

RIVERFRONT IMPROVEMENT COMMISSION MEETING

CITY OF DAVENPORT, IOWA

TUESDAY, NOVEMBER 27, 2018; 5:30 PM

POLICE DEPARTMENT COMMUNITY ROOM, 416 NORTH HARRISON STREET,  
DAVENPORT, IOWA

I. Call to Order

II. Introductions

A. Approve the Minutes from the October 23, 2018 Meeting - ACTION

III. Finance

A. Finance Orientation

B. Approve the Disbursements - ACTION

IV. Leases

V. Projects

A. Staff Performance and Pay Review - DISCUSSION / ACTION

B. Strategic Planning Initiative - DISCUSSION

VI. Staff Report

VII. Other Business

A. Public With Business (5 Mins)

VIII. Adjournment

IX. Next Meeting Date:

A. Tuesday, December 18, 2018 at 5:30 p.m. (Due to Holiday)

City of Davenport  
Riverfront Improvement Commission

Department: Riverfront Improvement Commission  
Contact Info: Steve Ahrens 888-2235

**Date**  
**11/27/2018**

Subject:  
Approve the Minutes from the October 23, 2018 Meeting - ACTION

ATTACHMENTS:

Type	Description
▯ Cover Memo	RIC Minutes October 23, 2018

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Ahrens, Steve	Approved	11/21/2018 - 1:43 PM



## Riverfront Improvement Commission

### Mission Statement:

The Davenport Riverfront Improvement Commission plans, manages and collaborates with partners to improve the riverfront.

The Davenport Riverfront Improvement Commission is committed to these values and to its responsibilities as entrusted to us by the community:

### **STEWARDSHIP**

We safeguard the natural environment of the Riverfront.

### **COLLABORATION**

We work together with partners to maximize opportunities.

### **SPLENDOR**

We preserve the aesthetic nature of the River as a magnificent asset.

### **ACCESSIBILITY**

We ensure a variety of ways for the community to enjoy the River.

### **PROGRESS**

We promote the River as a cornerstone for regional economic development.

Riverfront Improvement Commission  
Minutes  
October 23, 2018

Present: Pat Walton, Bill Ashton, Dee Bruemmer, Bill Churchill, Frank Clark, Randall Goblirsch, Kelli Grubbs, Gwendolyn Lee, and Karl Rhomberg

Others Present: Ald. Kyle Gripp, Council Liaison; Chad Dyson, Parks Director; Lorrie Beaman, Freight House Farmer's Market; Zach Peterson, Public Works; Pat Driscoll, City Communications; and Steve Ahrens, Riverfront Improvement Commission

Chairman Walton called the meeting to order at 5:30 p.m. Ahrens announced that a quorum for the meeting had been met. Ashton moved to approve the minutes of the September 25 meeting. Grubbs seconded the motion and it carried. Walton welcomed Chad Dyson, the new Parks Director, who introduced himself and discussed numerous projects underway and envisioned for the department.

Finance

Ahrens presented the previous month's disbursements, aged receivables report and the FY2019 Lease Report. Bruemmer moved to approve the disbursements. Ashton seconded the motion and it carried.

Leases

Staff provided the draft lease addendum renewal agreement with Front Street Brewery for the additional adjacent space to the Tap Room at the Freight House. Grubbs moved to approve the addendum. Clark seconded the motion and it carried.

Ahrens introduced the draft lease addendum agreement with Rita Rawson for the adjacent single office within the suite. Ashton moved to approve the addendum. Grubbs seconded the motion and it carried.

Projects

Lorrie Beaman, Director for the Freight House Farmer's Market, provided a 2018 season summary and plans for the market moving forward.

Commissioner Bill Churchill provided the Commission with a comprehensive presentation regarding Veterans Memorial Park.

The Commission discussed the Strategic Plan, specifically the joint meeting with the City Council, scheduled for November 13.

## Staff Report

Ahrens provided updates on a variety of topics, including:

- Status of exterior painting and additional projects at Union Station
- Joint meeting with City Council on November 13 at 3:30 p.m.
- 2019 calendar and new meeting location – Council Chambers, City Hall
- Lease assignment for Driftwood Restaurant
- Future discussion regarding Freight House signage and railcar

## Other Business

With no public with business to present, and with no further business, the meeting was adjourned at 6:50 p.m.

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Karl Rhomberg, Secretary

City of Davenport  
Riverfront Improvement Commission

Department: Riverfront Improvement Commission  
Contact Info: Steve Ahrens 888-2235

**Date**  
**11/27/2018**

Subject:  
Finance Orientation

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Ahrens, Steve	Approved	11/21/2018 - 1:44 PM

City of Davenport  
Riverfront Improvement Commission

Department: Riverfront Improvement Commission  
Contact Info: Steve Ahrens 888-2235

**Date**  
**11/27/2018**

Subject:  
Approve the Disbursements - ACTION

ATTACHMENTS:

Type	Description
▢ Cover Memo	RIC Disbursements

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Ahrens, Steve	Approved	11/21/2018 - 1:45 PM

Revenue/Billing Table  
FY - 2018 Levee Fund #740

Lessee	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Summary
1 Front Street Brewery - FH	3,006.00	3,006.00	3,006.00	3,006.00	3,006.00	3,062.00	3,062.00	3,062.00	3,062.00	3,062.00	3,062.00	3,062.00	36,520.00
2 Nostalgia Deli	833.33	833.33	833.33	833.33	833.33	833.33	833.33	833.33	833.33	833.33	833.33	833.33	9,999.96
3 Nostalgia Deli - 4%	1,696.63	1,486.38	1,257.47	971.28	482.44	381.95	670.32	572.29	888.27	931.47	\$1,654.88	1,587.06	12,580.44
4 MidAmerican Co.	6,000.00												6,000.00
5 Lake Davenport Sailing Club										3,900.00			3,900.00 RENEW
6 LPBC/Lindsay Park Boat Club							5,000.00						5,000.00
7 CHS, Inc / Harvest States C	2,500.00			2,500.00			2,500.00			2,500.00			10,000.00
8 One River Place	225.00	225.00	225.00	225.00	225.00	225.00	225.00	225.00	225.00	225.00	225.00	225.00	2,700.00
9 Driftwood/Buds	1,964.77	1,707.56	1,330.09	522.16	0.00	519.76	357.99	353.87	507.60	710.87	1,525.74	1,572.15	11,072.56
10 OCCVB-Union Station	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,875.00	1,875.00	1,875.00	5,625.00
11 MVBS-Union Station	170.00	170.00	170.00	383.33	383.33	383.33	383.33	383.33	383.33	383.33	383.33	383.33	3,959.97
12 Rawson-Union Station	176.00	176.00	176.00	176.00	176.00	176.00	311.00	311.00	311.00	311.00	311.00	311.00	2,922.00 RENEW
13 Marine Specialties	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	12,000.00
14 Front Street Brewery	265.00	265.00	265.00	265.00	265.00	265.00	265.00	265.00	265.00	265.00	265.00	265.00	3,180.00
15 Freight House Farmers Marl	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,583.33	1,583.33	1,583.33	1,583.33	18,333.32
16 Rock River Family Office	2,435.75	2,435.75	2,435.75	2,435.75	2,435.75	2,435.75	2,635.75	2,635.75	2,635.75	2,635.75	2,635.75	2,635.75	30,429.00
17 Nestle - SemiParkingLot	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,050.00	1,050.00	1,050.00	1,050.00	12,200.00
18 Freight House - East	0.00	0.00	0.00	0.00	0.00	3,750.00	3,750.00	3,750.00	3,750.00	3,750.00	3,750.00	3,750.00	26,250.00
19 Antonella's	1,333.33	1,333.33	1,333.33	1,333.33	1,333.33	1,333.33	1,333.33	1,333.33	1,500.00	1,500.00	1,500.00	1,500.00	16,666.64
20 Package Express	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,050.00	1,050.00	1,050.00	3,150.00
<b>Subtotal</b>	<b>22,772.48</b>	<b>13,805.02</b>	<b>13,198.64</b>	<b>14,817.85</b>	<b>11,362.85</b>	<b>15,532.12</b>	<b>23,493.72</b>	<b>15,891.57</b>	<b>16,494.61</b>	<b>25,016.08</b>	<b>20,154.36</b>	<b>20,132.95</b>	<b>232,488.89</b>
<b>Miscellaneous</b>													
LPBC Addendum	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00	1,000.00
USACE Guidewall Staging				860.00	860.00	860.00	860.00	860.00	860.00	860.00	860.00	860.00	7,740.00
<b>Subtotal</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,740.00</b>
<b>Total</b>	<b>22,772.48</b>	<b>13,805.02</b>	<b>13,198.64</b>	<b>14,817.85</b>	<b>11,362.85</b>	<b>15,532.12</b>	<b>24,493.72</b>	<b>15,891.57</b>	<b>16,494.61</b>	<b>25,016.08</b>	<b>20,154.36</b>	<b>20,132.95</b>	<b>241,228.89</b>



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City of Davenport  
YTD REPORT  
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FOR 2019 05

JOURNAL DETAIL 2019 4 TO 2019 4

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
4740 LEVEE IMPROVEMENT							
00000 UNDEFINED							
450404 LEVEE COMMISSION RENT	-215,000	0	-215,000	-80,475.39	.00	-134,524.61	37.4%
480690 MISCELLANEOUS	-30,000	0	-30,000	-36,832.19	.00	6,832.19	122.8%
489491 TRANSFER LOCAL OPTION SALES	-75,000	0	-75,000	.00	.00	-75,000.00	.0%
490865 FUND BALANCE APPROPRIATION	-3,461	0	-3,461	.00	.00	-3,461.00	.0%
TOTAL UNDEFINED	-323,461	0	-323,461	-117,307.58	.00	-206,153.42	36.3%
10130 PROJECT MANAGEMENT							
510101 FULL TIME SALARIES	72,828	0	72,828	25,714.08	.00	47,113.92	35.3%
510120 RETIREMENT-FICA	5,571	0	5,571	2,029.83	.00	3,541.17	36.4%
510130 RETIREMENT-IPERS	6,875	0	6,875	2,427.39	.00	4,447.61	35.3%
510140 EMPLOYEE INSURANCE	10,918	0	10,918	3,669.32	.00	7,248.68	33.6%
510161 DEFERRED COMP	3,641	0	3,641	1,285.74	.00	2,355.26	35.3%
510162 RETIREMENT HEALTH SAVINGS	728	0	728	257.13	.00	470.87	35.3%
520201 OFFICE SUPPLIES	200	0	200	15.81	.00	184.19	7.9%
520205 UTILITY SERVICES	90,000	0	90,000	38,382.86	.00	51,617.14	42.6%
520210 TRAVEL EXPENSES	0	0	0	150.00	.00	-150.00	100.0%
520215 TECHNICAL SERVICES	100	0	100	.00	.00	100.00	.0%
520217 PROFESSIONAL SERVICES	3,000	0	3,000	.00	.00	3,000.00	.0%
520225 MAINTENANCE-BLDGS & GRNDS	42,000	0	42,000	8,849.09	2,062.10	31,088.81	26.0%
520245 PAYMENT TO OTHER AGENCY	0	0	0	263.26	.00	-263.26	100.0%
520297 PROJECT EXPENSE	20,000	0	20,000	17,093.19	185.00	2,721.81	86.4%
560606 TELEPHONE EXPENSE	450	0	450	176.25	.00	273.75	39.2%
560623 FACILITIES MAINTENANCE	14,650	0	14,650	5,374.00	.00	9,276.00	36.7%
TOTAL PROJECT MANAGEMENT	270,961	0	270,961	105,687.95	2,247.10	163,025.95	39.8%
88000 TRANSFERS OUT							
550501 TRANSFERS OUT	52,500	0	52,500	.00	.00	52,500.00	.0%
TOTAL TRANSFERS OUT	52,500	0	52,500	.00	.00	52,500.00	.0%

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City of Davenport  
YTD REPORT

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FOR 2019 05

JOURNAL DETAIL 2019 4 TO 2019 4				PCT	
ORIGINAL APPROP	TRANFERS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET USED
TOTAL LEVEE IMPROVEMENT	0	0	-11,619.63	2,247.10	9,372.53 100.0%
TOTAL REVENUES	-323,461	-323,461	-117,307.58		-206,153.42
TOTAL EXPENSES	323,461	323,461	105,687.95	2,247.10	215,525.95
GRAND TOTAL	0	0	-11,619.63	2,247.10	9,372.53 100.0%

\*\* END OF REPORT - Generated by STEVE D AHRENS \*\*

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City of Davenport  
MONTHLY DETAIL REPORT

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FOR 2019 05

JOURNAL DETAIL 2019 5 TO 2019 5

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
4740 LEVEE IMPROVEMENT							
10130 PROJECT MANAGEMENT							
510101 FULL TIME SALARIES							
54741013 510101 FULL TIME SALARIES	72,828	0	72,828	25,714.08	.00	47,113.92	35.3%
2019/05/050294 11/09/2018 PRJ	2,857.12 REF PY1109				WARRANT=110918	RUN=1 BI-WEEKL	
TOTAL FULL TIME SALARIES	72,828	0	72,828	25,714.08	.00	47,113.92	35.3%
510102 PART TIME SALARIES							
54741013 510102 PART TIME SALARIES	0	0	0	.00	.00	.00	.0%
54741013 510102 USDA PART TIME SALA	0	0	0	.00	.00	.00	.0%
TOTAL PART TIME SALARIES	0	0	0	.00	.00	.00	.0%
510103 TEMPORARY SALARIES							
54741013 510103 TEMPORARY SALARIES	0	0	0	.00	.00	.00	.0%
TOTAL TEMPORARY SALARIES	0	0	0	.00	.00	.00	.0%
510105 OVERTIME PAY							
54741013 510105 OVERTIME PAY	0	0	0	.00	.00	.00	.0%

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City of Davenport  
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FOR 2019 05

JOURNAL DETAIL 2019 5 TO 2019 5

	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL OVERTIME PAY	0	0	0	.00	.00	.00	.0%
510120 RETIREMENT-FICA							
54741013 510120 RETIREMENT-FICA	5,571	0	5,571	2,029.83	.00	3,541.17	36.4%
2019/05/050294 11/09/2018 PRJ	225.32 REF PY1109				WARRANT=110918	RUN=1 BI-WEEKL	
54741013 510120 USDA RETIREMENT-FICA	0	0	0	.00	.00	.00	.0%
TOTAL RETIREMENT-FICA	5,571	0	5,571	2,029.83	.00	3,541.17	36.4%
510130 RETIREMENT-IPERS							
54741013 510130 RETIREMENT-IPERS	6,875	0	6,875	2,427.39	.00	4,447.61	35.3%
2019/05/050294 11/09/2018 PRJ	269.71 REF PY1109				WARRANT=110918	RUN=1 BI-WEEKL	
54741013 510130 USDA RETIREMENT-IPE	0	0	0	.00	.00	.00	.0%
TOTAL RETIREMENT-IPERS	6,875	0	6,875	2,427.39	.00	4,447.61	35.3%
510140 EMPLOYEE INSURANCE							
54741013 510140 EMPLOYEE INSURANCE	10,918	0	10,918	3,669.32	.00	7,248.68	33.6%
TOTAL EMPLOYEE INSURANCE	10,918	0	10,918	3,669.32	.00	7,248.68	33.6%
510150 POLICE RETIREMENT							
54741013 510150 POLICE RETIREMENT	0	0	0	.00	.00	.00	.0%

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City of Davenport  
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FOR 2019 05

JOURNAL DETAIL 2019 5 TO 2019 5

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL POLICE RETIREMENT	0	0	0	.00	.00	.00	.0%
510161 DEFERRED COMP							
54741013 510161 DEFERRED COMP	3,641	0	3,641	1,285.74	.00	2,355.26	35.3%
2019/05/050294 11/09/2018 PRJ	142.86 REF PY1109				WARRANT=110918	RUN=1 BI-WEEKL	
TOTAL DEFERRED COMP	3,641	0	3,641	1,285.74	.00	2,355.26	35.3%
510162 RETIREMENT HEALTH SAVINGS							
54741013 510162 RETIREMENT HEALTH	728	0	728	257.13	.00	470.87	35.3%
2019/05/050294 11/09/2018 PRJ	28.57 REF PY1109				WARRANT=110918	RUN=1 BI-WEEKL	
TOTAL RETIREMENT HEALTH SAVINGS	728	0	728	257.13	.00	470.87	35.3%
510175 CLOTHING EXPENSE							
54741013 510175 CLOTHING EXPENSE	0	0	0	.00	.00	.00	.0%
TOTAL CLOTHING EXPENSE	0	0	0	.00	.00	.00	.0%
520201 OFFICE SUPPLIES							
54741013 520201 OFFICE SUPPLIES	200	0	200	15.81	.00	184.19	7.9%
TOTAL OFFICE SUPPLIES	200	0	200	15.81	.00	184.19	7.9%
520205 UTILITY SERVICES							

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City of Davenport  
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FOR 2019 05

JOURNAL DETAIL 2019 5 TO 2019 5

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
54741013 520205 <u>UTILITY SERVICES</u>	90,000	0	90,000	38,382.86	.00	51,617.14	42.6%
2019/05/050487 11/15/2018 API	1,137.38 VND 001322 VCH		IOWA AMERICAN WAT	NOVEMBER 1 PAYMENT			184099
2019/05/050708 11/21/2018 API	3,745.92 VND 014254 VCH		MIDAMERICAN ENERGY	Utility Payment 04/2019			184290
TOTAL UTILITY SERVICES	90,000	0	90,000	38,382.86	.00	51,617.14	42.6%
520210 TRAVEL EXPENSES							
54741013 520210 <u>TRAVEL EXPENSES</u>	0	0	0	150.00	.00	-150.00	100.0%*
TOTAL TRAVEL EXPENSES	0	0	0	150.00	.00	-150.00	100.0%
520215 TECHNICAL SERVICES							
54741013 520215 <u>TECHNICAL SERVICES</u>	100	0	100	.00	.00	100.00	.0%
TOTAL TECHNICAL SERVICES	100	0	100	.00	.00	100.00	.0%
520217 PROFESSIONAL SERVICES							
54741013 520217 <u>PROFESSIONAL SERVI</u>	3,000	0	3,000	.00	.00	3,000.00	.0%
54741013 520217 <u>USDA PROFESSIONAL S</u>	0	0	0	.00	.00	.00	.0%
TOTAL PROFESSIONAL SERVICES	3,000	0	3,000	.00	.00	3,000.00	.0%
520225 MAINTENANCE-BLDGS & GRNDS							
54741013 520225 <u>MAINTENANCE-BLDGS</u>	42,000	0	42,000	8,849.09	2,062.10	31,088.81	26.0%
2019/05/050033 11/01/2018 API	287.78 VND 004423 VCH		WHITE ROOFING	INV #35826-FREIGHT HOUSE FARME			183733



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City of Davenport  
MONTHLY DETAIL REPORT

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FOR 2019 05

JOURNAL DETAIL 2019 5 TO 2019 5

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
54741013 520225 MAINTENANCE-BLDGS 2019/05/050409 11/05/2018 API	80.00 VND 000003 VCH		P CARD VENDOR	FREIGHT HOUSE PEST CONTROL			
TOTAL MAINTENANCE-BLDGS & GRNDS	42,000	0	42,000	8,849.09	2,062.10	31,088.81	26.0%
520245 PAYMENT TO OTHER AGENCY							
54741013 520245 PAYMENT TO OTHER A	0	0	0	263.26	.00	-263.26	100.0%*
TOTAL PAYMENT TO OTHER AGENCY	0	0	0	263.26	.00	-263.26	100.0%
520262 INTERDEPARTMENT SERVICE CHG							
54741013 520262 INTERDEPARTMENT SE	0	0	0	.00	.00	.00	.0%
TOTAL INTERDEPARTMENT SERVICE CHG	0	0	0	.00	.00	.00	.0%
520297 PROJECT EXPENSE							
54741013 520297 PROJECT EXPENSE	20,000	0	20,000	17,093.19	185.00	2,721.81	86.4%
2019/05/050033 11/01/2018 API	22.34 VND 000991 VCH		QUAD CITY TIMES	LEGAL NOTICE: TASTE OF ETHIOPI			183653
2019/05/050702 11/21/2018 API	1,650.00 VND 002492 VCH		SWENSEN CONSTRUCT	FREIGHT HOUSE MENS RESTROOM UP			184336
TOTAL PROJECT EXPENSE	20,000	0	20,000	17,093.19	185.00	2,721.81	86.4%
520298 OTHER SUPPLIES & SERVICES							
54741013 520298 OTHER SUPPLIES & S	0	0	0	.00	.00	.00	.0%

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City of Davenport  
MONTHLY DETAIL REPORT

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FOR 2019 05

JOURNAL DETAIL 2019 5 TO 2019 5

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL OTHER SUPPLIES & SERVICES	0	0	0	.00	.00	.00	.0%
530303 OPERATING EQUIPMENT							
54741013 530303 USDA OPERATING EQUI	0	0	0	.00	.00	.00	.0%
TOTAL OPERATING EQUIPMENT	0	0	0	.00	.00	.00	.0%
560606 TELEPHONE EXPENSE							
54741013 560606 TELEPHONE EXPENSE	450	0	450	176.25	.00	273.75	39.2%
TOTAL TELEPHONE EXPENSE	450	0	450	176.25	.00	273.75	39.2%
560622 DATA PROCESSING							
54741013 560622 DATA PROCESSING	0	0	0	.00	.00	.00	.0%
TOTAL DATA PROCESSING	0	0	0	.00	.00	.00	.0%
560623 FACILITIES MAINTENANCE							
54741013 560623 FACILITIES MAINTEN	14,650	0	14,650	5,374.00	.00	9,276.00	36.7%
TOTAL FACILITIES MAINTENANCE	14,650	0	14,650	5,374.00	.00	9,276.00	36.7%
560633 WORKERS COMPENSATION INSURANCE							
54741013 560633 WORKERS COMPENSATI	0	0	0	.00	.00	.00	.0%



11/20/2018 11:18  
sahrens

City of Davenport  
MONTHLY DETAIL REPORT

7  
glytdbud

FOR 2019 05

JOURNAL DETAIL 2019 5 TO 2019 5

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL WORKERS COMPENSATION INSURANCE	0	0	0	.00	.00	.00	.0%
TOTAL PROJECT MANAGEMENT	270,961	0	270,961	105,687.95	2,247.10	163,025.95	39.8%
TOTAL LEVEE IMPROVEMENT	270,961	0	270,961	105,687.95	2,247.10	163,025.95	39.8%
TOTAL EXPENSES	270,961	0	270,961	105,687.95	2,247.10	163,025.95	
GRAND TOTAL	270,961	0	270,961	105,687.95	2,247.10	163,025.95	39.8%

\*\* END OF REPORT - Generated by STEVE D AHRENS \*\*

City of Davenport  
Riverfront Improvement Commission

Department: Riverfront Improvement Commission  
Contact Info: Steve Ahrens 888-2235

**Date**  
**11/27/2018**

Subject:  
Staff Performance and Pay Review - DISCUSSION / ACTION

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Ahrens, Steve	Approved	11/21/2018 - 1:47 PM

City of Davenport  
Riverfront Improvement Commission

Department: Riverfront Improvement Commission  
Contact Info: Steve Ahrens 888-2235

**Date**  
**11/27/2018**

Subject:  
Strategic Planning Initiative - DISCUSSION

ATTACHMENTS:

Type	Description
▯ Cover Memo	RIC Strategic Plan

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Ahrens, Steve	Approved	11/21/2018 - 1:49 PM

**Davenport Riverfront Improvement Commission**

**Strategic Plan**

***Collaborating to Maximize Opportunities***

**Adopted September 25, 2018**

**Vision Statement:** Our Vision is to create a Mississippi River destination that serves as a source of strength and vitality for the region.

**Core Values Statement:**

The Davenport

Riverfront Improvement Commission

is committed to these values and to its  
responsibilities as entrusted to us by the community.

**STEWARDSHIP**

We safeguard the natural environment of the Riverfront.

**COLLABORATION**

We work together with partners to maximize opportunities.

**SPLENDOR**

We preserve the aesthetic nature of the River as a magnificent asset.

**ACCESSIBILITY**

We offer ways for the community to enjoy the River.

**PROGRESS**

We promote the River as a cornerstone for regional economic development.

**Mission Statement:**

**The Davenport Riverfront Improvement Commission plans, manages and  
collaborates with partners to improve the riverfront.**

**Strategic Goal #1: To clarify the relationship between the City and the DRIC.**

**1.1 Strategy 1: Do our own homework to understand current role and responsibility and be clear on ordinance**

1.1.1a Review existing ordinance, previous ordinance, and state law – Kelli – 3 Months

1.1.1b Understand Operating and CIP Budgets – Pat and Bill A. – 3 Months

1.1.2a Research similar Commissions – Dee – 3 Months

1.1.2b Discuss relationship with Parks – 6 Months

1.1.3 Develop discussion paper to use for meetings – 6 Months

**1.2 Strategy 2: Set up formal meeting with City (council and administration) to determine how to align each of our roles and improve our relationship**

1.2.1 Workgroup to expand discussion paper – 6 Months

1.2.2 Meet with Ald. Gripp and the Mayor – 3 Months

1.2.3 Bi-annual meeting discussion

**Strategic Goal #2: To collaborate with partners to improve the riverfront.**

**2.1 Strategy 1: Identify and target potential partners – USACE, IDNR, Downtown Davenport Partnership, River Action, Corporate**

2.1.1 Meet Government Grantors – Karl – 9 Months

2.1.2 Meet Business Partners – Gwendolyn – 6 Months

2.1.3 Meet River Action – Bill C. – 3 Months

2.2 Strategy 2: Identify and prioritize projects – RiverWest: Credit Island; Channel Cat, Dam Lighting, Main Street Landing; River Heritage Park, First Bridge; Veterans Memorial Park

2.2.1 Solicit public input – 9 Months

2.2.2 Select projects for focus – 12 Months

2.2.3 Access funding

**Strategic Goal #3: To strengthen and diversify our funding.**

3.1 Strategy 1: Develop and retain tenants

3.1.1 Identify potential additional tenant space – 9 Months

3.1.2 Prepare potential tenant list – 9 Months

3.1.3 Survey current tenants to identify needs to ensure long term retention and/or growth – Randall – 3 Months

3.2 Strategy 2: Increase corporate and not-for-profit participation

3.2.1 Participate in RDG Public Art Initiative – Frank – 3 Months

3.2.2 Research property improvements with corporate tenants – 12 Months

3.2.3 Set up meeting with Q2030 River Group – Breanna – 6 Months

3.3 Strategy 3: Access government funding (State and Federal, DNR, CIP, etc.)

3.3.1 TBD after first two strategies are implemented

### **3 Months**

- 1.1.1a Review existing ordinance, previous ordinance, and state law – Kelli
- 1.1.1b Understand Operating and CIP Budgets – Pat and Bill A.
- 1.1.2a Research similar Commissions – Dee
- 1.2.2 Meet with Ald. Gripp and the Mayor
- 2.1.3 Meet River Action – Bill C.
- 3.1.3 Survey current tenants to identify needs to ensure long term retention and/or growth – Randall
- 3.2.1 Participate in RDG Public Art Initiative – Frank

### **6 Months**

- 1.1.2b Discuss relationship with Parks
- 1.1.3 Develop discussion paper to use for meetings
- 1.2.1 City Administration to expand discussion paper
- 2.1.2 Meet Business Partners – Gwendolyn
- 3.2.3 Set up meeting with Q2030 River Group – Breanna

### **9 Months**

- 2.1.1 Meet Government Grantors – Karl
- 2.2.1 Solicit public input
- 3.1.1 Identify potential additional tenant space
- 3.1.2 Prepare potential tenant list

## **12 Months**

2.2.2 Select projects for focus

3.2.2 Research property improvements with corporate tenants

1.2.3 Bi-annual meeting discussion

2.2.3 Access funding

3.3.1 TBD after first two strategies are implemented



City of Davenport  
Riverfront Improvement Commission

Department: Riverfront Improvement Commission  
Contact Info: Steve Ahrens 888-2235

**Date**  
**11/27/2018**

Subject:  
Public With Business (5 Mins)

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Ahrens, Steve	Approved	11/21/2018 - 1:50 PM

City of Davenport  
Riverfront Improvement Commission

Department: Riverfront Improvement Commission  
Contact Info: Steve Ahrens 888-2235

**Date**  
**11/27/2018**

Subject:  
Tuesday, December 18, 2018 at 5:30 p.m. (Due to Holiday)

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Ahrens, Steve	Approved	11/21/2018 - 1:51 PM