

PARKS AND RECREATION ADVISORY BOARD MEETING

CITY OF DAVENPORT, IOWA

TUESDAY, APRIL 6, 2021; 12:00 PM

CITY HALL | 226 WEST 4TH STREET | COUNCIL CHAMBERS

I. Roll Call

II. Approval of Minutes

A. March 2021 Meeting Minutes

III. Public Comment

IV. Old Business

V. New Business

A. Becca Niles, Staff Introduction

B. FY22 Park Development Program-Final Project Slate

C. Meeting Time and Date Change

VI. Staff Reports

A. Meeting Time and Date Change

B. Riverfront Improvement Commission Report

C. Park Operations

D. Recreation

E. Revenue Facilities

F. Director's Report

VII. Advisory Time / Suggestions for Future Agenda Items

VIII. Adjournment

IX. Next Meeting Date and Location

City of Davenport
Parks and Recreation Advisory Board

Department: Parks and Rec
Contact Info: Chad Dyson 563-326-7817

Date
4/6/2021

Subject:
March 2021 Meeting Minutes

ATTACHMENTS:

Type	Description
▯ Cover Memo	March 2021 Meeting Minutes

REVIEWERS:

Department	Reviewer	Action	Date
Parks & Recreation	Rhoads, Jessica	Approved	4/5/2021 - 12:28 PM



**Parks and Recreation Advisory
March 2nd, 2021
Meeting Minutes**

Board Members Present: Coiner, McBride, Peterson, Schertz, Spratt, Thomas and Trees

Staff Present: Director Dyson, T. Evans, J. Rhoads

Full meeting video can be found at: <https://www.youtube.com/watch?v=mzzWtyS054I>

Director Dyson gave a brief history of community involvement for Steve Duffy, our 4th ward member who passed away on February 18th 2020 and asked for a moment of silence to honor him and his community impact.

February Meeting Minutes: Motioned by Coiner to approve the minutes, 2nd by Schertz. Minutes approved 6-0

Old Business: None

New Business:

- Historic Preservation Commission Resolution- Chair recognizes the staff memo and the resolution. Director Dyson gave background on the topic and a history of HPC and DPR agreement. Spratt "I motion to acknowledge the receipt of this resolution." 2nd by Schertz, Motion passes 6-0
- FY21 Golf Revenue Review- Summary of golf operations financials were provided to all members. Troy Evans, Superintendent of Revenue Facilities, reviewed the report and the effects of COVID on golf, overall sales at all 3 locations up. Concessions and pro shop sales down but overall greens fees more than made up for these losses.

Staff Report:

- See Written Staff Report
- Directors Report- Next Thursday at 7pm we will host a virtual meeting to kick off the Public Engagement portion of the parks master planning process. We invite anyone and everyone to join the meeting. Next month we will have the Park Development Program final slate for your review and approval. We are currently waiting for Council to finish scoring the projects and providing us with their feedback.

Spratt moved to adjourn the meeting, 2nd by Thomas. Motion passes 9-0. Meeting adjourned at 12:55pm.

City of Davenport
Parks and Recreation Advisory Board

Department: Parks and Rec
Contact Info: Chad Dyson 563-326-7817

Date
4/6/2021

Subject:
Becca Niles, Staff Introduction

ATTACHMENTS:

Type	Description
▯ Cover Memo	Becca Niles, Staff Introduction

REVIEWERS:

Department	Reviewer	Action	Date
Parks & Recreation	Rhoads, Jessica	Approved	4/5/2021 - 12:29 PM



DAVENPORT

PARKS & RECREATION



Becca Niles (she/her/hers) was born and raised in Sacramento, California. She holds a Bachelor of Science in Graphic Design and a Master of Science in Recreation Administration from Sacramento State University. Currently, she is finishing up her Ph.D. in Community Resources and Development at Arizona State University.

Becca has been in the recreation industry for 20 years in both non-profit and public agencies. Beginning at a non-profit children's park managing community events, education programs, volunteers and local school fieldtrips. This work led her to pursue her MS in Recreation Administration. During her schooling she was tapped to run a statewide research project surveying California State Park users at over 50 state park sites.

In July 2009, Becca moved to the small Eastern European country of Moldova for two years as an English Education volunteer with the Peace Corps. She was also involved in the training, support and mentorship of newly incoming volunteers.

Coming home after two years, Becca transitioned into a position with a local California parks and recreation agency which allowed her to utilize her Graphic Design and marketing background as their Community Relations Coordinator. Working closely with management and programming staff, Becca created the new Communications department. Also, during this time, Becca worked as a Part-Time Lecturer in the Recreation, Parks and Tourism Administration department at Sacramento State University.

Becca is an avid camper, hiker and lover of anything outdoors and in nature.

City of Davenport
Parks and Recreation Advisory Board

Department: Parks and Rec
Contact Info: Chad Dyson 563-326-7817

Date
4/6/2021

Subject:
FY22 Park Development Program-Final Project Slate

REVIEWERS:

Department	Reviewer	Action	Date
Parks & Recreation	Rhoads, Jessica	Approved	4/5/2021 - 12:31 PM

City of Davenport
Parks and Recreation Advisory Board

Department: Parks and Rec
Contact Info: Chad Dyson 563-326-7817

Date
4/6/2021

Subject:
Meeting Time and Date Change

REVIEWERS:

Department	Reviewer	Action	Date
Parks & Recreation	Rhoads, Jessica	Approved	4/5/2021 - 12:32 PM

City of Davenport
Parks and Recreation Advisory Board

Department: Parks and Rec
Contact Info: Chad Dyson 563-326-7817

Date
4/6/2021

Subject:
Meeting Time and Date Change

ATTACHMENTS:

Type	Description
▯ Cover Memo	April 2021 Staff Report

REVIEWERS:

Department	Reviewer	Action	Date
Parks & Recreation	Rhoads, Jessica	Approved	4/5/2021 - 12:34 PM

Park and Recreation Advisory Board

April 6th, 2021

Staff Report

Notable updates from Staff

Park Operations

- Seasonal staff is starting to be on-boarded. Grass is starting to turn green and we will be mowing soon!
- CIP projects are moving along – progress has been made on the Aquatic changing rooms, Sunderbruch park bridge, Duck Creek Lodge renovations, and South DOLA renovations to name a few.
- The mowing districts were tweaked a little this year to allow for a more concentrated effort to refresh our riverfront. The crew assigned to the riverfront district will be working hard to clean up and refresh the riverfront from the damage of the floods, the RR project and the 1930's sewer project. Efforts will be concentrated from the roller dam to Centennial Park, but the new district will include the entire riverfront from the Bettendorf border through Credit Island.
- We suffered a tremendous loss when one of our year round employees passed away after being diagnosed with cancer. Mike Brown was our carpenter and was responsible for so many wood creations over the years – the oversized Adirondack chairs, train, water wall, Harry Potter suitcase, Parkopoly houses and the tree surround benches at Gabe's Play Village to name a few. To say that he will be missed is an understatement.

Recreation

- Performing Arts held Spring Break Camp-we surveyed all participant families. Here is the data we collected:

100% of surveys = Very Satisfied with Teachers, Admin Staff, Cleanliness, etc

100% of surveys all chose "Very Likely" to register again & recommend the program.

COMMENTS:

"You're probably better at communicating than any other youth serving organization in the Quad Cities. Staff were very responsive whether it was over email or texting the hotline."

"Great job keeping the facility clean and safe, even during COVID."

"My kids enjoyed all of the staff. My daughter had some rapport with the administrative staff."

"Our son is challenged in structured settings and the extra attention Staff paid and made adjustments for were wonderful. Thankyou!"

- We held the first family event at the Miracle Field on Sat April 3rd-a drive through egg hunt. We also held a community wide "egg hunt" in windows of different city buildings and schools.
- Channel 8 did a story on the food pantry at Roosevelt – and gave a \$200.00 donation.
- Started Spring Junior Theatre session -209 in-person, 28 virtual students
- Learn to Skate Spring Session is over 35% sold out
- We secured 17 teams for QC Corporate Games
- Adult Softball is almost full 3/31 deadline.
- We secured dates for the free track and field program we run in partnership with Cornbelt Running Club
- We have coaches for all our spring youth soccer program.
- Up coming Programs-Coffee and Cuttings 4/6
- Earth Day Extravaganza 4/24 help clean up and prep the Fejevary Learning Center

Revenue Facilities

- All 3 Golf Courses have been open On/Off around decent weather since March 20th.
- Duck Creek Golf Course will be hosting a significant 'wetland' install organized by City and State officials. #3 hole will be require a temporary green, while the new green installed last fall 2020 finishes growing in. Final design plans being approved for a July 1 completion.

- Emeis Golf Course awarded the same vendor as last year to renovate another batch of sand bunkers Phase 2 of 3 batches.
- Rivers Edge: New 'Electric Drive' Olympia (Ice Resurfacer) has arrived. Staff have been trained and we are already seeing increased efficiency and ice quality.
- Rivers Edge: Hockey season has come to a close; final billings are going out.
- Rivers Edge: Summer leagues and events are booking

Top Staff Challenges

Park Operations

- Filling all of our seasonal staff positions continues to be challenging. We will likely start the season short-handed.

Recreation

- We continue to have very dire hire. We NEED more to come in or we may be challenged to be able to open the pools. We had only one apply for the Dance Studio Assistant position -it is opening back up). Staffing challenges across the board.
- We had some challenges with parents complaining about the placement of players on certain teams.

Revenue Facilities

- Golf Courses are struggling to onboard employees in time for spring cleanup and proshop operations. Customers seem happy to be outside early this season while we catch up with expected details.
- Rivers Edge: Still working with a smaller than normal staff but we are through the worst of it and that has not affected facility users.
- Rivers Edge: Working with the Figure Skating Club to have a Summer Competition/Testing Session. US Figure Skating COVID plan for the event is being submitted.