

PARKS AND RECREATION ADVISORY BOARD MEETING

CITY OF DAVENPORT, IOWA

THURSDAY, APRIL 21, 2022; 4:30 PM

CITY HALL | 226 WEST 4TH STREET | COUNCIL CHAMBERS

I. Roll Call

II. Approval of Minutes

- A. Approval of the 3.17.2022 Advisory Board Meeting Minutes

III. Public Comment

IV. Old Business

V. New Business

- A. Staff Introduction, Billy Fisher, Parks Operations Grounds Manager
- B. Parks Operations Overview- Presentation

VI. Staff Reports

- A. 4.21.2022 Staff Report
- B. Riverfront Improvement Commission Report
- C. Park Operations
- D. Recreation
- E. Revenue Facilities
- F. Director's Report

VII. Advisory Time / Suggestions for Future Agenda Items

VIII. Adjournment

- A.

IX. Next Meeting Date and Location

City of Davenport
Parks and Recreation Advisory Board

Department: Parks and Rec
Contact Info: Chad Dyson 563-326-7817

Date
4/21/2022

Subject:
Approval of the 3.17.2022 Advisory Board Meeting Minutes

ATTACHMENTS:

Type	Description
▯ Cover Memo	3.17 MM

REVIEWERS:

Department	Reviewer	Action	Date
Parks & Recreation	Rhoads, Jessica	Approved	4/18/2022 - 1:30 PM



Parks and Recreation Advisory February 17, 2022 Meeting Minutes

Board Members Present: Coiner, Greenlee, Hu, Kefauver, Meyer, Peterson, Powell, Schertz and Walker
Staff Present: Chad Dyson, Theresa Hauman, Betsy Tubbs, Troy Evans, Becca Niles, and Jessica Rhoads
Location: Council Chambers, City Hall 226 W 4th Street

February 17, 2022 Meeting Minutes: Motioned by Schertz to approve the minutes, 2nd by Greenlee.
Minutes approved 8-0.

Public with Comment:

- None

Old Business:

- None

New Business:

- a) FY23 Park Development Program Final Slate- Presentation, C.Dyson
- b) Hiring and Recruitment- Presentation, B.Niles
- c) C.2022 Summer Voucher and Grants-Presentation, T.Hauman

Staff Report:

See Written Staff Report

Director's Report:

- Vander Veer installed cattle gates by the playground and Lagoon due to an incident with a toddler.
- The community bike rack project is moving forward. Please check your email for an invitation to join the welding class at WHS and DPR staff for the project presentation.
- Master Plan will be going to council on 4.20.2022, Confluence will present to council the day before.
- Staff is going to be at conference next week.

Riverfront Improvement Commission Update:

- (Technical difficulties interfered with the update)

Advisory Time:

- None

Coiner moved to adjourn the meeting, Greenlee 2nd. Motion passed 8-0. Meeting adjourned at 5:35pm.

City of Davenport
Parks and Recreation Advisory Board

Department: Parks and Rec
Contact Info: Chad Dyson 563-326-7817

Date
4/21/2022

Subject:
Staff Introduction, Billy Fisher, Parks Operations Grounds Manager

REVIEWERS:

Department	Reviewer	Action	Date
Parks & Recreation	Rhoads, Jessica	Approved	4/18/2022 - 1:31 PM

City of Davenport
Parks and Recreation Advisory Board

Department: Parks and Rec
Contact Info: Chad Dyson 563-326-7817

Date
4/21/2022

Subject:
Parks Operations Overview- Presentation

REVIEWERS:

Department	Reviewer	Action	Date
Parks & Recreation	Rhoads, Jessica	Approved	4/18/2022 - 1:32 PM

City of Davenport
Parks and Recreation Advisory Board

Department: Parks and Rec
Contact Info: Chad Dyson 563-326-7817

Date
4/21/2022

Subject:
4.21.2022 Staff Report

ATTACHMENTS:

Type	Description
▯ Cover Memo	4.21.2022 Staff Report

REVIEWERS:

Department	Reviewer	Action	Date
Parks & Recreation	Rhoads, Jessica	Approved	4/18/2022 - 1:34 PM

Park and Recreation Advisory Board

April 21, 2022

Staff Report

Riverfront Improvement Commission up-date: Chris Meyer

Notable updates from Staff

Park Operations

- Mowing districts were re-vamped due to staff shortages. The large area mowers are split in 3 districts, while trim mowers are split in 4 districts. Staff have consolidated starting locations down to the 29th Street shop and Marquette street shop. This change will allow for easier communication and cooperation between districts.
- Iowa American Water Company has taken over installation of their water meters this year.
- The seasonal employee who worked on these for the past 9 years did not return this year, so new staff have taken on this challenge and are doing great. The goal each year is to have restroom water turned on by April 15.
- Staff are hoping to have the full-time Horticulture and Environmental Educator on staff soon. This was previously a part-time position but was modified to a full time position and will be part of the Horticulture team while also creating environmental education programs.

Recreation

- CAPRA Accreditation has been submitted and is being studied by the assigned review team.
- Davenport Junior Theatre Spring Break Camp was full with 48 kids, a great time was had by all.
- Davenport Junior Theatre hosted the spring showcases on April 5 & 6: 250 students in 37 classes with 6 performances.
- Staff have been visiting high schools each week promoting summer and seasonal open positions which has resulted in approximately 70 applications submitted.
- 38 athletes move onto the State Special Olympics for Track!
- The St Patrick's Special Populations Dance had 100 attendees; it was the first event in two years for almost all of the attendees.
- Staff were able to accommodate all of the 60+ participant on the Spring Soccer waiting list onto teams.
- The adult soccer and softball leagues are filling up.

Revenue Facilities

- Slow start to the Golf Season concerning weather. All courses open as of April 10.

- Golf Courses and the department have a renewed exclusive beverage agreement with Pepsi Family products for the next 3 years.
 - DPR has been with Pepsi products since 2009.
- Duck Creek Golf and Red Hawk Golf getting 25 new trees each as part of Davenport's Arbor Day planting.

Top Staff Challenges

Park Operations

- Staffing needs update: need 4 Park Ambassadors, 2 mowers, 2 custodians, 2 Fejervary Learning Center hosts, 1 Horticulture staff, 1 Youth Corps lead, 1 Facility Attendant, and 3 maintenance. Recruitment efforts are still ongoing.
- Staff continue to struggle with getting the Tyler Park playground vendor to respond to inquiries. The Purchasing Manager has been notified, and staff may soon involve the Legal department to discuss options.

Recreation

- Even with the increased recruitment efforts, staffing is only slightly better than this time last year.
 - With regards to aquatic complex staffing: Staffing levels are not where they need to be to operate both complexes 7 days per week. However, a hybrid schedule could potentially be an option (similar to last year), if every current applicant interviews, passes background checks, accepts the position, and passes the trainings.
- The Pool Maintenance position is still vacant. This could potentially result in some issues down the line. There are staff who are CPO certified that can potentially aid in pool operations if one is not found in time.
 - The 1 applicant has been contacted but not interviewed as of the writing of this update.
- The soccer complex goals purchased to replace those destroyed in the March storm are delayed and will not arrive until early June. Staff are working on temporary solutions.
- Riley Vaughan, the AmeriCorps Program Manager, resigned April 15. Staff are evaluating the administrative structure for this position to see what options are available.

Revenue Facilities

- Staffing of mower operators is low. The position is ideal for 18+ (college age). However, due to increased job prospects for that age range, applications have been much fewer. Some high school aged applicants have contacted, but do not have the desired availability or experience for golf maintenance positions.

Communication Updates

- Community Events (Late April -June)
 - **Earth Day Extravaganza** Saturday, 4/23 | 12-3PM | Fejervary Learning Center

- **Spring Formal** Sunday, 4/24 | 4:30-8:30PM | Mississippi Valley Fairgrounds – Starlight Ballroom (Adaptive & Inclusive Event)
- **Spring Plant Sale** Friday-Sunday, 4/29-5/1 | Vander Veer Conservatory
 - Friday, 1-6PM | Saturday, 10AM-3PM | Sunday, 10AM-2PM
- **Get Out and Trail (GOAT)** Saturday, 5/7 | Quad Cities area trails
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- **Movies in the Park** Friday, 5/13 | 6PM | Fejervary Park (Movie: Onward)
- **Fejervary Family Fun Day - Kids to Park Day** Saturday, 5/21 | 12-3PM | Fejervary Learning Center
- **Fejervary Family Fun Day – Kick Off to Summer** Saturday, 6/18 | 12-3PM | Fejervary Learning Center
- **Father’s Day Fiesta** Sunday, 6/19 | 12-3PM | Fejervary Learning Center
- **Mainstage Production: Imagine That!** Friday-Sunday, 6/24-6/26 | Davenport Junior Theatre
 - Friday, 6:30PM | Saturday, 10AM | Sunday, 2PM or 4PM
- **Citywide Summer Theme Kick Off** Saturday, 5/28
- **Party in the Park** Thursday, 6/9 | 5:30-7:30PM | Herington Park
- **Party in the Park** Thursday, 6/16 | 5:30-7:30PM | Jersey Farms Park
- **Party in the Park** Thursday, 6/30 | 5:30-7:30PM | Van Buren Park
- Recreation Programs (Late April-June)
 - **Spring Learn to Skate Lessons** Various days, 3/21-5/4 | The River’s Edge
 - **Spring Skating Show** Friday, 4/24 | 2-3PM
 - **Adult Spring Softball Leagues** Various days, 4/19-6/26 | Lindsay Park
 - **Friday Night Jams** Friday, 4/22 | 6:30-8:30PM | Roosevelt Community Center (Adaptive & Inclusive Program)
 - **Adult Spring Soccer Leagues** Various days, 5/1-6/26 | Davenport Soccer Complex
 - **Fejervary Learning Center Opens** Memorial Day-Labor Day, 5/30-9-8 | Tuesdays-Fridays, 10AM-6PM | Saturdays-Sundays, 12-5PM
 - **My Little Wheelbarrow** (June) Thursday, 6/2 | 10-10:30AM | Vander Veer Botanical Park
 - **Family Field Days - Kites** Saturday, 6/4 | 1:30-3PM | Miracle Field @ Prairie Heights Park
 - **Aquatic Complexes Open** 6/4 – 8/21 | Annie Wittenmyer & Fejervary Aquatic Complexes
 - **Walk in the Park** (Summer) Mondays & Wednesdays, 6/6-7/27 | 6:30-7:30AM
 - **Summer Camps Begin** Various dates and times, 6/8-8/12 | Davenport Junior Theatre, Roosevelt Community Center & Garfield Park
 - **Learn to Swim Lessons** Various days, 6/13-7/29 | Annie Wittenmyer & Fejervary Aquatic Complexes
 - **Summer Learn to Skate Lessons** Various days, 6/13-8/13 | The River’s Edge
 - **My Little Wheelbarrow** (June) Thursday, 6/16 | 10-10:30AM | Fejervary Learning Center

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Parks and Recreation Advisory Board

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Contact Info:

Date

Subject:

REVIEWERS:

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Parks & Recreation	Rhoads, Jessica	Approved	4/18/2022 - 1:35 PM