

CIVIL RIGHTS COMMISSION MEETING

CITY OF DAVENPORT, IOWA

TUESDAY, JANUARY 10, 2023; 12:00 PM

AMENDED AGENDA - VIRTUAL VIA ZOOM

[HTTPS://US02WEB.ZOOM.US/J/84869608008?](https://us02web.zoom.us/j/84869608008?pwd=MUHUMUNSUNP4WLZNDK9TBXZIMLY1UT09)

PWD=MUHUMUNSUNP4WLZNDK9TBXZIMLY1UT09

AMID CONCERNS ABOUT THE SPREAD OF COVID-19 (CORONAVIRUS) WITHIN OUR COMMUNITY, AS AN ONGOING MITIGATION MEASURE, IN COMPLIANCE WITH CDC RECOMMENDATIONS, THE COMMISSION WILL HOST ITS NEXT MONTHLY MEETING, SCHEDULED FOR JANUARY 10TH, 2023 AT NOON THROUGH A VIRTUAL FORMAT. THIS ACTION HAS BEEN TAKEN DUE TO SAFETY CONCERNS ASSOCIATED WITH COVID-19. THE HEALTH AND SAFETY OF COMMUNITY MEMBERS, VISITORS, CUSTOMERS AND OUR STAFF AT THE DAVENPORT CIVIL RIGHTS COMMISSION IS ALWAYS A TOP PRIORITY. IT IS WITH THIS IN MIND THAT WE HAVE TAKEN THIS STEP TO MITIGATE THE POSSIBILITY OF COMMUNITY TRANSMISSION. IF YOU WOULD LIKE TO SIGN UP TO ATTEND OUR NEXT MEETING, PLEASE REGISTER IN ADVANCE FOR THIS MEETING- YOU WILL FIND THE LINK IN THE AGENDA UNDER ROLL CALL. AFTER REGISTERING, YOU WILL RECEIVE A CONFIRMATION EMAIL CONTAINING INFORMATION ABOUT JOINING THE MEETING.

I. Roll Call

- A. [https://us02web.zoom.us/j/84869608008?](https://us02web.zoom.us/j/84869608008?pwd=MUHuMUNSUnp4WIZndk9tbXZiMIY1UT09)  
pwd=MUHuMUNSUnp4WIZndk9tbXZiMIY1UT09

II. Approval of Agenda

III. Approval of Minutes

- A. December 13th, 2022 Minutes

IV. Directors Report

- A. December 2022 Director's Report
- B. Case Status Report

V. New Business

- A. Election of Officers
- B. DCRC Commissioner Conduct - Closed session Pursuant to Iowa Code § 21.5(1)(a)

VI. Old Business

- A. E-0139-0069-16
- B. ED-0118-0002-15 Interlocutory Appeal

C. Seeberger Remand

VII. Public Comment and Presentation

VIII. Adjourn

IX. Next Meeting

City of Davenport  
Civil Rights Commission

Department:  
Contact Info:

**Date**

Subject:  
<https://us02web.zoom.us/j/84869608008?pwd=MUhuMUNSUUnp4WIZndk9tbXZiMIY1UT09>

REVIEWERS:

Department	Reviewer	Action	Date
Civil Rights	Badillo, Beth	Approved	1/9/2023 - 8:57 AM

City of Davenport  
Civil Rights Commission

Department:  
Contact Info:

**Date**

Subject:  
December 13th, 2022 Minutes

ATTACHMENTS:

Type	Description
▢ Cover Memo	December Minutes

REVIEWERS:

Department	Reviewer	Action	Date
Civil Rights	Musser, Stephanie	Approved	1/9/2023 - 9:37 AM

DAVENPORT CIVIL RIGHTS COMMISSION  
Minutes of Regular Meeting  
December 13, 2022

The Davenport Civil Rights Commission (DCRC) met at 12:00 p.m. Tuesday, December 13, 2022, online using Zoom. Commission Chair Michael Guster, presided.

**COMMISSIONERS PRESENT:**

Ethelene Boyd  
Michael Guster  
Andrew Lopez  
Richard Pokora  
Charlene Upchurch-Taylor  
Jeff Transou

**COMMISSIONERS ABSENT**

Angela Reyes

**OTHER PERSONS PRESENT:**

Director Latrice Lacey  
Others from the community

**AGENDA**

Commissioner Guster called for the approval of the agenda to be done by unanimous consent. All Commissioners voted to approve the agenda.

**APPROVAL OF MINUTES**

On motion by Commissioner Boyd, seconded by Commissioner Transou, the minutes of the regular meeting on November 7, 2022 were moved. All Commissioners approved.

On motion by Commissioner Boyd, seconded by Commissioner Upchurch-Taylor, the minutes of the special meeting on October 25, 2022 were moved. All Commissioners approved.

**REPORT OF THE DIRECTOR**

Director Lacey stated there was no right to sue letters issued for the month of November. One case closed in conciliation in the month of October. This case involved allegations of race discrimination in employment, and settled for \$14,505.65 and relief in the public interest.

The Director stated she conducted training for two new employees. Director Lacey stated she met with Commissioner trainers to discuss upcoming Commissioner training. The Director stated she updated the case processing system. Director Lacey updated the HUD partnership fund/SEE fund proposal. Director Lacey stated she continues to monitor COVID-19 rates and its impact on office functions. The Director stated two Commission members, Commissioner Pokora, and Commissioner Reyes, still need to turn in their Commissioner conduct statements from two months ago.

## **NEW BUSINESS**

### **A. Scott County Community ID**

Commissioner Guster stated that the group Quad Cities Interfaith, would like the Commission to vote on and have a statement on the I.D. Commissioner Lopez stated it is much easier for the police and fire when folks have an I.D. among other situations. Commissioner Guster asked that a motion be made on the I.D. Commissioner Boyd made a motion for the Commission to make a statement of support for the Community I.D. Commissioner Guster second the motion. All Commissioners voted to approve the motion.

## **OLD BUSINESS**

### **A. ED-0118-0002-15 Interlocutory Appeal**

### **B. E-0139-0069-16**

Cases A and B were tabled until the next meeting. Commissioner Guster stated we have been looking at three attorneys to help the Commission, and we should have one to assist us with these cases. Director Lacey stated two attorneys have expressed interest. The Director stated to have the attorneys here we must have it on the agenda.

In other old business, Commissioner Guster stated we didn't have Commission elections last month, and so we should put them on the agenda for the next meeting.

## **PUBLIC COMMENT**

Commissioner Guster stated how he and the Commission appreciated Stephanie Musser joining us.

## **ADJOURN**

The Commission meeting was adjourned by unanimous consent by all Commissioners at 12:28 p.m.

## **NEXT MEETING**

The next regular meeting of the Commission is January 10, 2023, at 12 noon.

Submitted by Jeff Transou, Secretary

City of Davenport  
Civil Rights Commission

Department:  
Contact Info:

**Date**

Subject:  
December 2022 Director's Report

ATTACHMENTS:

Type	Description
▢ Cover Memo	December Director's Report

REVIEWERS:

Department	Reviewer	Action	Date
Civil Rights	Badillo, Beth	Approved	1/9/2023 - 8:57 AM



## **DIRECTOR'S REPORT FOR THE DAVENPORT CIVIL RIGHTS COMMISSION FOR December 2022**

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### **I. CASE STATUS**

1. No "right to sue" letters were issued in the month of December.
2. No cases closed in mediation or conciliation in the month of December.

### **II. OTHER ACTIVITY**

1. Director attended leadership training.
2. Director met with trainers to update Commissioner training schedule.
3. Director met with staff to update case status report procedures.
4. Director completed case processing documentation.
5. Director worked on pre-hearing and post-hearing preparation.
6. Director continued to monitor COVID-19 rates and its impact on office functions.
7. Director and Housing Analyst worked on final conference planning activities.
8. Director worked on case resolution documents.
9. Director worked on litigation.
10. Director worked on case processing documents.
11. Director and Housing Analyst worked on performance assessment report data compilation.
12. Housing Analyst worked on investigations.
13. Housing Analyst worked on housing investigations.
14. Housing Analyst worked on housing inquiries.
15. Housing Analyst worked on case resolutions.

### **III. OLD BUSINESS**

1. Ongoing harassment and bullying of Commission staff
2. Staffing

### **IV. NEW BUSINESS**

- 1.

City of Davenport  
Civil Rights Commission

Department:  
Contact Info:

**Date**

Subject:  
Case Status Report

REVIEWERS:

Department	Reviewer	Action	Date
Civil Rights	Musser, Stephanie	Approved	1/9/2023 - 9:41 AM

City of Davenport  
Civil Rights Commission

Department:  
Contact Info:

**Date**

Subject:  
Election of Officers

REVIEWERS:

Department	Reviewer	Action	Date
Civil Rights	Badillo, Beth	Approved	1/9/2023 - 8:58 AM

City of Davenport  
Civil Rights Commission

Department:  
Contact Info:

**Date**

Subject:  
DCRC Commissioner Conduct - Closed session Pursuant to Iowa Code § 21.5(1)(a)

REVIEWERS:

Department	Reviewer	Action	Date
Civil Rights	Badillo, Beth	Approved	1/9/2023 - 9:00 AM

City of Davenport  
Civil Rights Commission

Department:  
Contact Info:

**Date**

Subject:  
E-0139-0069-16

REVIEWERS:

Department	Reviewer	Action	Date
Civil Rights	Musser, Stephanie	Approved	1/9/2023 - 9:12 AM

City of Davenport  
Civil Rights Commission

Department:  
Contact Info:

**Date**

Subject:  
ED-0118-0002-15 Interlocutory Appeal

REVIEWERS:

Department	Reviewer	Action	Date
Civil Rights	Musser, Stephanie	Approved	1/9/2023 - 9:25 AM

City of Davenport  
Civil Rights Commission

Department:  
Contact Info:

**Date**

Subject:  
Seeberger Remand

REVIEWERS:

Department	Reviewer	Action	Date
Civil Rights	Musser, Stephanie	Approved	1/9/2023 - 9:46 AM