HEALTH AND SAFETY OF BOARD MEMBERS, STAFF, AND THE PUBLIC PRESENTED BY COVID-19, AND TO FOLLOW THE GOVERNOR'S PROCLAMATION DIRECTING SOCIAL DISTANCING AND PLACING RESTRICTIONS ON GATHERINGS

- I. Call to Order Roll Call: Present Slobojan, Wilkinson, Nix, Howell, Worden, Trees, Rashid, Salzer. Excused: Kvapil, Lundgren, Bass. Staff Flynn, Berkley
- II. Secretary's Report
- A. Consideration of the June 22, 2020 Minutes. The minutes were approved following a motion by Slobojan and a second by Howell.
- III. Old Business None
- IV. New Business
- A. Case DR20-18: Request for design approval, C-D Downtown Zoning District; New signage for 246 W. 3rd Street. Amber Haines, petitioner. [Ward 3] Amber Haines and Jim Thompson attended remotely.

Motion by Howell, seconded by Slobojan, to approve the sign with the dark graphics on the light background as presented. Motion to approve passed unanimously.

B. Case DR20-19: Request for design approval, C-D Downtown Zoning District; 11 new window openings for 220 Emerson Place. Pete Stopulos, petitioner. [Ward 3]. Pete Stopulos attended remotely.

Motion by Rashid, seconded by Howell, to approve the windows as presented. Motion to approve passed unanimously.

- V. General Discussion
- VI. Public Comment
- VII. Adjournment The meeting adjourned at 5:20 pm

VIII.Next Board Meeting: July 27, 2020

City of Davenport Design Review Board

Department: DNS Date Contact Info: Laura Berkley, 563-888-3553 6/22/2020

Subject:

Case DR20-13: Request for design approval, C-D Downtown Zoning District; New awnings for 246 W. 3rd Street. Andrew Wold, petitioner. [Ward 3]

Recommendation:

With the exception the awning above the front door, Staff recommends approval of the standard square awning design located higher that the original proposal in appropriate color as presented. Staff does not recommend the awning in front of the main door as it conflicts with the previously approved sign in that location.

Background:

Awnings are proposed for this soon to open business. The Downtown Design Guidelines recommends standard style awnings for older buildings. See page 211.

A new sign for this business was approved by the DRB on July 7, 2020. The location of this sign conflicts with a proposed awning in the same location.

The building's owner was requested to discuss this design conflict prior to the meeting. Staff has not back from the petitioner. Staff believes the placement of the sign is appropriate and cannot support an awning in this location.

ATTACHMENTS:

Туре	Description
Backup Material	Primp Application
Backup Material	Existing Conditions
Backup Material	Harrison Awning Under Bay Window
Backup Material	Front Door Awning
Backup Material	Harrison Awnings
	Backup Material Backup Material Backup Material Backup Material

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Flynn, Matt	Approved	7/20/2020 - 2:32 PM



Façade Improvement Grant Application Form

All proposals submitted to:
Kyle Carter, DDP Executive Director
kcarter@quadcitieschamber.com
563-823-2674

331 West 3rd Street, Suite 100 Davenport, IA 52801

Program Description & Eligible Projects

Eligible projects include exterior improvements to buildings located within the boundaries of the Downtown Davenport, Iowa Self Supporting Municipal Improvement District (SSMID). Please see map on page 6 for district borders. This grant program is administered via the Downtown Davenport Partnership (DDP).

The DDP Facade Grant is intended to leverage the further beautification of downtown Davenport and mitigate facade improvement costs for SSMID property owners and businesses. The program is not intended to fund routine building maintenance such as roof repair or business expenses such as signage. Examples of eligible projects include, but are not limited to, historic window replacement, brick tuck-pointing, permanent awnings, painting, doors, and lighting.

Projects must adhere to permitting and zoning requirements in addition to all applicable downtown design standards and City codes. Project designs are subject to approval by City Design Review Board. Applicants must be current on property taxes.

Non-profits may apply for grants; however, priority will be given to projects submitted by Commercial and Multi-Residential property owners funding the SSMID.

Form of Assistance & Rules

The grant provides assistance in the form of matching funds that are paid to approved applicants after private investment, completed construction, and payment to contractors. The maximum grant award is \$15,000. Your total grant request cannot be greater than 50% of the total qualified project costs. For example, if the total project cost is \$10,000, the maximum grant awarded would be \$5,000.

If deemed appropriate, professional architectural services may be required. Any additional improvement expenses related to the interior of the building may not be counted toward the matching grant.

Applications will be reviewed by the DDP Business Retention & Recruitment Committee. The committee will report its actions or recommendations to the Board of Directors. Approved applications that change project scope or materials after approval must submit a revised application to the committee or the grant may be rescinded. Projects have 1 year from date of grant approval to be completed.

Reimbursement of Funds & DDP Mission

At completion of the project and upon proof of payment to contractors and/or consultants, grant dollars will be awarded via a check from the Quad Cities Chamber of Commerce. Payments are typically made within 2 weeks of proof of project completion and payment to contractors.

The mission of DDP is "to administer and operate programs for the general improvement and redevelopment of Davenport's Central Business District and to enhance its aesthetic appearance and economic future for the community and all the citizens of Davenport." The Downtown Davenport Partnership is a division of the Quad Cities Chamber of Commerce. For more info, please visit Downtown Davenport.com

City Design Review Board

The Design Review Board is a citizen board created in July 2007 whose members are appointed by the Mayor with confirmation by City Council. The Downtown Design Overlay District was created to improve the quality of development and the visual appeal of Downtown Davenport.

All exterior construction within the Overlay District is reviewed and approved by the Design Review Board. This would include the construction of new buildings, additions to existing buildings, façade renovations, parking enhancements, landscaping, demolitions and other substantial external changes visible from the public right-of-way.

Ryan Rusnak, City Planner, can help explain the Design Standards or answer questions about how the Design Review Board approaches petitions for approval.

Ryan can be contacted at (563) 888-2022 or at rrusnak@ci.davenport.ia.us.

Additional information about the Design Review process can be found on the City of Davenport's website.

DDP FAÇADE IMPROVEMENT GRANT

APPLICATION FORM

App	plicant	
Prop	perty Owner Name	
Maili	iling Address	
	Street Address/Box No.	
City	State Zip Code Phone	
Emai	ail:	_
Deve	ister of Historic Places? (To verify, please contact the Community Planning & Eco relopment Department at City Hall) renport Register? National Register?	nomi
Pro	pposal	
1.	Project Location:Street Address	
	Street Address	
2.	Project Budget: Attach breakdown of project costs and materials via contracto	or bid
	Amount Requested \$ Total Façade Project Costs \$	
3.	Project Schedule	
	Project Start Date	
	Estimated Project Completion Date*	

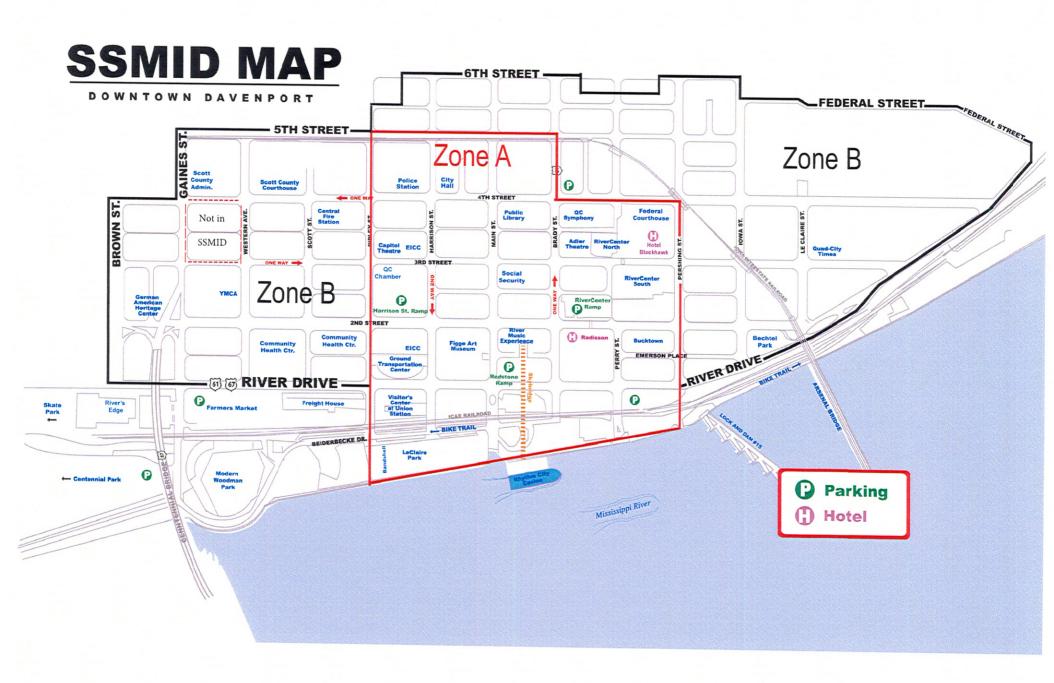
C. Description of Project

Please attach a brief description of the proposed project. Include design specifications/drawings if available and general scope of work.

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Please attach construction bids for the proposed project. Bids must include a description of materials.

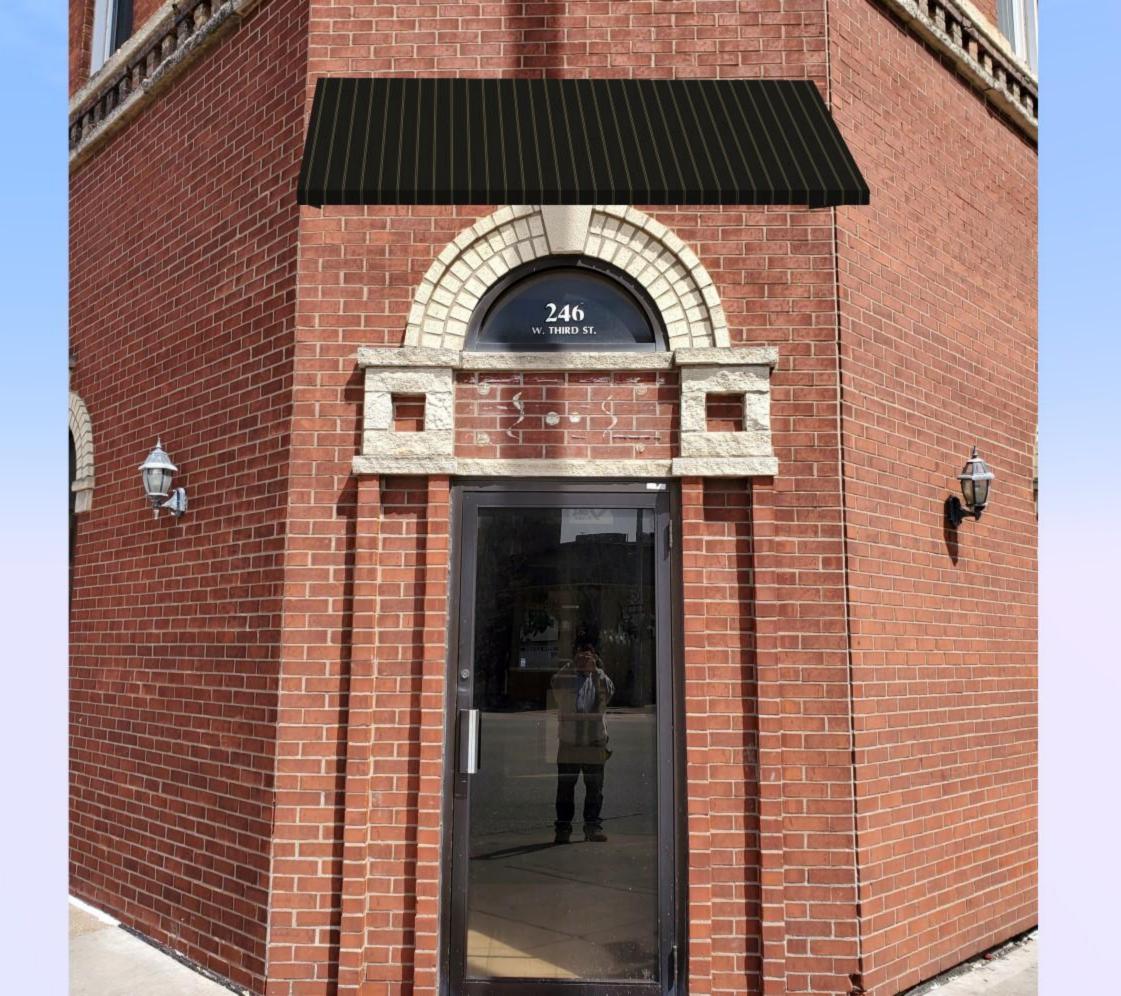
D.	Ownership (please check one) Owner
	Tenant [[] (If tenant, please provide evidence of control of property by virtue of lease or by statement of property owner's consent to make improvements.)
E.	City Design Review Board
	*Please note: It is not necessary to have contacted the City prior to applying for this grant
	Have you already contacted a City Designer?
	Yes No
	Have you already met with the City Design Review Board?
	Yes No
F.	Building Permit
	Has a permit for the project been issued by the City of Davenport's Office of Construction Code Enforcement?
	Yes No
	Date:
Signat	ture of Applicant
	Date:
Printe	ed Name of Applica



246 West 3rd Street Existing Conditions









City of Davenport Design Review Board

Department: DNS Date Contact Info: Trishna Pradhan, 563-888-2264 7/27/2020

Subject:

Case DR20-20: Request for Design Review at 209 S. Gaines Street, C-D Downtown Zoning District. Addition to Modern Woodman Park and Flood Wall Extension. Greg Gowey, 483 Architects, on behalf of the City of Davenport, Petitioner. [Ward 3]

Recommendation:

Staff recommends approval as presented in submitted application.

Background:

The proposed project consists of enclosing an area under the existing stadium to create an addition for a weight room and batting tunnel as required by the Major League Baseball. The existing flood wall extending east along the railroad tracks will be demolished to build a new concrete wall with brick fascia and stone to match existing adjacent building materials.

The new addition will be entirely behind the flood wall and not visible from the public right-of-way.

The Design Guidelines make no reference to wall design or construction; however the materials will be high quality and durable and the wall will be in keeping with the look of the existing facility.

ATTACHMENTS:

	Туре	Description
D	Backup Material	Application
D	Backup Material	Plan Set

REVIEWERS:

Department	Reviewer	Action	Date

City Clerk Berkley, Laura Approved 7/24/2020 - 12:05 PM

Complete application can be emailed to <u>planning@ci.davenport.ia.us</u>					
Property Address* *If no property address, please submit a legal de	escription of the property.				
Applicant (Primary Contact) Name: Company: Address: City/State/Zip: Phone: Email:	Application Form Type: Plan and Zoning Commission Zoning Map Amendment (Rezoning) Planned Unit Development Zoning Ordinance Text Amendment Right-of-way or Easement Vacation Voluntary Annexation				
Owner (if different from Applicant) Name: Company: Address: City/State/Zip Phone:	Zoning Board of Adjustment Zoning Appeal Special Use Hardship Variance Design Review Board				
Email: Engineer (if applicable) Name:	Design Review Board Design Approval Demolition Request in the Downtown Demolition Request in the Village of East Davenport				
Company: Address: City/State/Zip Phone: Email:	Historic Preservation Commission Certificate of Appropriateness Landmark Nomination Demolition Request				
Architect (if applicable) Name: Company Address: City/State/Zip: Phone: Email:	Administrative Administrative Exception Health Services and Congregate Living Permit				

Attorney (if applicable)

Name: Company: Address: City/State/Zip:

Phone: Email:

Design District:

CD - Downtown

CV – Village of East Davenport

CE - Elmore Corners

Not sure which district you are in? You can click <u>here</u> for a map of the districts or you can contact Planning staff at (563) 326-7765 or <u>planning@ci.davenport.ia.us</u> and we can help you.

When is an application for design approval required?

Prior to the commencement of any work.

What type of activity requires design approval?

- New construction or an alteration to the exterior of a structure where changes are visible from the public right-of-way.
- Installation of any sign or action related to a sign.
- New parking lots, fencing/walls and landscaping or an alteration to existing parking lots, fencing/walls or landscaping.
- Streetscape elements within the right-of-way.
- Demolition within the C-D and C-V Districts requires the owner(s) of record or the City to apply for a demolition approval.

Submittal requirements

- Please contact Planning staff at (563) 326-7765 or planning@ci.davenport.ia.us so we can help you determine what exactly is required to be submitted.
- Incomplete applications will not be accepted.

Submittal requirements for all types of requests:

- The completed application form.
- A work plan that accurately and completely describes the work to be done.
- Color digital photographs depicting the building elevations and proposed construction.

Submittal requirements for specific types of requests:

Minor alterations to existing buildings and new and replacement signs (all of the above and):

- Specifications, including dimensions, material used and color of the material.
- A rendering of the proposed alteration as depicted on the existing building.
- Samples of the materials, including the color, along with scaled, accurately colored elevations for any proposed sign and/or sign package.

Minor additions, site improvements and outdoor storage areas (all of the above and):

- A dimensioned site plan, including the locations of any proposed or existing buildings on the subject parcel and on surrounding parcels.
- A preliminary grading plan showing before and after grades at two-foot contour intervals, where deemed necessary by the development official.
- Outdoor storage areas shall be reflected in the elevation drawings submitted and shall show their relationship to the building elevations as well as the materials and treatment proposed that would accurately reflect the screening of the storage areas.
- A landscape plan.

Major additions and new buildings (all of the above and):

- Reproductions of building or site information found in the historical surveys if applicable
- A verifiable legal description, or a land survey.
- A map showing the existing topography of other properties at two-foot contour intervals, extending one hundred feet from the subject parcel.
- Elevation drawings, in color and drawn to scale, of the front, sides, rear, and roof lines of all proposed buildings or structures, illustrating the appearance and treatment of required screening elements for roof-mounted equipment, where deemed necessary by the development official.
- A materials board containing samples of each type of exterior building materials.

Formal Procedure

(1) Application:

- Prior to submission of the application, the applicant shall correspond with Planning staff to discuss the request, potential alternatives and the process.
- The submission of the application does not constitute official acceptance by the City of Davenport. Planning staff will review the application for completeness and notify the applicant that the application has been accepted or additional information is required. Inaccurate or incomplete applications may result in delay of required public hearings.
- (2) Design Review Board consideration of the request:
 - Only work described in the application may be approved by the Board.
 - If the Board determines there is insufficient information to make a proper judgment on the application, it may continue the application a maximum of three regularly schedule consecutive meetings. This time period does not apply if the applicant requests the continuance.
- (3) After the Design Review Board's decision:
 - If approved, design approval does not constitute a City permit or license and does vest against any other land development regulation or regulatory approval. You will need to contact Davenport Public Works and other regulatory agencies regarding permits and/or licenses.
 - If approved, design approval will expire one year from the date of approval unless a building permit is obtained within such period. The Zoning Administrator may grant an extension for a period of validity longer than one year. An applicant may apply in writing for an extension of time at any time prior to the date of expiration.
 - The applicant may appeal the Design Review Board's determination to the City Council. A written appeal must be submitted to the Zoning Administrator within thirty calendar days of the Design Review Board's decision.

Applicant: By typing your name, you acknowled procedure and that you must be pres	Date: lge and agree to the aforementioned submittal requirements and formal sent at scheduled meetings.
Received by:	Date:
Plan	nning staff
Date of the Public Meeting:	

Meetings are held in City Hall Council Chambers located at 226 West 4th Street, Davenport, Iowa.

Work Plan



DRB Calendar 2020

Design Review Board

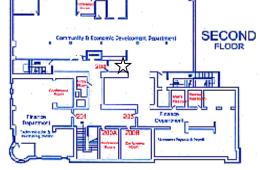
Meetings are generally held on the fourth Monday of the Month in the City Hall Council Chambers. (subject to change due to holidays and unforeseen circumstances)

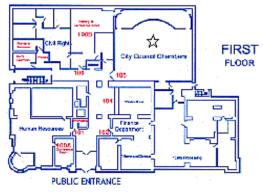
Day: Friday (12pm) Monday (5pm) **Submittal Deadline** Meeting Activity: 1/18/2020 1/27/2020 2/13/2020 2/24/2020 3/23/2020 3/13/2020 4/17/2020 4/27/2020 5/8/2020 5/18/2020 6/12/2020 6/22/2020 7/17/2020 7/27/2020 8/14/2020 8/24/2020 9/18/2020 9/28/2020 10/16/2020 10/26/2020 11/13/2020 1123/2020 12/18/2020 12/28/2020 *** The Applicant or their representative MUST be at the Meeting ***

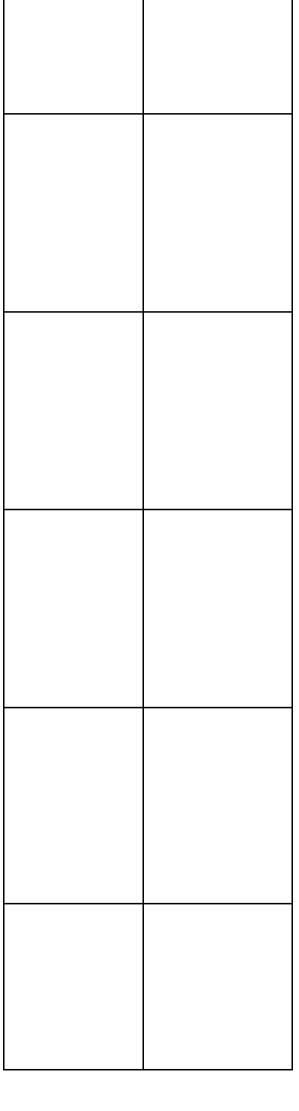
Location/Time subject to change

 $Contact\underline{\ planning@ci.davenport.ia.us}\ to\ confirm\ meeting\ date/time/location$

Application Due: Meeting Appearance: Time: 12:00 PM 5:00 PM Location: **City Council Chambers Community Planning** Second Floor, City Hall First Floor, City Hall (see below) (see below)





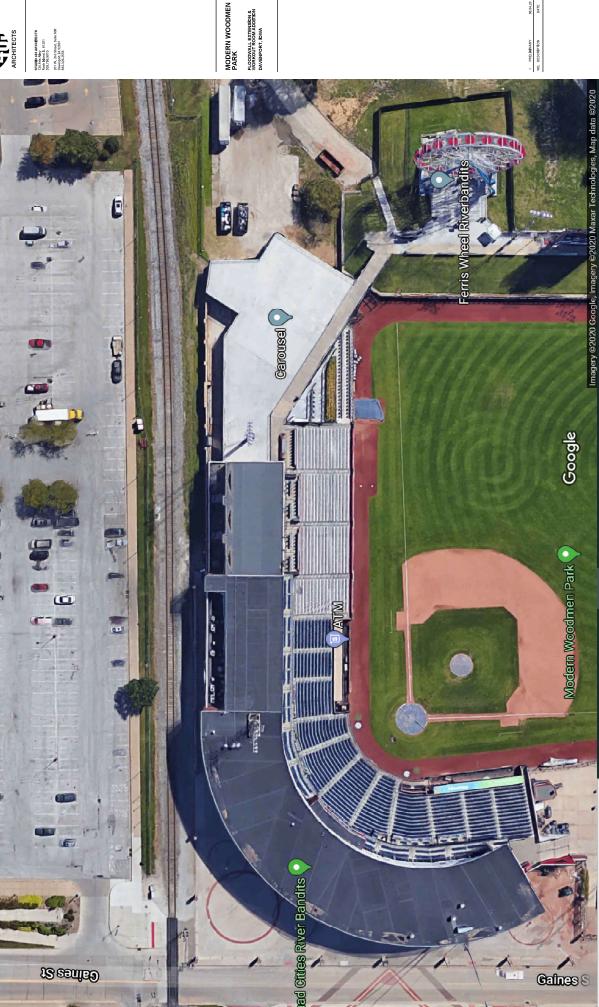


AERIAL VIEW

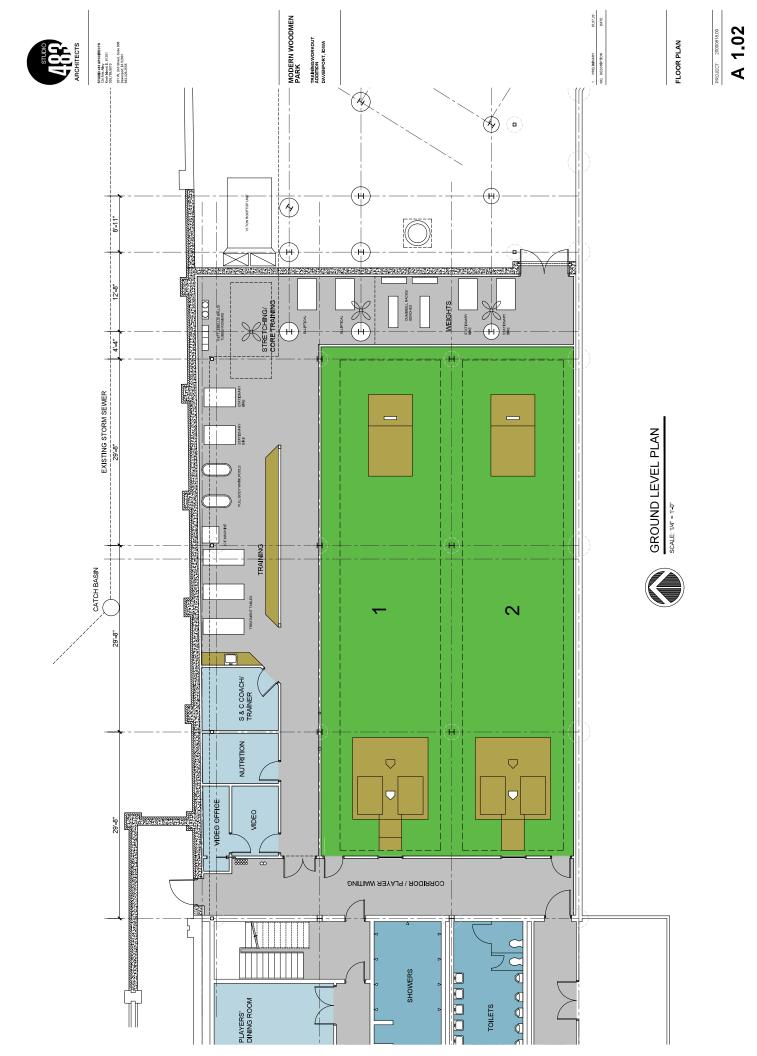








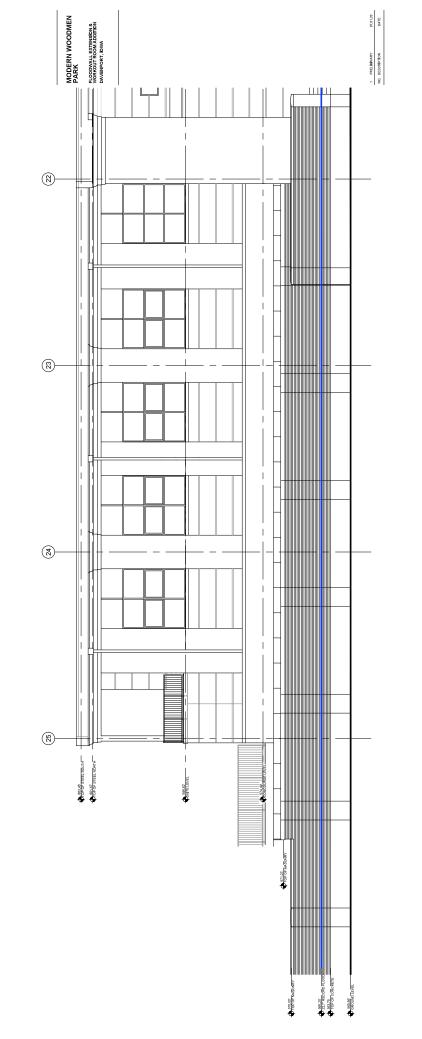




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ELEVATIONS



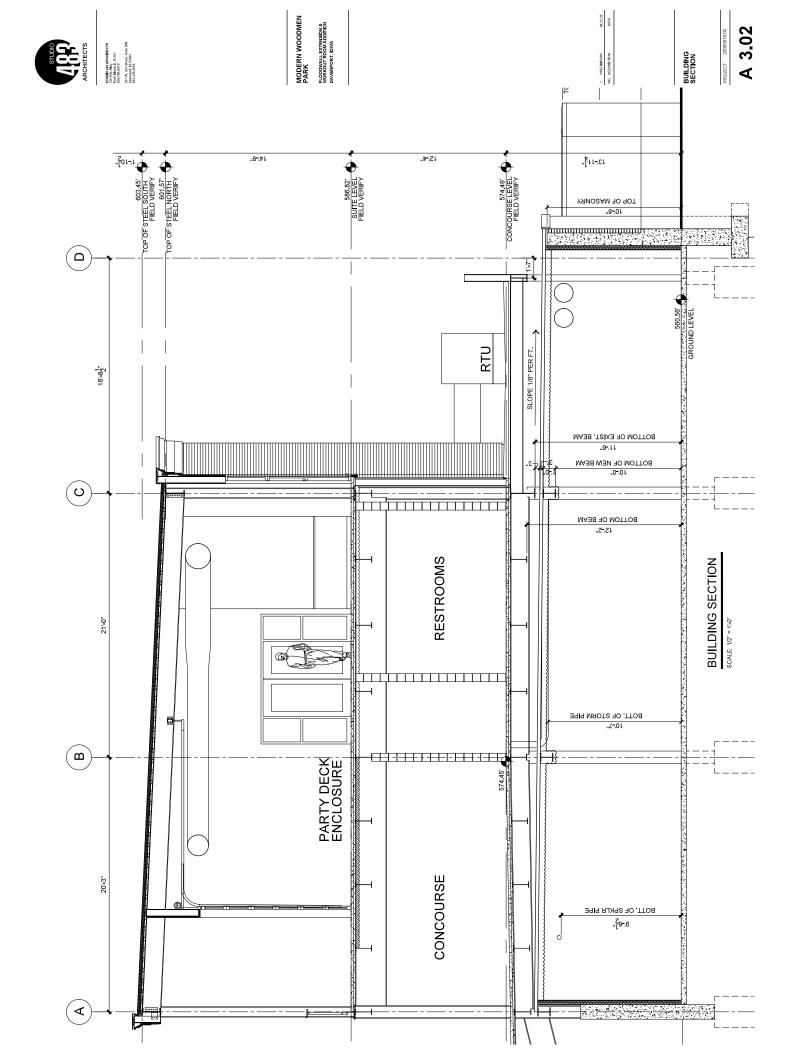
ARCHITECTS

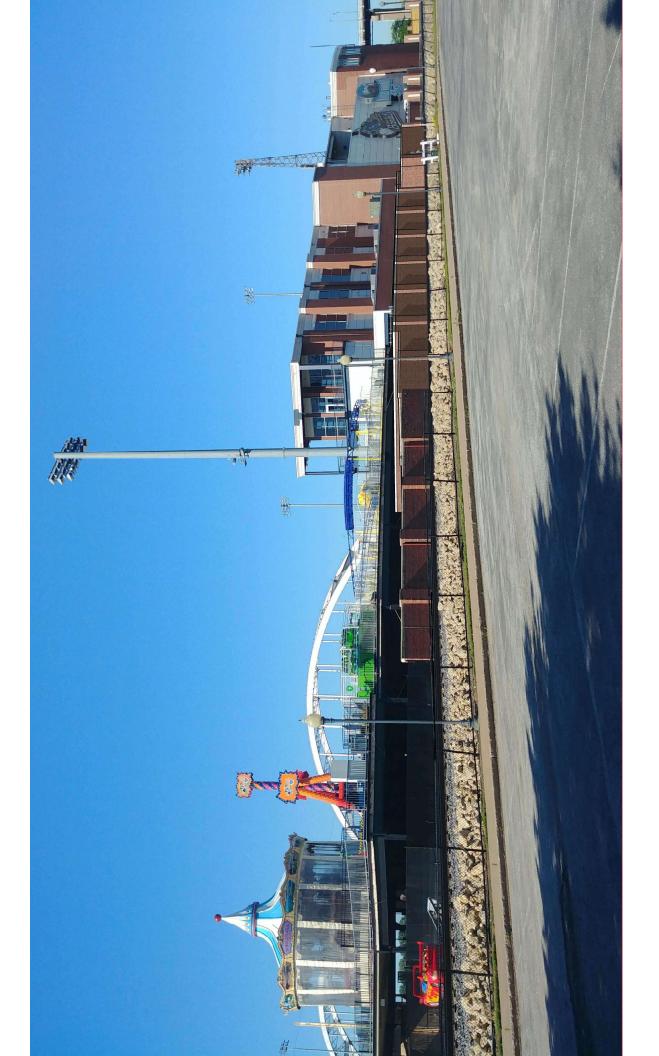
ARCHIT

NORTH ELEVATION SCALE: 1/4" = 1-0"

STUDIO
APOHITECTS
APOHITECTS
NUMBER 18 1991
NUMBER 1991
NUMBER

MODERN WOODMEN PARK FLOODWALL EXTENSION & WORKOUT ROOM ADDITION DAVENPORT, IOWA BUILDING PARKING LOT | FENCE RR TRACKS BUILDING SECTION SCALE: 1/4" = 1.0" <u></u> RTO (O) RESTROOMS (B) PARTY DECK ENCLOSURE CONCOURSE √





City of Davenport Design Review Board

Department: DNS Date Contact Info: Laura Berkley, 563-888-3553 7/27/2020

Subject:

Case DR20-21: Request of Design Approval, C-D Downtown Zoning District; Sign Face Replacement at 215 N Main Street. Pamala Diedrich of Lange Sign Group, petitioner [Ward 3].

Recommendation:

Staff recommends approval as presented.

Background:

The petitioner is requesting to replace the sign face for the Viva Restaurant projecting sign located at 215 N. Main Street to reflect a name change to "City Loafer's".

While the guidelines encourage the use of darker backgrounds staff believes this sign to be acceptable.

ATTACHMENTS:

Type Description
Backup Material Application

REVIEWERS:

Department Reviewer Action Date

City Clerk Berkley, Laura Approved 7/24/2020 - 12:41 PM



Complete application can be emailed to planning@ci.davenport.ia.us

Property Add	ress* 215 N. Maria St.	
*If no property	address, please submit a legal descrip	tion of the property.
Applicant (Pr Name: Company: Address: City/State/Zip: Phone: Email:	Tample Diedviol Lauge Sign Greup 5569 Carry Ave Davenstolk 52807 563-200-0404 Parale a Jungesign on	Application Form Type: Plan and Zoning Commission Zoning Map Amendment (Rezoning) Planned Unit Development Zoning Ordinance Text Amendment Right-of-way or Easement Vacation Voluntary Annexation
Name: Company: Address: City/State/Zip	ent from Applicant) Amy Gill Restorate a St. Louis 3701 Lindell Rivd. St. Louis M. 63108	Zoning Board of Adjustment Zoning Appeal Special Use Hardship Variance
Phone: Email: Engineer (if ap Name: Company:	314-446-4526 any arestorationst, co	Design Review Board Design Approval Demolition Request in the Downtown Demolition Request in the Village of East Davenport
Address: [City/State/Zip [Phone: [Email: [Historic Preservation Commission Certificate of Appropriateness Landmark Nomination Demolition Request
Architect (if ap Name: [Company [Address: [City/State/Zip: [Phone: [Email: [plicable)	Administrative Administrative Exception Health Services and Congregate Living Permit
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Applicant: D By typing your name, you acknowledge and agree to the aforementioned submittal procedure and that you must be present at scheduled meetings.	requirements and formal
Received by: Planning staff	ate:
Date of the Public Meeting:	
Meetings are held in City Hall Council Chambers located at 226 West 4 th Stre	eet, Davenport, Iowa.

Work Plan

Please describe the work being performed. Please note that only work described in the application may be approved by the Board.

7 approved of the Detailer
Replace faces on existing sign due to
Replace faces on existing sign due to name change from "VIVA" to "City hoafers"
*

Add additional pages in needed.

SIGN GROUP

Client: City Loafers Approved:

Scale: as Indicated Date: 6/8/2020 Sketch:cftyloafer Drawn: Staph F

Sales: PD

PDF COPY MAY NOT BE TO SCALE

GUAD CITIES AREA 5568 Carey Ave. Davemport, 1A 52807 583.286.5650 (FAX)563.286.0654 (Toll Ives)200.804.8026

© COPYRIGHT 2020 LSG

These plans are the exclusive property of the Lange Sign Group and are the result of the original work of it's employees, they are submitted to your company for the sole purpose of your consideration of whether to purchase from Lange Sign Group. A sign manufactured according to these plans.

© COPYRIGHT 2020 LSG

© COPYRIGHT 2020 LSG SANDWICHES SANDWICHES SANDWICHES EST. 2020 -48 ..87



Remove existing faces, furnish and install new faces with translucent digital print applied

Existing

Scale: 1"=1'-0"



Scale 1/4"=1".0"



DRB Calendar 2020

Design Review Board

Meetings are generally held on the fourth Monday of the Month in the City Hall Council Chambers. (subject to change due to holidays and unforeseen circumstances)

Day: Friday (12pm) Monday (5pm) Activity: Submittal Deadline Meeting 1/18/2020 1/27/2020 Date: 2/13/2020 2/24/2020 3/23/2020 3/13/2020 4/27/2020 4/17/2020 5/8/2020 5/18/2020 6/12/2020 6/22/2020 7/17/2020 8/14/2020 8/24/2020 9/18/2020 9/28/2020 10/16/2020 10/26/2020 11/13/2020 1123/2020 12/18/2020 12/28/2020

*** The Applicant or their representative MUST be at the Meeting ***

Location/Time subject to change

Meeting Appearance:

5:00 PM

(see below)

Contact planning@ci.davenport.ia us to confirm meeting date/time/location

Location: Community Planning City Council Chambers Second Floor, City Hall First Floor, City Hall (see below) SECOND

Application Due:

12:00 PM

Time:

