

PARKS AND RECREATION ADVISORY BOARD MEETING

CITY OF DAVENPORT, IOWA

WEDNESDAY, JANUARY 2, 2019; 12:00 PM

CITY HALL, COUNCIL CHAMBER, 226 W 4TH ST

I. Roll Call

II. Approval of Minutes

A. December 11th Meeting Minutes

III. Public Comment

IV. Old Business

V. New Business

A. Park Development Fund Project Input

VI. Staff Reports

A. DPR Staff Report 1-2-19

B. Riverfront Improvement Commission Report

C. Park Operations

D. Recreation

E. Revenue Facilities

F. Director's Report

VII. Advisory Time

VIII. Adjournment

IX. Next Meeting Date and Location

A. February 5th, 2019, Noon, Davenport City Council Chambers

City of Davenport
Parks and Recreation Advisory Board

Department: Parks Advisory Board
Contact Info: Chad Dyson 563-326-7817

Date
1/2/2018

Subject:
December 11th Meeting Minutes

ATTACHMENTS:

Type	Description
▣ Backup Material	December 11th Meeting Minutes
▣ Cover Memo	Board Statement Report

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Rhoads, Jessica	Approved	12/28/2018 - 10:32 AM



DAVENPORT PARKS AND RECREATION

700 WEST RIVER DRIVE, DAVENPORT, IOWA 52802 ♦ 563-328-PARK (7275) ♦ WWW.CITYOFDAVENPORTIOWA.COM/PARKS

Parks and Recreation Advisory Board Meeting Minutes December 11th, 2018 at Rivers Edge

Present: Coiner, Duffy, Knoth, Lemek, Peterson, Roberson, Schlue, Spratt, Trees, Woodard

Staff Present: Director Dyson, Theresa Hauman, Betsy Tubbs, Troy Evans, Jessica Rhoads, JJ Condon

Public Present: none

The meeting was called to order at 12:20 pm

1) **Roll Call:** See above.

2) **Approval of Minutes:**

Duffy moved for approval of the November 13th, 2018 minutes and Lemek seconded; Minutes were approved as written.

3) **Public Comment:** None

4) **Old Business:**

a. Board Purpose Statement- REPORT (See Attached Written Report)

5) **New Business:** None

6) **Staff Reports:**

a. **Riverfront Improvement Commission Report-** See Written Staff report

b. **Park Operations:** See written report

c. **Recreation:** See written report

d. **Revenue Facilities:** See written report

e. **Director's Report:**

- Update on Tabaco Free QC- Staff meet with Kim Mills to review an ordinance or resolution. Need 2+ Alderman Support to move this forward.
- Park Development Fund: At the January meeting we will provide a list of project for board review. At the February meeting, the board will be rating and recommendation.
- Turn in Park Review Sheets by the end of December if possible.
- Budget- Saturday work sessions coming up in January

7) **Advisory Time:**

a. **Woodard-** Inquired about Vander Veer Lagoon and the use of the goose-a-nator. **Tubbs-** Once freezing temperatures are consistently below 0 degrees for an extended period of time we will work on removing the geese and ducks and start prepping for ice skating.

b. **Woodard-** Will the dog park be on the agenda soon? **Director Dyson-** We will have dog park improvements in the Park Development Fund.

c. **Coiner-** Credit Island, Do we have any walks or runs down there during the winter time.

Tubbs- The City doesn't run any of these types of events but there are partnering groups that hold events on Credit Island, The Arthritis Foundation of Iowa just had a race last weekend. Early February there will be a Fat Tire Race sponsored by F.O.R.C.

d. **Knoth-** Is there an update on the bike trails at the north Marquette Park? **Director Dyson-** We have an agreement being reviewed by our legal department, FORC and staff did an onsite walk and review of plans. Waiting on a decision from legal if we can amend the current agreement



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with FORC to include the new Marquette Trails or if a new agreement needs to be presented to council for approval.

- e. **Woodard/Peterson**- Can we get an update or list from friends groups? Maybe invite them to the meeting and scheduling them to report? Roberson- We could send out a friend's group feedback sheet, that way they could report their work to us. **Director Dyson**- We can provide you with a list of friends groups as well as which staff member works with each group

8) Next Meeting Dates and Location:

Next Meeting-Tuesday, January 2nd, 2019 at 12pm @ City Hall, Council Chambers.

9) Adjournment

It was motioned by **Coiner** and 2nd by **Spratt** that the meeting be adjourned. Motion was approved 10-0 and adjourned at 1:14 pm.

Respectfully Submitted,
Jessica Rhoads, Administrative Assistant

12/8/18

THE PURPOSE OF THE DAVENPORT PARKS & RECREATION ADVISORY BOARD IS TO PROVIDE A FORUM FOR DAVENPORT CITIZENS' INPUT INTO MATTERS INVOLVING THE DAVENPORT PARKS & RECREATION DEPT. THE BOARD WILL ASSIST WITH PLANNING & ADVOCACY, GIVE FEEDBACK & OFFER ADVICE TO THE DIRECTOR OF DAVENPORT PARKS & RECREATION.

1. AT WHAT LEVEL IS THE BOARD CURRENTLY ENGAGED WITH THE STATED PURPOSE?

CURRENT ENGAGEMENT SEEMS TO BE LOW WITH MINIMAL INDEPTH PLANNING. VERY LITTLE FEEDBACK FROM PUBLIC THROUGH PUBLIC APPEARANCES AT OUR MEETINGS OR FROM FEEDBACK ACQUIRED THROUGH OTHER MEANS. IT WAS ALSO STATED THAT THE CURRENT BOARD WANTED TO BE MORE ENGAGED & ACTIVE WITHIN THE COMMUNITY. NEED TO LET STAFF KNOW OF PROBLEMS THAT WE OBSERVE IN OUR PARKS.

2. WHAT ACTION(S) WOULD HELP THE BOARD ACHIEVE OUR PURPOSE?

THE NEW VENUE MAY HELP OUR VISIBILITY. WE NEED TO ATTEND MORE MEETINGS DEALING WITH THE PARKS PRIOR TO DECISIONS BEING MADE. BECOME MORE INVOLVED WITH LEAGUES & GROUPS THAT USE OUR FACILITIES. GET OUR NAMES LISTED IN CURRENT PARK CATALOGS. WORK WITH ALDERMAN IF THEY RECEIVE SOME CITIZEN QUESTIONS ABOUT PARKS.

12/8/18

3. HOW CAN THE BOARD BETTER SERVE THE RESIDENTS OF DAVENPORT IN THE PLANNING PROCESS?

WE NEED TO ATTEND WARD MEETINGS & WORK CLOSER WITH OUR ALDERMEN. TOUR YOUR WARD PARKS & RECEIVE FEEDBACK FROM PEOPLE USING THEM WHEN YOU VISIT. GET INFO OUT THROUGH SOCIAL MEDIA, ANY OTHER IDEAS TO BECOME MORE VISIBLE TO THE PUBLIC. DAVENPORT DOES HAVE A GOOD PARK SYSTEM & MANY ACTIVITIES TO OFFER.

4. HOW CAN THE BOARD IMPROVE COMMUNICATIONS WITH THE CITY COUNCIL?

ATTEND COUNCIL MEETINGS. OUR NEW COUNCIL LIAISON PERSON SHOULD HELP. MAYBE WE CAN ASSIGN A DIFFERENT PERSON EACH MONTH TO ATTEND THE COUNCIL MEETINGS TO MAKE SURE OUR THOUGHTS & IDEAS ARE PRESENTED.

BASIC INPUT WAS THAT WE NEED TO BE MORE VISIBLE & INTERACTIVE WITH THE PUBLIC. I WOULD ALSO SAY THAT WE SHOULD HOLD MORE MEETINGS OUT IN THE FIELD BUT NEW MEETING REQUIREMENTS ARE GOING TO QUASH THAT IDEA.

City of Davenport
Parks and Recreation Advisory Board

Department: Parks Advisory Board
Contact Info: Chad Dyson 563-326-7817

Date
1/2/2018

Subject:
Park Development Fund Project Input

ATTACHMENTS:

Type	Description
▣ Backup Material	Park Development Fund Project Input Score Sheet

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Rhoads, Jessica	Approved	12/28/2018 - 10:33 AM

CITY OF DAVENPORT, IOWA

PARKS AND RECREATION ADVISORY BOARD INPUT

Park Development CIP Fund FY 2020- \$350,000

Please Return to Chad by February 19th

PROJECTS	EST. BUDGET	HIGH	MEDIUM		Top 5
			LOW		
Junior Theatre lift	\$ 10,000	H	M	L	
Junior Theatre classroom studio space remodel	\$ 60,000	H	M	L	
Junior Theatre dressing room remodel	\$ 20,000	H	M	L	
Junior Theatre sceneshop remodel	\$ 40,000	H	M	L	
Roosevelt Community Center improvements	\$ 65,000	H	M	L	
Vander Veer warming house repairs	\$ 15,000	H	M	L	
Vander Veer stone building roof	\$ 15,000	H	M	L	
Vander Veer conservatory roof glass replacement	\$ 6,000	H	M	L	
Rivers Edge rental skate replacement (490 Pair)	\$ 65,000	H	M	L	
Goose Creek disc golf	\$ 20,000	H	M	L	
Junge South playground replacement	\$ 60,000	H	M	L	
Rivers Edge parking lot repair	\$ 15,000	H	M	L	
South DOLA enhancements	\$ 30,000	H	M	L	
Fitness stations along recreation trails	\$ 15,000	H	M	L	
Pool play features - Annie Wit and Fejevary	\$ 25,000	H	M	L	
Rivers Edge lobby remodel	\$ 75,000	H	M	L	
Christmas Light Display at Fej	\$ 25,000	H	M	L	
Miracle Field Playground	\$ 15,000	H	M	L	
Sound system upgrade- All 3 Pools	\$ 3,000	H	M	L	
Duck Creek- Walking Path from Lodge to Golf Course	\$ 15,000	H	M	L	
Duck Creek Golf Service Road-Repaving	\$ 50,000	H	M	L	
Electric Road Sign- Centennial Park	\$ 40,000	H	M	L	
Park signage study and standardization	\$ 15,000	H	M	L	
Cosmic Golf System- Portable	\$ 30,000	H	M	L	
		H	M	L	
		H	M	L	
		H	M	L	
		H	M	L	
Total	\$ 729,000				

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Subject:
DPR Staff Report 1-2-19

ATTACHMENTS:

Type	Description
▣ Cover Memo	DPR Staff Report 1-2-19
▣ Backup Material	Golf Report

REVIEWERS:

Department	Reviewer	Action	Date
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Staff Report- Park Advisory Board January 2nd, 2019

Upcoming Events:

Chili Golf-Sat Feb 2 at Red Hawk

ICEtravanganza on January 19 – “American Road Trip”

Notable updates from Staff

Riverfront Improvement Commission Report:

- Ahrens provided the Commission with the 2019 schedule for the Summer Concert Series, noting a couple of new changes in an effort to continue to widen and diversify the audience and appeal.
- A report was received from the initial RIC and City Council joint workgroup meeting. The group plans to meet monthly.
- Christkindlmarkt at the Freight House was a huge success.

Park Operations

- We are enjoying the good weather and working outdoors clearing downed trees and brush as well as trimming trees.
- We have benefited from the lack of snow and have the Street division concrete crew clearing bush in Credit Island.
- We are working on removal of the large hill at the Centennial Spray Park. This hill obstructed the river view and was very difficult to mow. The goal is to level the area and when funding becomes available, place a rentable shelter there. We believe it will be a popular rental location for summer birthday parties!
- Vander Veer Holiday show continues thru the Great Poinsettia give away, January 12-13. Saturday extended hours at the conservatory were very popular with up to 400 people coming thru the doors each of the four evenings.
- 2019 Parks, Golf and Horticulture seasonal job posting will be listed soon (if it's not already posted). Open interviews will occur in February and March.
-

Recreation

- Bringing on a Western QC Campus Graduate Student to work 20 hours a week to assist with programs and special events.
- We will have a Therapeutic Recreation AmeriCorps for 450 hours spring semester to assist with our new Special Olympics program and help set up Miracle Field Programming

- Our marketing efforts continue to pay off, we have filled our Winter Soccer Sessions, and continue to grow our performing arts programs
- Roosevelt Community Center will have more access to their workout equipment starting Jan 2 when we go to a FOB system for "members" to get so they can access 5:00am-10pm 7 days a week. We are keeping the membership cost extremely affordable at \$50/year or \$30.00 for 3 month. (Sherrie Fischer 563-888-2219 can be contacted for any other questions/information, etc...)

Revenue Facilities

- Santa Shoot-Out soccer Tournaments running this week.
- Extra public skating and drop-in hockey for Christmas break.
- Mild weather has allowed golf on several days over 40-45 degrees.

Top Staff Challenges

Park Operations

- Nothing out of the ordinary

Recreation

- Overall it has been a smooth December. We did find the way the holidays laid out made it difficult to recruit teams for our 3-3 Indoor soccer tournament, but 2 or the 4 divisions are running.

Revenue Facilities

- Rivers Edge: No particular challenges currently
- Golf completing combinations of indoor/outdoor improvement projects. Weather?

June 30, 2018

Orange Highlight: *POS Reports Golf Rounds and Gross Revenue Only

COMBINED TOTALS - 3 FACILITIES

	end of FY15 YTD		end of FY16 YTD		end of FY17 YTD		end of FY18 YTD	
TOTAL ROUNDS (round = start per customer)		64,701		63,671		57,785		57,380
TOTAL REVENUE	\$	1,612,113.00	\$	1,863,317.55	\$	1,680,897.83	\$	1,677,444.82
TOTAL EXPENDITURES	\$	1,607,621.00	\$	1,770,612.36	\$	1,643,353.00	\$	1,749,828.61
NET PROFIT or (DEFICIT)	\$	4,492.00	\$	92,705.19	\$	37,544.83	\$	(72,383.79)
NET USER (Cost or Profit per Round)		\$0.07		\$1.46		\$0.65		(\$1.26)

INDIVIDUAL FACILITIES

Emeis Rounds		25,159		25,806		24,036		23,062
Emeis Revenue	\$	687,713.81	\$	812,804.54	\$	751,359.40	\$	739,412.56
Emeis Expenditures	\$	609,968.00	\$	667,221.97	\$	591,457.82	\$	618,037.92
Net Profit or (deficit)	\$	77,745.81	\$	145,582.57	\$	159,901.58	\$	121,374.64
Net user (cost) or Profit per Round		\$3.09		\$5.64		\$6.65		\$5.26

Duck Creek Rounds		27,473		27,507		24,524		24,247
Duck Creek Revenue	\$	637,106.09	\$	741,599.50	\$	666,200.89	\$	654,380.84
Duck Creek Expenditures	\$	577,770.00	\$	618,085.70	\$	594,723.03	\$	652,687.44
Net Profit or (deficit)	\$	59,336.09	\$	123,513.80	\$	71,477.86	\$	1,693.40
Net user (cost) or Profit per Round		\$2.16		\$4.49		\$2.91		\$0.07

Red Hawk Rounds		12,069		10,358		9,225		10,071
Red Hawk Revenue	\$	265,113.94	\$	286,445.43	\$	238,136.25	\$	254,505.87
Red Hawk Expenditures	\$	358,244.00	\$	398,902.72	\$	366,216.37	\$	402,620.94
Net Profit or (deficit)	\$	(93,130.06)	\$	(112,457.29)	\$	(128,080.12)	\$	(148,115.07)
Net user (cost) or Profit per Round		(\$7.72)		(\$10.86)		(\$13.88)		(\$14.71)

POS - Reports (Gross Revenues)		<u>FY15 YTD</u>		<u>FY16 YTD</u>		<u>FY17 YTD</u>		<u>FY18 YTD</u>
EM Gross Revenues	\$	907,736.00	\$	945,612.00	\$	849,842.00	\$	860,982.00
DC Gross Revenues	\$	793,130.00	\$	815,390.00	\$	720,722.00	\$	719,730.00
RH Gross Revenues	\$	269,939.00	\$	271,049.00	\$	226,373.00	\$	246,207.00
Total - All Facilities	\$	1,970,805.00	\$	2,032,051.00	\$	1,796,937.00	\$	1,826,919.00

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