

PARKS AND RECREATION ADVISORY BOARD MEETING

CITY OF DAVENPORT, IOWA

TUESDAY, SEPTEMBER 3, 2019; 12:00 PM

CITY HALL, COUNCIL CHAMBERS, 226 W 4TH STREET, 12:00P.M.

I. Roll Call

II. Approval of Minutes

- A. July Meeting Minutes
- B. August Meeting Minutes

III. Public Comment

IV. Old Business

- A. Election of Officers and Liaison

V. New Business

- A. Friends of Veterans Memorial Park-Presentation
- B. Junior Theatre Inc.-Presentation

VI. Staff Reports

- A. Sept 2019 Written Staff Report
- B. Riverfront Improvement Commission Report
- C. Park Operations
- D. Recreation
- E. Revenue Facilities
- F. Director's Report

VII. Advisory Time

VIII. Adjournment

IX. Next Meeting Date and Location

- A. October 1st, 2019 PAB Meeting and Fall Tour

City of Davenport  
Parks and Recreation Advisory Board

Department: Parks Advisory Board  
Contact Info: Chad Dyson 563-326-7817

**Date**  
**9/3/2019**

Subject:  
July Meeting Minutes

Recommendation:  
Approve

ATTACHMENTS:

Type	Description
▣ Cover Memo	July Meeting Minutes

REVIEWERS:

Department	Reviewer	Action	Date
Parks & Recreation	Rhoads, Jessica	Approved	8/31/2019 - 10:28 AM



## DAVENPORT PARKS AND RECREATION

700 WEST RIVER DRIVE, DAVENPORT, IOWA 52802 ♦ 563-328-PARK (7275) ♦ [WWW.CITYOFDAVENPORTIOWA.COM/PARKS](http://WWW.CITYOFDAVENPORTIOWA.COM/PARKS)

### **Parks and Recreation Advisory Board Meeting Minutes July 2nd, 2019 – 12 PM City Hall, Council Chambers**

- I. Roll Call- Duffy, McBride, Trees, Schlue, Schneider, Thomas, Peterson, Coiner, Lemke  
Staff in attendance: Director Chad Dyson, Betsy Tubbs, Theresa Hauman, Troy Evans, Jessica Rhoads, Alderman JJ Condon.
- II. Approval of Minutes- **Motion approving minutes by Duffy, 2<sup>nd</sup> by Peterson, Approved 8-0**
- III. Public Comment-Mr Kelley, Commented on how happy he was to see Board member McBride added to the group.
- IV. Old Business- None
- V. New Business
  - a. Flood Up-date- Director Dyson gave an update on the following topics:
    1. Riverfront Parks/ Clean-up: In progress, riverfront parks had flood damage, Council will review turf restoration options, sod vs. seed. Rec Trail open.
    2. Railroad Crossings: Stakeholder group still looking into options.
    3. Credit Island: Looking for temporary causeway options then staff and contractors will start the recovery effort on the island. The lodge will be contracted out for cleanup, bids are not back yet on that.
- VI. Staff Reports-
  - a. Riverfront Improvement Commission Report- See written report
  - b. Park Operations- See written report
  - c. Recreation See written report
  - d. Revenue Facilities See written report
  - e. Director's Report- Director Dyson gave a verbal report on the following topics: Challenge Obstacle Course slated to be placed at Credit Island per the Park Development Fund. Staff would like that playground installed at Sunderbauch, we ask you to consider that changes. **Motion to move the playground to Sunderbauch by Coiner, 2<sup>nd</sup> McBride.** Board then talked about options. **Motioned passed 9-0.**
- VII. Advisory Time
  - Lemke- Addressed errors in the By-Laws at to the meeting date and location. **Motion to amend the by-laws to reflect the current meeting date and location by Lemke, 2<sup>nd</sup> by Peterson, Motion passes 8-0.**
  - Chair Thomas- Staff provided a list playground and there replacement dates so that you can pass long that information to residents as needed. Next month we will nominate officers and the riverfront improvement liaison, keep that in mind.
  - McBride- Prospect Park hill is a concern in my neighborhood, this area needs more education to the options for no mow area and how burning can help. I would also like to see more educational material from the parks department on flowers, native grass, ECT.



## DAVENPORT PARKS AND RECREATION

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Director Dyson- We will be working with natural resources department on this topic and there will be updates to come in the future.

- Peterson- I am trying to make us (PAB) more visible so I have attended my ward meetings and have had the opportunity to address fellow residents and give them a quick 5-10 min update on what Parks and Rec is doing as well as receiving feedback from them and I invite all of you to do the same.
- Trees- Main street landing taskforce update- Our 1<sup>st</sup> meeting was rescheduled due to the flood wall breach, at our next meeting we did introductions and received an over view of the plan.
- Lemke- Question for Troy, disc golf what do you call the spot that would be the hole. Evans, the basket is the hole.
- Coiner- Is there any way to advertise or get a booth at the John Deere Golf Course. Director Dyson- We do run an ad and at this time we don't attend the event.

**VIII. Adjournment- Lemke moved to adjourn, 2<sup>nd</sup> by McBride, motion approved 9-0**

**IX. Next Meeting Date and Location:**

August 6th, 2019 at 12:00PM at City Hall, Council Chambers

City of Davenport  
Parks and Recreation Advisory Board

Department: Parks Advisory Board  
Contact Info: Chad Dyson 563-326-7817

**Date**  
**9/3/2019**

Subject:  
August Meeting Minuets

Recommendation:  
Approve

ATTACHMENTS:

Type	Description
▣ Cover Memo	August Meeting Minuets

REVIEWERS:

Department	Reviewer	Action	Date
Parks & Recreation	Rhoads, Jessica	Approved	8/31/2019 - 10:30 AM



## **Parks and Recreation Advisory Board Agenda**

**August 6th, 2019 – 12 PM**

**City Hall, Council Chambers**

- I. Roll Call- Duffy, McBride, Schlue, Schertz, Thomas, Spratt, Peterson, Lemke, Coiner  
Staff present: Director Chad Dyson, Betsy Tubbs, Theresa Hauman, Jessica Rhoads
- II. Approval of Minutes- Due to mechanical difficulties, Minutes will be approved at our next meeting.
- III. Public Comment-None
- IV. Old Business
  - 1. Flood Up-date: Director Dyson gave an update on the following:
    - a. Riverfront Parks/ Clean-up: Riverfront is seeded and the turf is starting to grow new grass.
    - b. Railroad Crossings: Stakeholder group still working through the different options.
    - c. Credit Island: Causeway is in place and our staff has started clean up. The cleaning of the lodge is out to bid and we are hoping that work will start Early to mid-September.
- V. New Business
  - a. By-law update: See attached Bi-Laws for highlighted changes. **Motion approving changes to the by-laws as proposed by Peterson, 2<sup>nd</sup> by Spratt, Motion passed 8-0**
  - b. Nominations of Officers: Chair, Vice Chair and Secretary  
Chair- Thomas nominated and accepted  
Vice Chair- Peterson Nominated and accepted  
Secretary- Spratt Nominated and accepted
  - c. Nomination of Riverfront Improvement Commission Liaison  
RIC Liaison- Schertz Nominated and accepted
- VI. Staff Reports
  - a. Riverfront Improvement Commission Report-see written report
  - b. Park Operations see written report
  - c. Recreation see written report
  - d. Revenue Facilities see written report
  - e. Director's Report- verbal report given:

Future agenda items to be aware of, the topic of a community gardens at Emeis was brought up in the new by Ms. VanCamp, Mayoral Candidate. I have had discussions with her about this topic but there are no active plans in the works but I am working to get her on an upcoming PAB agenda to address you as a group. More to come on that. 2<sup>nd</sup> topic, the dog park at Duck Creek is once again a topic of conversation. Staff will bring the topic back up to the board and then a neighborhood meeting. The residents I the area want it. Park Development Fund review will start soon. Would you as a board like to



**City of Davenport Parks and Recreation Department**

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do the “parks review” project again and would you like the parks assigned? Miracle Field is getting finished up. At the Sept 5<sup>th</sup> Party in the Park we will have the official Ribbon cutting at 5:00pm. Gabe’s, playground is ordered and install is looking like 2<sup>nd</sup> week of October. Vets Memorial Park, the friends have purchased a monument to be installed next week. We submitted a REAP Grant to clean 7-10 acres of the sight this will set the table for phase 2 of that Park development. Prospect Park Hill, we have requested an RFP to address and evaluate the hill, staff safety concerns and the overall look of the sight. We will have a stakeholder committee that will review and talk about that project.

**VII. Advisory Time**

- Coiner- Addressed golf concerns and maintenance issues at the golf courses
- McBride- Address grass and types of grasses that have better root systems to stabilize the soil in regards to the Prospect Park Hill. We need to educate our community in grasses, natural vs invasive.
- Lemke- Park Review Project, I would like to see them assigned and I would like to do them they were very helpful. PAB agreed.
- Peterson- I suggest we find a way to thank and acknowledge retiring PAB members for their time and dedication. Director Dyson-
- Schertz- Can we look into putting the Duck Creek bike path under the bridges. This will be safer and more attractive to trail users. Eastern , Marquette and Divison. Tubbs: Public Works is looking in to that now due to some bridge repair work that needs done. That challenge is when the creek floods and cuts off all access to the path that is under the bridge.
- McBride- Vander Veer looks great and would love to see some of the concepts of identifying plants with plaques expanded to other parks to increase education.
- Duffy- Family at Vander Veer showed me a rock collection they found with paintings on that them, then the family re-hid the rocks and it was a cool feature. McBride- The group that does that is QC Rocks, they hid them all over town.

**VIII. Adjournment- Move to adjourn by Spratt, 2<sup>nd</sup> by Duffy, Passed.**

**IX. Next Meeting Date and Location:**

August 27<sup>th</sup>, 2019 5:00 at DPD Joint meeting w/Riverfront Improvement Commission  
September 3rd, 2019 at 12:00PM at City Hall, Council Chambers



City of Davenport  
Parks and Recreation Advisory Board

Department: Parks Advisory Board  
Contact Info: Chad Dyson 563-326-7817

**Date**  
**9/3/2019**

Subject:  
Election of Officers and Liaison

Recommendation:  
Vote and Elect

ATTACHMENTS:

Type	Description
▯ Cover Memo	Nomination List 2019

REVIEWERS:

Department	Reviewer	Action	Date
Parks & Recreation	Rhoads, Jessica	Approved	8/31/2019 - 10:32 AM



**2019 Parks Advisory Board Nominations  
per the August 6<sup>th</sup> 2019 Board Meeting**

Chair: Richard Thomas

Vice-Chair: Wendy Peterson

Secretary: Leah Spratt

Riverfront Improvement Commission Liaison: Michael Schertz

City of Davenport  
Parks and Recreation Advisory Board

Department: Parks Advisory Board  
Contact Info: Chad Dyson 563-326-7817

**Date**  
**9/3/2019**

Subject:  
Friends of Veterans Memorial Park-Presentation

REVIEWERS:

Department	Reviewer	Action	Date
Parks & Recreation	Rhoads, Jessica	Approved	8/31/2019 - 10:33 AM

City of Davenport  
Parks and Recreation Advisory Board

Department: Parks Advisory Board  
Contact Info: Chad Dyson 563-326-7817

**Date**  
**9/3/2019**

Subject:  
Junior Theatre Inc.-Presentation

REVIEWERS:

Department	Reviewer	Action	Date
Parks & Recreation	Rhoads, Jessica	Approved	8/31/2019 - 10:34 AM

City of Davenport  
Parks and Recreation Advisory Board

Department: Parks Advisory Board  
Contact Info: Chad Dyson 563-326-7817

**Date**  
**9/3/2019**

Subject:  
Sept 2019 Written Staff Report

REVIEWERS:

Department	Reviewer	Action	Date
Parks & Recreation	Rhoads, Jessica	Approved	8/31/2019 - 10:35 AM

City of Davenport  
Parks and Recreation Advisory Board

Department: Parks Advisory Board  
Contact Info: Chad Dyson 563-326-7817

**Date**  
**9/3/2019**

Subject:  
October 1st, 2019 PAB Meeting and Fall Tour

REVIEWERS:

Department	Reviewer	Action	Date
Parks & Recreation	Rhoads, Jessica	Approved	8/31/2019 - 10:36 AM