

CITY OF DAVENPORT
CIVIL SERVICE COMMISSION MEETING

Wednesday, March 14, 2018

MINUTES

Commissioners Present: John Bribriesco, Ralph Kelly, and Cassandra Erwin.

Staff Present: Christina Mondanaro-Murphy, Stacy Ihrig and Latrice Lacey.

- I. The meeting was called to order by Commissioner Bribriesco at 9:13 a.m.
- II. Agenda: Commissioner Kelly moved to approve the agenda, seconded by Commissioner Erwin. All were in favor.
- III. Minutes: Commissioner Erwin moved to approve the minutes for the February 14, 2018, meeting, seconded by Commissioner Kelly. All were in favor.
- IV. New Business:
 - Set Hearing Date – Commissioner Bribriesco requested to set the Appeal Hearing date for Shawn Van Arnam for April 11, 2018, after the regularly scheduled Civil Service meeting at 9:00 am. All were in favor.
- V. Old Business:
 - Commissioner Training - The date for the Commissioner Training will be determined after the new commissioner is appointed.
- VI. Certification Lists:
 - EIT Engineer In Training - This was an entry level position. 21 applied, 3 met the criteria and were sent questionnaires. 3 passed, 1 withdrew and 2 were placed on the civil service list.
 - Network Engineer – This is an entry level position in the IT Department involving software applications. 6 met the criteria and were sent questionnaires, 2 were returned and 1 passed the interview and background and was placed on the civil service list.
 - Street Equipment Operator – This was a promotional opportunity. 13 applied, all were invited to test, and 2 passed and were given a practical test. Both passed and were placed on the civil service list.
 - Arborist - This was a promotional opportunity. 1 applied. He was the interim Arborist and was doing the job. He passed the interview and was placed on the civil service list.
 - Sr. Bus Mechanic – This was an entry level position. 2 applied and both were given a practical test and passed and were placed on the Civil Service list.

Sr. Stock Clerk - This was an entry level position. 83 applied, 6 met minimum qualifications and were invited to test. 3 showed to test. All passed and were placed on the civil service list.

Vehicle Refinisher - This was an entry level position. 15 applied, 5 were invited to test. After testing and backgrounds 1 failed, 1 no show and 3 passed and were placed on the civil service list.

Laborer - This was an entry level position. 147 applied and all were invited to test. 45 tested, 30 were given backgrounds and interviews. Many passed so the top 15 were placed on the civil service list. A current laborer from Compost had requested to be put on the list so he was added making it 16 on the civil service list.

VII. Other Business:

Commissioner Erwin formally requested the Affirmative Action Officer to be at the next meeting.

VIII. Meeting adjourned.