

Riverfront Improvement Commission  
Minutes  
June 26, 2018

Present: Pat Walton, Bill Ashton, Dee Bruemmer, Bill Churchill, Frank Clark, Karin Elftmann-Gross, Randall Goblirsch, Kelli Grubbs, Gwendolyn Lee, Breanne Pairrett, and Karl Rhomberg

Others Present: Tara Elkins, The Diner; Brian P. Smith and Sarah Smith, Realtors; Dan Ebener, Facilitator; Wendy Peterson, Parks Advisory Board Liaison; Zach Peterson, Public Works; Pat Driscoll, City Communications; and Steve Ahrens, Riverfront Improvement Commission

Chairman Walton called the meeting to order at 5:30 p.m. Ahrens announced that a quorum for the meeting had been met. Ashton moved to place the Strategic Planning Initiative following adjournment. Rhomberg seconded the motion and it carried. Bruemmer moved to approve the minutes of the May 22 regular meeting. Ashton seconded the motion and it carried.

Finance

Ahrens presented the previous month's disbursements, aged receivables report and the FY2018 Lease Report. Grubbs moved to approve the disbursements. Clark seconded the motion and it carried.

Leases

Ahrens presented the draft agreement with Rita Rawson for partial office space at Union Station, second floor. He also updated the Commission regarding rental of the balance of the available space. Rhomberg moved to approve the agreement. Clark seconded the motion and it carried.

Staff presented the draft agreement with Tara Elkins with The Diner for main and second level east end space at the Freight House. Ashton moved to approve the agreement. Clark seconded the motion and it carried.

Staff introduced the initial draft agreement with the QCCVB for the Visitors Center at Union Station. The Commission will consider the agreement at its next meeting.

Ahrens introduced Brian and Sarah Smith, both realtors, and a draft agreement for specified parking lot space use at Union Station on a temporary basis. Grubbs moved to approve the agreement. Bruemmer seconded the motion and it carried.

Staff Report

Parks and Recreation Advisory Board Report – Wendy Peterson provided a report, which included: VanderVeer Pirate Program and the process to fill the soon-to-be vacant Parks Director position.

Ahrens provided updates on a variety of topics, including:

- July Officer Elections
- Reminder for the July 24 Commission planning session – Dinner selection?

#### Other Business

With no public with business to present, and with no further business, the meeting was adjourned at 5:55 p.m.

#### Strategic Planning

Ahrens welcomed Facilitator, Dan Ebener, who introduced and launched the strategic planning initiative being undertaken by the Commission.

  
Karl Rhomberg, Secretary