HOUSING COMMISSION MEETING

CITY OF DAVENPORT, IOWA

MONDAY, MARCH 18, 2024; 4:00 PM

COUNCIL CHAMBERS, 226 WEST 4TH STREET, DAVENPORT, IOWA 52801

- I. Minutes
 - A. Minutes from February meeting
- II. Financial Reports
 - A. February Financial Report
- III. Occupancy Report
 - A. Utilization Report for February

IV. Consideration Items

- A. Resolution to Reject Public Housing Capital Funds
- B. Modification of the Administrative Plan
- C. Resolution to Approve the Annual Plan for 2023 and 2024
- V. Discussion

City of Davenport Housing Commission onomic Development-Housir

Department: Community and Economic Development-Housing Choice Voucher Office Contact Info: Malia Dunn Date 3/18/2024

Subject: Minutes from February meeting

ATTACHMENTS:

Туре

Cover Memo

Description

Minutes from February Meeting

REVIEWERS:

Department City Clerk **Reviewer** Dunn, Malia Action Approved Date 3/13/2024 - 9:57 AM

DAVENPORT HOUSING COMMISSION Regular Meeting

City Hall Council Chambers, 226 W. 4th St.

Monday, February 26, 2024 at 4:00 PM

MEETING AGENDA

	Members present: Staff present:	Miller, Roberts, Stahler, Susich, Wissing Dunn, Berger	
I.	The February meetin at 4:00 pm	g of the Davenport Housing Commission wa	s called to order
II.	Roll Call		
III.	January Meeting Mi Roberts made a mot	nutes ion to accept; Susich seconded the motion	<u>APPROVED</u>
IV.	November, December	er and January Financial Reports	APPROVED
	Roberts made a mot	ion to approve; Susich seconded the motion	
V.	Utilization Report fo Roberts made motio	r January 2024 n to accept; Susich seconded the motion	<u>APPROVED</u>
VI.	Consideration Items A. Consideration to	Modify the Administrative Plan	PENDING
VII.	Discussion Item 2023 and 2024 Annu	ial Plan	
VIII.	Meeting Adjourned - Miller made a motion	- 4:58pm n to adjourn; Susich seconded the motion	<u>APPROVED</u>

City of Davenport Housing Commission onomic Development-Housir

Department: Community and Economic Development-Housing Choice Voucher Office Contact Info: Malia Dunn Date 3/18/2024

Subject: February Financial Report

ATTACHMENTS:

Туре

Cover Memo

Description

February Financial Report

REVIEWERS:

Department City Clerk **Reviewer** Dunn, Malia Action Approved Date 3/13/2024 - 9:54 AM

Housing Choice Voucher	-
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* The financial data that is reported are preliminary numbers and are subject to change when adjustments are necessary

Employee Salary/Benefits		BUDGET		February	iai y ria	YTD	ange i	Balance	Expenditure
Full Time Salaries	\$	280,135.00	\$	23,509.88	\$	196,759.43	\$	83,375.57	
Part Time Salaries	-		-		-				
Overtime Pay					\$	254.12			
Retirement FICA	\$	25,018.00	\$	1,803.99	\$	15,163.42			
Retirement-IPERS	\$	30,872.00	\$	2,219.32	\$	18,521.80			
Employee Insurance	\$	127,069.00	\$	9,123.19	\$	77,985.54			
Deferred Comp	\$	7,947.00	\$	523.90	\$	4,493.48			
Retirement Health Savings	\$	3,270.00	\$	235.08	\$	1,961.97			
Total	\$	474,311.00	\$	37,415.36	\$	315,139.76			66%
Travel									
Office Supplies and Services	\$	13,750.00	\$	766.48	\$	7,240.35	\$	6,509.65	53%
<u>Telephone</u>	\$	3,410.00	\$	345.76	\$	2,940.41	\$	469.59	86%
Membership and Publications	\$	300.00					\$	300.00	0%
Professional Services	\$	2,500.00			\$	1,672.48	\$	827.52	67%
Liability Insurance	\$	5,414.00	\$	-	\$	5,414.00	\$	-	100%
Rental Assist/Utility Reimburse	\$	3,597,718.00	\$	365,144.00	\$	3,263,411.77	\$	334,306.23	91%
Port In Rent							\$	-	
Payment to Other Agency							\$	-	
Project Expense	\$	15,000.00	\$	582.75	\$	6,097.85	\$	8,902.15	41%
Other supplies	\$	25,750.00			\$	25,750.00	\$	-	100%
Property Insurance	\$	1,841.00			\$	1,841.00	\$	-	100%
Data Processing	\$	31,900.00	\$	2,658.33	\$	21,266.64	\$	10,633.36	67%
Workmans Compensation	\$	198.00			\$	198.00	\$	-	100%
Indirect Cost Allocation	\$	71,848.00	\$	5,987.33	\$	47,898.64	\$	23,949.36	67%
Totals:	\$	4,243,940.00	\$	412,900.01	\$	3,698,870.90			87%

City of Davenport Housing Commission conomic Development-Housir

Department: Community and Economic Development-Housing Choice Voucher Office Contact Info: Malia Dunn Date 3/18/2024

Subject: Utilization Report for February

ATTACHMENTS:

Туре

Cover Memo

Description

Utilization Report for February

REVIEWERS:

Department City Clerk **Reviewer** Dunn, Malia Action Approved Date 3/13/2024 - 10:04 AM

UTILIZATION REPORT FOR FEBRUARY 2024

Vouchers	0	1	2	3	4	5	6	Total
Previous Month	4	275	275	144	16	1	1	716
Current	4	270	278	142	16	1	1	712
Funds available	\$ 375,165							
Funds spent	\$ 365,144							
% of Funds Used	97.3%							

City of Davenport Housing Commission and Economic Development-Housir

Department: Community and Economic Development-Housing Choice Voucher Office Contact Info: Malia Dunn

Date 3/18/2024

Subject:

Resolution to Reject Public Housing Capital Funds

ATTACHMENTS:

TypeDescriptionDCover MemoResolution Rejecting Capital Funds 2023

REVIEWERS:

Department City Clerk **Reviewer** Dunn, Malia Action Approved Date 3/13/2024 - 10:04 AM

Resolution 2024-03 Resolution Rejecting Public Housing Operating and Capital Fund Grants 2023

WHEREAS, the City of Davenport, administered the Public Housing program, which provided subsidized housing for qualifying households in Davenport, Iowa until the fall 2022, when the properties were conveyed to several nonprofit, affordable housing agencies; and

WHEREAS, in September 2023, the Davenport Housing Commission approved a resolution to officially close-out this program as required by the U.S. Department of Housing and Urban Development (HUD); and

WHEREAS, in November 2023, HUD asked that the City of Davenport also formally reject the 2024 Public Housing Capital and Operating Funds, which are grants that HUD annually provides to Housing Authorities operating Public Housing programs; and

WHEREAS, in February 2024, HUD asked that the City of Davenport also formally reject the 2023 Public Housing Capital Funds.

NOW, THEREFORE, BE IT RESOLVED that the Davenport Housing Commission hereby rejects HUD's Public Housing Operating and Funds Grant for 2023.

Adopted this 18th day of March, 2024.

Matt Wissing, Chairperson Davenport Housing Commission

City of Davenport Housing Commission d Economic Development-Housin

Department: Community and Economic Development-Housing Choice Voucher Office Contact Info: Malia Dunn Date 3/18/2024

Subject:

Modification of the Administrative Plan

REVIEWERS:

Department	Reviewer	Action	Date
City Clerk	Dunn, Malia	Approved	3/13/2024 - 10:09 AM

City of Davenport Housing Commission

Department: Community and Economic Development-Housing Choice Voucher Office Contact Info: Malia Dunn

Date 3/18/2024

Subject:

Resolution to Approve the Annual Plan for 2023 and 2024

ATTACHMENTS:

Туре

Cover Memo

Description 2023 and 2024 Annual Plan

REVIEWERS:

Department City Clerk **Reviewer** Dunn, Malia Action Approved Date 3/13/2024 - 10:10 AM

Streamlined Annual	U.S. Department of Housing and Urban Development Office of Public and Indian Housing	OMB No. 2577-0226 Expires 03/31/2024
PHA Plan		
(High Performer PHAs)		

Purpose. The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, including changes to these policies, and informs HUD, families served by the PHA, and members of the public of the PHA's mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families

Applicability. The Form HUD-50075-HP is to be completed annually by High Performing PHAs. PHAs that meet the definition of a Standard PHA, Troubled PHA, HCV-Only PHA, Small PHA, or Qualified PHA do not need to submit this form.

Definitions.

- High-Performer PHA A PHA that owns or manages more than 550 combined public housing units and housing choice vouchers and was designated as a high performer on <u>both</u> the most recent Public Housing Assessment System (PHAS) and Section Eight Management Assessment Program (SEMAP) assessments.
- (2) Small PHA A PHA that is not designated as PHAS or SEMAP troubled, and that owns or manages less than 250 public housing units and any number of vouchers where the total combined units exceed 550.
- (3) Housing Choice Voucher (HCV) Only PHA A PHA that administers more than 550 HCVs, was not designated as troubled in its most recent SEMAP assessment and does not own or manage public housing.
- (4) Standard PHA A PHA that owns or manages 250 or more public housing units and any number of vouchers where the total combined units exceed 550, and that was designated as a standard performer in the most recent PHAS or SEMAP assessments.
- (5) Troubled PHA A PHA that achieves an overall PHAS or SEMAP score of less than 60 percent.
- (6) Qualified PHA A PHA with 550 or fewer public housing dwelling units and/or housing choice vouchers combined and is not PHAS or SEMAP troubled.

À.	PHA Information.					
A.1	Number of Public Housing (1 Total Combined = 865 PHA Plan Submission Type: Availability of Information. A PHA must identify the spec and proposed PHA Plan are ar reasonably obtain additional in submissions. At a minimum, office of the PHA. PHAs are resident council a copy of the	rmer ginning: (MM/Y inual Contributio PH) Units Annual Sub In addition to the ific location(s) we vailable for inspen nformation of the PHAs must post strongly encoura ir PHA Plans.	YYYY): 07/2024 ns Contract (ACC) units at time of Number of Housing	Choice Vouchers (HCVs) = 8 ual Submission ust have the elements listed belo Plan Elements, and all informati he PHA must provide informati dard Annual Plan but excluded ach Asset Management Project (their official website. PHAs an	ow readily availat tion relevant to th on on how the pu from their stream (AMP) and main	e public hearing blic may llined office or central
	Deutisingting DHAS	PHA Code	Program(s) in the Consortia	Program(s) not in the	No. of Units i	n Each Program
	Participating PHAs	FIA Couc	riogram(s) in the consortiu	Consortia	PH	HCV
	Lead PHA:					

B.	Plan Elements
B.1	Revision of Existing PHA Plan Elements.
	(a) Have the following PHA Plan elements been revised by the PHA since its last Annual PHA Plan submission?
	Y N □ X Statement of Housing Needs and Strategy for Addressing Housing Needs. □ X □ X □ X □ X □ X □ X □ X □ X □ X □ X □ X □ X □ X □ X □ X □ X □ X □ X □ X □ X □ X □ X □ X □ X □ X □ X □ X □ X □ X □ X □ X □ X □ X □ X □<
	 (b) If the PHA answered yes for any element, describe the revisions for each element below: The following are modifications to the Administrative Plan: - A reduction of the minimum rent for participants from \$50 to \$0 - Prioritization on the HCV wait list for applicants impacted by VAWA, natural disaster and code enforcement evacuation - Unit size changes, for persons of the opposite sex (other than significant other, spouse, or children under the age of 6 will be allocated separate bedrooms) - Resolution to temporarily extend the HCV payment standard from 110 %to 120% - Resolution supporting the close out of Public Housing
	(c) The PHA must submit its Deconcentration Policy for Field Office Review.
	New Activities
	(a) Does the PHA intend to undertake any new activities related to the following in the PHA's current Fiscal Year?
-	Y N □ Mixed Finance Modernization or Development. □ Mixed Finance Modernization. □ Mixed Finance Modernization.
	(b) If any of these activities are planned for the current Fiscal Year, describe the activities. For new demolition activities, describe any public housing development or portion thereof, owned by the PHA for which the PHA has applied or will apply for demolition and/or disposition approval under section 18 of the 1937 Act under the separate demolition/disposition approval process. If using Project-Based Vouchers (PBVs), provide the projected number of project-based units and general locations, and describe how project basing would be consistent with the PHA Plan.
В.	
	Provide a description of the PHA's progress in meeting its Mission and Goals described in the PHA 5-Year Plan.
	The Davenport Housing Commission mission statement:" To provide safe, decent, and sanitary housing conditions for families and to manage resources effectively. The Davenport Housing Choice Voucher office seeks to promote personal, economic, and social upward mobility, and to provide families the opportunity to make the transition from subsidized to non-subsidized housing."
	 Goals: To develop a client centered focus on customer service that enhances the lives of low to moderately low income families in Davenport To continually improve the quality of available housing, by expanding and preserving the supply of assisted housing units Leverage relationships with community partners to increase housing opportunities in low to moderate income areas in Davenport To ensure equal opportunity housing and affirm fair housing practices for all HCV participants To reduce the barriers that impact accessibility to housing options for HCV participants To enhance quality control measures in order to maintain a high performance status for voucher management

 analysis of the RAB recommendations and the decisions made on these recommendations. Certification by State or Local Officials. Form HUD-50077-SL, Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan, must be submitted by the PHA as an electronic attachment to the PHA Plan. C.3 Civil Rights Certification/Certification Listing Policies and Programs that the PHA has Revised since Submission of its Last Annual PL Form 50077-ST-HCV-HP, PHA Certifications of Compliance with PHA Plan, Civil Rights, and Related Laws and Regulations Including PHA Plan Elements that Have Changed must be submitted by the PHA as an electronic attachment to the PHA Plan. C.4 Challenged Elements. If any element of the PHA Plan is challenged, a PHA must include such information as an attachment with a description any challenges to Plan elements, the source of the challenge, and the PHA's response to the public. (a) Did the public challenge any elements of the Plan? Y N 	4.	Capital Improvements. Include a reference here to the most recent HUD-approved 5-Year Action Plan in EPIC and the date that it was approved.
 (a) Were there any findings in the most recent FY Audit? Y N N (b) If yes, please describe: Other Document and/or Certification Requirements. 1 Resident Advisory Board (RAB) Comments. (a) Did the RAB(s) have comments to the PHA Plan? Y N N (b) If yes, comments must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing the analysis of the RAB recommendations and the decisions made on these recommendations. 2.2 Certification by State or Local Officials. Form HUD-50077-SH. Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan, must be submitted by the PHA as an electronic attachment to the PHA has Revised since Submission of its Last Annual PL Pom 50077-SH. Certification Listing Policies and Programs that the PHA has Revised since Submission of its Last Annual PL Form 50077-ST-HCV-HP. PHA Certifications of Compliance with PHA Plan. Civil Rights, and Related Laws and Regulations Including PHA Plan Elements that Have Changed must be submitted by the PHA as an electronic attachment to the PHA Plan. C.4 Challenged Elements. If any element of the PHA Plan is challenged, a PHA must include such information as an attachment with a description any challenges to Plan elements of the Plan? Y N C.4 Challenged Elements. If any element of the PHA Plan is challenged, a PHA must include such information as an attachment with a description any challenges to Plan elements of the Plan? Y N C.4 Challenge any elements of the Plan? Y N C.4 Did the public challenge any elements of the Plan? Y N C.4 Challenges to Plan elements, the source of the challenge, and the PHA's response to the public. (a) Did the public challenge any elements of the Plan? 		
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	C.4	Challenged Elements. If any element of the PHA Plan is challenged, a PHA must include such information as an attachment with a description of any challenges to Plan elements, the source of the challenge, and the PHA's response to the public.
If we include Challenged Elements		Y N
II yes, include chanolize Exercise.		If yes, include Challenged Elements.
	l	

and the second s	Affirmatively Furthering Fair Housing (AFFH).									
	Affirmatively Furthering Fair Housing. Provide a statement of the PHA's strategies and actions to achieve fair housing goals outlined in an accepted Assessment of Fair Housing									
	(AFH) consistent with 24 CFR § 5.154(d)(5). Use the chart provided below. (PHAs should add as many goals as necessary to overcome housing issues and contributing factors.) Until such time as the PHA is required to submit an AFH, the PHA is not obligated to complet this chart. The PHA will fulfill, nevertheless, the requirements at 24 CFR § 903.7(0) enacted prior to August 17, 2015. See Instructions further detail on completing this item.									
	Fair Housing Goal:									
	Describe fair housing strategies and actions to achieve the goal									
	Not Applicable									
	n en									
	Fair Housing Goal:									
	Describe fair housing strategies and actions to achieve the goal									
	Not Applicable									
	A set of the set of									
	Fair Housing Goal:									
	Describe fair housing strategies and actions to achieve the goal									
	Describe full nousing strategies and accounts to accure the goal									
	Not Applicable									
	Not Applicable									

PHA Certifications of Compliance with the PHA Plan and Related Regulations including Required Civil Rights Certifications

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the _____ 5-Year and/or _____ Annual PHA Plan for the PHA fiscal year beginning ______, hereinafter referred to as " the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

- 1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
- 2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
- 3. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Resident Advisory Board or Boards in developing the Plan, including any changes or revisions to the policies and programs identified in the Plan before they were implemented, and considered the recommendations of the RAB (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
- 4. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
- 5. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
- 6. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identifying any impediments to fair housing choice within those programs, addressing those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and by maintaining records reflecting these analyses and actions.
- 7. For PHA Plans that includes a policy for site based waiting lists:
 - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2010-25);
 - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
 - Adoption of a site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a
 pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such a waiting list is consistent with affirmatively furthering fair housing;
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
- 8. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
- 9. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
- 10. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.
- 11. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.

- 12. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
- 13. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
- 14. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
- 15. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
- 16. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
- 17. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
- 18. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
- 19. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
- 22. The PHA certifies that it is in compliance with applicable Federal statutory and regulatory requirements, including the Declaration of Trust(s).

ommission PHA Number/HA Code Annual PHA Plan for Fiscal Year 20 ZH 5-Year PHA Plan for Fiscal Years 20 - 20 I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802). Name of Authorized Official Title

Housing Hograms Manager Date Signature

Certification by State or Local Official of PHA Plans Consistency with the Consolidated Plan or State Consolidated Plan (All PHAs)

Certification by State or Local Official of PHA Plans Consistency with the Consolidated Plan or State Consolidated Plan

I, <u>Bruce Berger</u>, the <u>Director C4ED</u> Official's Name Official's Title

certify that the 5-Year PHA Plan for fiscal years <u>22-26</u> and/or Annual PHA Plan for fiscal year <u>24</u> of the <u>Davenport Housing Commission</u> is consistent with the <u>PHA Name</u>

Consolidated Plan or State Consolidated Plan including the Analysis of Impediments (AI) to Fair Housing Choice or Assessment of Fair Housing (AFH) as applicable to the

City of Davenport - Davenport Housing Authority

pursuant to 24 CFR Part 91 and 24 CFR § 903.15.

Provide a description of how the PHA Plan's contents are consistent with the Consolidated Plan or State Consolidated Plan.

The PHA's plan aligns with the objectives of the Consolidated Plan to address the housing needs in the community by increasing affordable and decent housing for renters in areas with very low incomes and high minority populations

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Title: Name of Authorized Official: irector, C&EN ruce Dergel Date: 2024 Signature:

The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality. This information is collected to ensure consistency with the consolidated plan or state consolidated plan.

Public reporting burden for this information collection is estimated to average 0.16 hours per year per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

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