DESIGN REVIEW BOARD MEETING

CITY OF DAVENPORT, IOWA

MONDAY, AUGUST 28, 2017; 5:00 PM

COUNCIL CHAMBERS AT CITY HALL, 226 W 4TH STREET, DAVENPORT, IA 52801

- I. Call to Order
 - A. Approval of the July 24, 2017 Meeting Minutes.
- II. Roll Call
- III. Old Business
- IV. New Business
 - A. Case No. DR17-40: Certificate of Design Approval "HSD" Historic Shopping District – 1108 Mound Street. Replace siding on front of building. John Wisor, petitioner.
 - B. Case No. DR17-41: Certificate of Design Approval "DDOD" Downtown Design Overlay District 215 Main Street. New projecting wall sign. Pamala Diedrich, petitioner.
 - C. Case No. DR17-42: Certificate of Design Approval "DDOD" Downtown Design Overlay District – East 5th Street between Brady Street and Pershing Avenue. Installation of wood benches and iron fencing around existing tree wells. City of Davenport, petitioner.
 - D. Case No. DR17-43 Certificate of Design Approval "DDOD" Downtown Design Overlay District – 329 East 4th Street. Building Addition and New Dumpster/Storage Enclosure. Andrew Dasso, petitioner
- V. General Discussion
- VI. Public Comment
- VII. Adjournment
- VIII. Next Board Meeting:

City of Davenport **Design Review Board**

Department: Community Planning and Economic Development

Date 8/28/2017 Department

Contact Info: Ryan Rusnak (563) 888-2022

rrusnak@ci.davenport.ia.us

Subject:

Approval of the July 24, 2017 Meeting Minutes.

Recommendation:

Staff recommends approval of the June 26, 2017 meeting minutes as presented.

ATTACHMENTS:

Description Type

7-24-2017 Meeting Minutes Backup Material

REVIEWERS:

Department Reviewer Action Date

City Clerk Flynn, Matt Approved 8/24/2017 - 1:46 PM

DESIGN REVIEW BOARD



- Meeting Minutes -Monday, July 24, 2017, 5:00 pm City Council Chambers 226 W 4th Street Davenport, Iowa



I. Call to Order

Roll Call: Present: Wilkinson, Slobojan, Maness, Young, McCarley and Davidson.

Staff: Rusnak

Approval of the June 26, 2017 Meeting Minutes.

Motion by Maness, second by Young to approve the June 26, 2017 Meeting Minutes. Motion to approve was unanimous by voice vote (6-0)

II. Old Business

None.

III. New Business

 Case No. DR17-37: Certificate of Design Approval – "HSD" Historic Shopping District – 2127 East 12th Street. New front porch. R. Henry Husemann, petitioner.

The petitioner's representative discussed that the roof material would have to be metal because of a minimal slope.

Motion by Slobojan, second by Davidson to DR17-37 in accordance with the work write up and renderings subject to the condition that the roof color be similar to the main roof. Vote for approval was unanimous by roll call vote (6-0).

2. Case No. DR17-38: Certificate of Design Approval – "HSD" Historic Shopping District – 1117 Mound Street. Enclosed seating area. Bill Sheeder, petitioner.

Motion by Young, second by Maness to DR17-33 in accordance with the work write up and renderings. Vote for approval was unanimous by roll call vote (6-0).

3. Case No. DR17-39: Certificate of Design Approval – "DDOD" Downtown Design Overlay District – 429 East 3rd Street. New wall mounted sign and enclosed seating area. Levi Ritchie, petitioner.

Motion by McCarley, second by Slobojan to DR17-39 in accordance with the work write up and renderings. Vote for approval was unanimous by roll call vote (6-0).

IV. General Discussion

Discussion regarding the proposed development at 2010 East River Drive.

* Staff placed this as an agenda item because the application was not complete and the building would exceed the maximum height limitation within the "HSD" Historic Shopping District.

The item was informally discussed. No formal vote was taken.

V. Public Comment

No one from the audience spoke.

VI. Adjournment

The meeting adjourned at approximately 6:30 pm.

City of Davenport **Design Review Board**

Department: Community Planning and Economic Development

Date Department 8/28/2017

Contact Info: Ryan Rusnak (563) 888-2022

rrusnak@ci.davenport.ia.us

Subject:

Case No. DR17-40: Certificate of Design Approval – "HSD" Historic Shopping District – 1108

Mound Street. Replace siding on front of building. John Wisor, petitioner.

Recommendation:

Staff recommends approval of Case No. DR17-41 as presented.

ATTACHMENTS:

Type Description

Backup Material DR17-40 - Application

REVIEWERS:

Department Reviewer Action Date

City Clerk Flynn, Matt Approved 8/25/2017 - 2:02 PM

Property Address* 1109 MOUND STREET

*If no property address, please submit a legal description of the property.

Applicant (Pr	rimary Contact) * *	Application Form Type:
Name:	JOHN WISOR	Plan and Zoning Commission
Company:		Rezoning (Zoning Map Amendment)
Address:	1107 MOUND STREET	Zoning Ordinance Text Amendment
City/State/Zip:	DAVENPORT, IOWA 52803	Right-of-way or Easement Vacation
Phone:	847-370-3573	Final Development Plan 🗌
Email:	wisor1@hotmail.com	Voluntary Annexation
		Subdivision
Owner (if differ	rent from Applicant)	
Name:	SAME	Zoning Board of Adjustment
Company:		Appeal from an Administrative Decision
Address:		Special Use Permit - New Cell Tower
City/State/Zip		Home Occupation Permit
Phone:		Special Exception
Email:		Special Use Permit
		Hardship Variance
Engineer (if ag	oplicable)	
Name:	N/A	Design Review Board
Company:		Certificate of Design Approval 🔽
Address:		Demolition Request in the Downtown
City/State/Zip		
Phone:		Historic Preservation Commission
Email:	wisor1@hotmail.com	Certificate of Appropriateness
		Landmark Nomination
Architect (if a	pplicable)	Demolition Request ☐
Name:	N/A	
Company		<u>Administrative</u>
Address:		Floodplain Development
City/State/Zip:		Cell Tower Co-Location
Phone:		Identification Signs
Email:		Site Plan
Attorney (if ap	oplicable)	
Name:	N/A	
Company:		
Address:		
City/State/Zip:		
Phone:		
Email:		

^{**}If the applicant is different from the property owner, please submit an authorization form or an accepted contract for purchase.

Design District:			
Downtown Design Overlay District			
Hilltop Campus Village Overlay District			
Historic Shopping District			
Residential Infill Design Overlay District			

Not sure which district you are in? You can click <u>here</u> for a map of the districts or you can contact Community Planning and Economic Development staff at (563) 326-7765 or planning@ci.davenport.ia.us and we can help you.

When is a certificate of design approval required?

Prior to the commencement of the work.

What type of activity requires the approval of a certificate of design approval?

Downtown Design Overlay District:

- The construction of a building, structure, improvement or sign and which affects the exterior appearance
- Any substantial external appearance charges not requiring a building permit where changes are visible from the public right-of-way.
- Encroachments into and over the public right-of-way.
- The demolition of structures.

Hilltop Campus Village Overlay District

• Alteration or the construction of a new building, structure, parking lot or fence.

Historic Shopping District

• Alteration or the construction of a new building, structure, parking lot or fence.

Residential Infill Design Overlay District

• Any new dwelling or an addition to a dwelling which is visible from a street and exceeds twenty-five percent of the square footage of the original structure and is located within the R-1, R-2, R-3, R-4, R-5, R-5M and R-6M zoning districts (generally south of Duck Creek).

Submittal requirements

- Please contact Community Planning and Economic Development staff at (563) 326-7765 or <u>planning@ci.davenport.ia.us</u> so we can help you determine what exactly is required to be submitted.
- Incomplete applications will not be accepted.

Submittal requirements for all types of requests:

- The completed application form.
- A work plan that accurately and completely describes the work to be done.
- Color photographs depicting the building elevations and proposed construction.

Submittal requirements for specific types of requests:

Minor alterations to existing buildings and new and replacement signs (all of the above and):

- Specifications, including dimensions, material used and color of the material.
- A rendering of the proposed alteration as depicted on the existing building.
- Samples of the materials, including the color, along with scaled, accurately colored elevations for any proposed sign and/or sign package.

Minor additions, site improvements and outdoor storage areas (all of the above and):

- A dimensioned site plan, including the locations of any proposed or existing buildings on the subject parcel and on surrounding parcels.
- A preliminary grading plan showing before and after grades at two-foot contour intervals, where deemed necessary by the development official.
- Outdoor storage areas shall be reflected in the elevation drawings submitted and shall show their relationship to the building elevations as well as the materials and treatment proposed that would accurately reflect the screening of the storage areas.
- A landscape plan.

Major additions and new buildings (all of the above and):

- Reproductions of building or site information found in the historical surveys if applicable
- A verifiable legal description, or a land survey.
- A map showing the existing topography of other properties at two-foot contour intervals, extending one hundred feet from the subject parcel.
- Elevation drawings, in color and drawn to scale, of the front, sides, rear, and roof lines of all
 proposed buildings or structures, illustrating the appearance and treatment of required
 screening elements for roof-mounted equipment, where deemed necessary by the
 development official.
- A materials board containing samples of each type of exterior building materials.

Formal Procedure

(1) Application:

- Prior to submission of the application, the applicant shall correspond with Planning staff to discuss the request, potential alternatives and the process.
- The submission of the application does not constitute official acceptance by the City of Davenport. Planning staff will review the application for completeness and notify the applicant that the application has been accepted or additional information is required. Inaccurate or incomplete applications may result in delay of required public hearings.
- (2) Design Review Board consideration of the request:
 - Only work described in the application may be approved by the Board.
 - The Board may continue the Certificate of Design approval until its next meeting, if it determines there is insufficient information to make a proper judgment on the proposed activity. The Board shall not continue any reqest more than three regularly scheduled consecutive meetings unless the applicant requests additional continuances. If the continuances are based on the applicant's failure to provide required information, the board may make a decision on the information available, or it may return the application to the party submitting it for future resubmission. Notwithstanding the provisions described above and provided the application submitted is complete, the request shall be considered approved if the board should fail to take action within sixty days of the complete application having been submitted.
 - The owner(s) of record may appeal the board's decision to the city council by filing a written appeal with the city clerk's office within thirty calendar days of the official notification of determination.

Work Plan

Please describe the work being performed. Please note that only work described in the application may be approved by the Board.

We would like to re-side the front of the building facing Mound street. We will be using the same siding (LP Siding) as we used on the new 12th street building using the same green colors.

Applicant: JOHN K. WISOR Date: 8/7/17

By typing your name, you acknowledge and agree to the aforementioned submittal requirements and formal

procedure and that you must be present at scheduled meetings.

Received by: Ryan Rusnak Date: 8/2/2017

Planning staff

Date of the Public Meeting: 8/28/2017

Meetings are held in City Hall Council Chambers located at 226 West 4th Street, Davenport, Iowa.





City of Davenport Design Review Board

Department: Community Planning and Economic Development

Department 8/28/2017

Date

Contact Info: Matt Flynn, 888-2286

Subject:

Case No. DR17-41: Certificate of Design Approval – "DDOD" Downtown Design Overlay District

215 Main Street. New projecting wall sign. Pamala Diedrich, petitioner.

Recommendation:

Staff recommends approval of the sign as presented.

Relationship to Goals:

Urban Revialization

Background:

Proposed internally illuminated sign connected to existing wiring.

See background material for additional information.

ATTACHMENTS:

Type Description

Backup Material
Application and background information

REVIEWERS:

Department Reviewer Action Date

City Clerk Flynn, Matt Approved 8/25/2017 - 11:56 AM



Property Address* 215 Main Street			
*If no property address, please submit a legal description of the property.			
Applicant (Pr	imary Contact)**	Application Form Type:	
Name:	Pamala Diedrich	Plan and Zoning Commission	
Company:	Lange Sign Group	Rezoning (Zoning Map Amendment)	
Address:	5569 Carey Avenue	Zoning Ordinance Text Amendment	
City/State/Zip:	Davenport, IA 52807	Right-of-way or Easement Vacation	
Phone:	563-210-0404	Final Development Plan	
Email:		Voluntary Annexation	
		Subdivision \(\square\)	
Owner (if differ	ent from Applicant)	_	
	Amy Gill	Zoning Board of Adjustment	
Company:	Restoration St. Louis	Appeal from an Administrative Decision	
Address:	3701 Lindell Blvd.	Special Use Permit - New Cell Tower	
	St. Louis, MO 63108	Home Occupation Permit	
Phone:	314-446-4525	Special Exception	
Email:	amy@restorationstl.com	Special Use Permit	
	anny en accordance and an accordance	Hardship Variance	
Engineer (if ap	oplicable)	Tianasinp variance	
Name:		Design Review Board	
Company:		Certificate of Design Approval	
Address:		Demolition Request in the Downtown	
City/State/Zip		Demonstan resquest in the Downtown	
Phone:		Historic Preservation Commission	
Email:		Certificate of Appropriateness	
Lindin		Landmark Nomination	
Architect (if ag	anlicable)	Demolition Request	
Name:	plicable)	Demondon Request	
Company		<u>Administrative</u>	
Address:		Floodplain Development	
City/State/Zip:		Cell Tower Co-Location	
Phone:		Identification Signs	
Email:		Site Plan	
Liliali.		Site Platt	
Attorney (if ap	nlicable)		
Name:	plicable)		
Company: Address:			
City/State/Zip: Phone:			
FIIUHE.			

Email:

^{**}If the applicant is different from the property owner, please submit an authorization form or an accepted contract for purchase.

Design District: ✓ Downtown Design Overlay District ─ Hilltop Campus Village Overlay District ─ Historic Shopping District ─ Residential Infill Design Overlay District

Not sure which district you are in? You can click <u>here</u> for a map of the districts or you can contact Community Planning and Economic Development staff at (563) 326-7765 or <u>planning@ci.davenport.ia.us</u> and we can help you.

When is a certificate of design approval required?

Prior to the commencement of the work.

What type of activity requires the approval of a certificate of design approval?

Downtown Design Overlay District:

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Hilltop Campus Village Overlay District

Alteration or the construction of a new building, structure, parking lot or fence.

Historic Shopping District

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Residential Infill Design Overlay District

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Submittal requirements

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 appeal with the city clerk's office within thirty calendar days of the official notification of
 determination.

Work Plan

Please describe the work being performed.	Please note that only w	vork described in	the application
may be approved by the Board.			

Furnish and install one (1) double-faced illuminated sign per sketch. The 48" diameter sign is "VIVA" and is to be projection-mounted on the 2nd Street face of the building near the entrar VIVA restaurant.	to read ice to the
*ITA I COLLUI LIII.C	

Applicant: Pamala Diedrich	Date: 08/23/2017
By typing your name, you acknowledge and agree to the aforementio	ned submittal requirements and forma
procedure and that you must be present at scheduled meetings.	
Received by:	Date:
Planning staff	
Date of the Public Meeting: 08/28/2017	

Meetings are held in City Hall Council Chambers located at 226 West 4th Street, Davenport, Iowa.



Client: VIVA Scale: as indicated Date: 7/21/17 Sketch: viva2

PDF COPY MAY NOT BE TO SCALE **TRI-STATE AREA** 1780 IL Route 35 N

E. Dubuque, IL 61025

815.747.2448

(FAX)815.747.3049

(Toll free)888.582.6979

5569 Carey Ave. Davenport, IA 52807 563.388.6650 (FAX)563.388.6654 (Toll free)800.804.8025

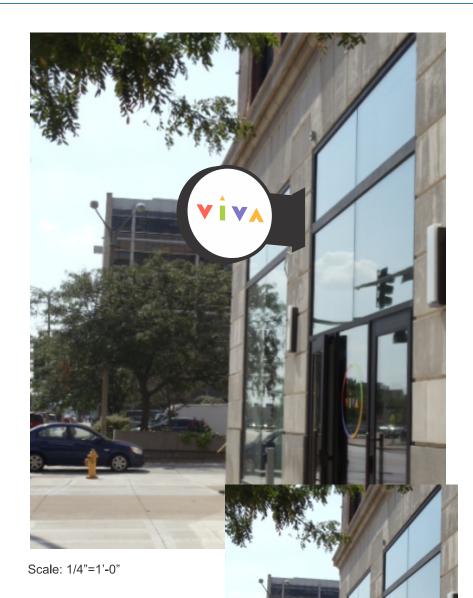
QUAD CITIES AREA

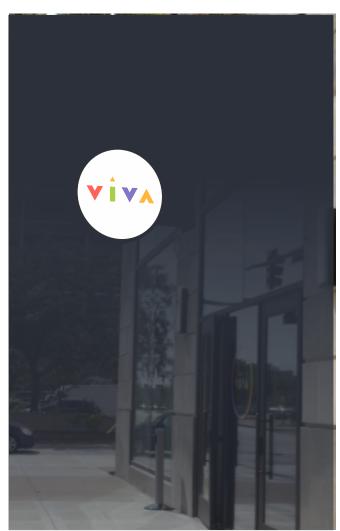
These plans are the exclusive property of the Lange Sign Group and are the result of the original work of it's employees, they are submitted to your company for the sole purpose of your consideration of whether to purchase from Lange Sign Group. A sign manufactured according to these plans, distribution, or exhibition of these plans to anyone other than the employees of your company or use of these plans to construct a sign similar to the one embodied herein is expressly forbidden.

© COPYRIGHT 2017 LSG

Drawn: Steph F

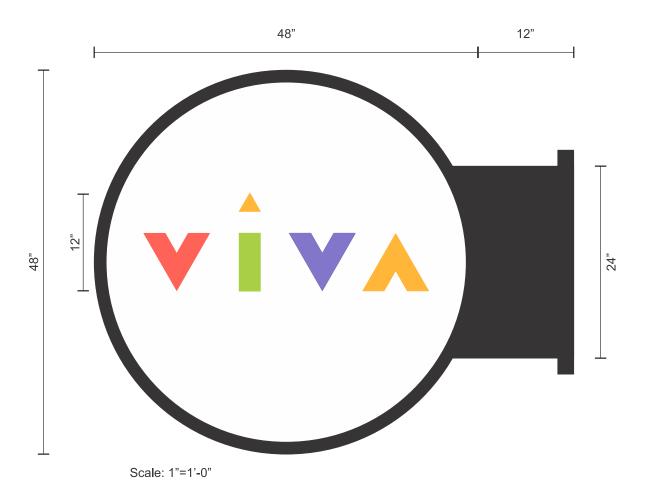
Sales: PD





Night View

Approved:



Furnish and install D/F fabricated aluminum illuminated cabinet with white acrylic faces over laid with translucent digital print. Cabinet sprayed black and illuminated with white LED's. Cabinet flag mounted with aluminum tubing and filler and bracket, sprayed black

Existing

Colors depicted here are for representation only. Actual color samples can be obtained from your sales representative upon request.



PMS 2298U	



PMS 7549U

City of Davenport **Design Review Board**

Department: Community Planning and Economic Development

Date Department 8/28/2017

Contact Info: Ryan Rusnak (563) 888-2022

rrusnak@ci.davenport.ia.us

Subject:

Case No. DR17-42: Certificate of Design Approval – "DDOD" Downtown Design Overlay District East 5th Street between Brady Street and Pershing Avenue. Installation of wood benches and iron fencing around existing tree wells. City of Davenport, petitioner.

Recommendation:

Staff recommends approval of DR17-42 in accordance with the work write up and renderings.

Background:

The tree wells on East 5th Street have openings in the curb to accept stormwater. Therefore, the tree well grade is below the street grade. This trip hazard was apparently not considered when it was designed.

Staff struggles with this request. This type of tree well treatment is not discussed with the Streetscape Master Plan Design Standards. However, East 5th Street is not identified as a street that was to be developed with streetscape.

ATTACHMENTS:

Description Type

Backup Material DR17-42 - Application

REVIEWERS:

Department Reviewer Action Date

City Clerk Flynn, Matt Approved 8/25/2017 - 1:11 PM

Property Add	Iress* 501 Brady Street	
	address, please submit a legal des	cription of the property.
Applicant (Dr	imary Contact) * *	Application Form Type:
Name:	Amy Kay	Plan and Zoning Commission
Company:	City of Davenport	Rezoning (Zoning Map Amendment)
Address:	City of Davenport	Zoning Ordinance Text Amendment
City/State/Zip:		Right-of-way or Easement Vacation
Phone:		Final Development Plan
Email:	akay@ci.davenport.ia.us	Voluntary Annexation
Liliali.	akay@ci.uaveriport.ia.us	Subdivision
Owner (if differ	ent from Applicant)	Subdivision _
Name:	он понглариванту	Zoning Board of Adjustment
Company:		Appeal from an Administrative Decision
Address:		Special Use Permit - New Cell Tower
City/State/Zip		Home Occupation Permit
Phone:		Special Exception
Email:		Special Use Permit
		Hardship Variance
Engineer (if ap	oplicable)	
Name:		Design Review Board
Company:		Certificate of Design Approval 🗸
Address:		Demolition Request in the Downtown
City/State/Zip		
Phone:		Historic Preservation Commission
Email:	akay@ci.davenport.ia.us	Certificate of Appropriateness
		Landmark Nomination
Architect (if ap	oplicable)	Demolition Request
Name:		
Company		<u>Administrative</u>
Address:		Floodplain Development
City/State/Zip:		Cell Tower Co-Location
Phone:		☐ Identification Signs ☐
Email:		Site Plan 🗌
Attorney (if ap	plicable)	
Name:		
Company:		
Address:		
City/State/Zip:		
Phone:		
Email:		

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Work Plan

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- Samples of the materials, including the color, along with scaled, accurately colored elevations for any
 proposed sign and/or sign package.

The minor alterations consist of the installation of wood benches and iron fencing around the approved 'tree' pits or planters at the 501 Brady Street building.

Tree pits at 501 Brady contain plants in lieu of trees due to the water main that lies directly underneath of the pits. Large wood benches, similar to those on 4th and Iowa will be installed on the east and west sides of the pits to provide a public safety component as well as places for outdoor seating and congregation. A wrought iron fence section, approximately the same height as the benches, will enclose the pit from the north side as there are space restrictions against the concrete sidewalk. Examples are included from Boyer Iron in images on the attached. An example of the wood benches is in a photo on the attached; however a bench along the sidewalk will not be installed at 501 Brady.

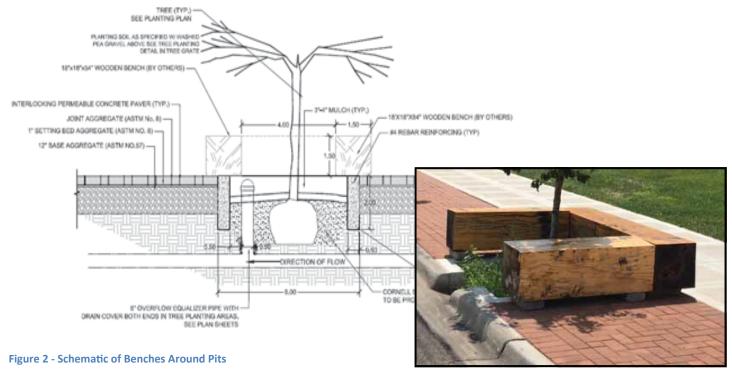
Applicant: Amy Kay	Date: 07/18/2017			
By typing your name, you acknowledge and agree to the aforemention	ned submittal requirements and formal			
procedure and that you must be present at scheduled meetings.				
Received by: Ryan Rusnak	Date: 07/18/2018			
Planning staff				
Date of the Public Meeting: 08/28/2017				

Meetings are held in City Hall Council Chambers located at 226 West 4th Street, Davenport, Iowa.



Figure 1 - Current Planter Boxes at 501 Brady

The 'tree' pits at 501 Brady contain plants in lieu of trees due to the water main that lies directly underneath of the pits. Large wood benches, similar to those on 4th and lowa will be installed on the east and west sides of the pits to provide a public safety component as well as places for outdoor seating and congregation. A wrought iron fence section, approximately the same height as the benches, will enclose the pit from the north side as there are space restrictions against the concrete sidewalk. Examples are included from Boyer Iron in images above. An example of the wood benches is in the photo below; however a bench along the sidewalk will not be installed at 501 Brady.



City of Davenport Design Review Board

Department: Community Planning and Economic Development

Contact Info: Matt Flynn, 888-2286

Date 8/27/2017

Subject:

Case No. DR17-43 - Certificate of Design Approval – "DDOD" Downtown Design Overlay District – 329 East 4th Street. Building Addition and New Dumpster/Storage Enclosure. Andrew Dasso, petitioner

Recommendation:

Staff recommends approval of the proposed addition. More discussion with regards to the rooftop enclosure is suggested.

Relationship to Goals:

Urban Revitalization

Background:

Proposed 22 by 23 foot (506 sq ft) addition to the south and rear of the existing bulding. Style and materials will closely match existing.

In the rear of the structure, largely not visible from the right-of-way, is a proposed rooftop screen, assuming for mechanicals. Staff suggests additional review of the DRB to determine appropriate materials and color.

See attachment for additional information.

ATTACHMENTS:

Type Description

Backup Material Application and rederings

REVIEWERS:

Department Reviewer Action Date

City Clerk Flynn, Matt Approved 8/25/2017 - 11:16 AM

Print Form

Submit by Email

CERTIFICATE OF DESIGN APPROVAL (CDA) APPLICATION

Design Review Board City of Davenport, Iowa

Date:	08-21-17			
Property Address: 130 W 2ND ST, Davenport Iowa				
		Owne	er*	Petitioner (If not owner)
Name:		REDBAND PROPERTII	ES LLC	Andrew Dasso, AIA
Address (Including Zip):		110 W 13TH ST DAVENPORT IA		318 E. Third Street
Daytime Phone: 563-823-1107			309-737-8587	
Email A	Address:	redbandcoffee@icloud.com		and rew@build by architects.com
*If the applicant is different from the property owner, please submit a letter signed by the property authorizing the applicant				
Applica	able District:			
□ Downtown Design Overlay District		☐ Hilltop (Campus Village Overlay District	
☐ Historic Shopping District		Residen	ntial Infill Design Overlay District	
Not sure which district you are in? You can click <u>here</u> for a map of the districts or you can contact Community Planning and Economic Development staff at (563) 326-7765 or planning@ci.davenport.ia.us and we can help you.				

When is a certificate of design approval required?

Prior to the commencement of the work.

What type of activity requires the approval of a certificate of design approval? Downtown Design Overlay District:

- The construction of a building, structure, improvement or sign and which affects the exterior appearance
- Any substantial external appearance charges not requiring a building permit where changes are visible from the public right-of-way.
- Encroachments into and over the public right-of-way.
- The demolition of structures.

Hilltop Campus Village Overlay District

• Alteration or the construction of a new building, structure, parking lot or fence.

Historic Shopping District

• Alteration or the construction of a new building, structure, parking lot or fence.

Residential Infill Design Overlay District

• Any new dwelling or an addition to a dwelling which is visible from a street and exceeds twenty-five percent of the square footage of the original structure and is located within the R-1, R-2, R-3, R-4, R-5, R-5M and R-6M zoning districts.

Submission requirements

- Please contact Community Planning and Economic Development staff at (563) 326-7765 or <u>planning@ci.davenport.ia.us</u> so we can help you determine what exactly is required to be submitted.
- Incomplete applications will not be accepted.

All types of requests:

- The completed application form.
- A work plan that accurately and completely describes the work to be done.
- Photographs of the building.

Minor alterations to existing buildings and new and replacement signs (all of the above and):

- Specifications, including dimensions, material used and color of the material.
- A rendering of the proposed alteration as depicted on the existing building.

Minor additions, site improvements and outdoor storage areas (all of the above and):

- A dimensioned site plan, including the locations of any proposed and existing buildings on the subject property.
- A preliminary grading plan showing before and after grades at two-foot contour intervals.
- A landscape plan, if landscaping is required.

Major additions and new buildings (all of the above and):

- Elevation drawings, in color and drawn to scale, of the front, sides, rear, and roof lines of all proposed buildings or structures, illustrating the appearance and treatment of required screening elements for roof-mounted equipment.
- A materials board containing samples of each type of exterior building materials. (Note: Building materials or a materials board may be brought to the meeting rather than being submitted with the application)

Determination of the request by the Design Review Board

- The applicant's attendance is required at the meeting.
- Only work described in the application may be approved by the Board.
- The Board may continue the Certificate of Design approval until its next meeting, if it feels there is insufficient information to make a proper judgment on the proposed activity. It shall not continue any application more than three regularly scheduled consecutive meetings unless the applicant requests additional continuances. If the continuances are based on the petitioner's failure to provide required information, the board may make a decision on the information available, or it may return the petition to the party submitting it for future resubmission. Notwithstanding the provisions described above and provided the application submitted is complete, the petition shall be considered approved if the board should fail to take action within sixty days of the complete application having been submitted.
- The owner(s) of record may appeal the board's decision to the city council by filing a
 written appeal with the city clerk's office within thirty calendar days of the official
 notification of determination.

The applicant hereby acknowledges and agrees to the following requirements:

- (1) No Application for a Certificate of Design Approval will be presented to the Design Review Board for consideration until the applicant has submitted all requested information to the Board Secretary.
- (2) No work subject to Design Review Board approval may commence until the Design Review Board has issued a Certificate of Design Approval approving said work.
- (3) All work shall be in accordance with Design Review Board approval. Changes not in accordance with the approval may require a subsequent Design Review Board approval.
- (4) Once commenced, all work must be completed within a timely manner. If the work is not in accordance with the Design Review Board approval, the applicant may be required to remove the improvements or vacate the premises until compliance with the approval is achieved.
- (5) Design Review Board approval would not vest against other required land development regulations or other regulatory approvals that may apply. The applicant must contact the City's Office of Construction Code Enforcement located in the Public Works Facility at East 46th Street and Tremont Avenue (1200 Tremont) to apply for all necessary permits prior to the commencement of said work.
- (6) If the Design Review Board denies the Application for a Certificate of Design Approval, the applicant may file a written appeal with the City Clerk within 30 calendar days to bring the issue before the City Council.
- (7) In the event work has been completed without the required Certificate of Design Approval, the applicant and persons performing may be subject to a municipal infraction. Every day each said violation shall continue to exist shall constitute a separate violation.

Owner(s) of Record or Authorized Agent	Date
Andrew Dasso, AIA	08/21/17
By typing or signing your name, you acknowledge and agree to	the aforementioned requirements.
Ryan Rusnak Received by:	8-21-2017
Commission Secretary or Designee	Date
Date of Downtown Design Review Board Public Meeting:	8-28-2017

All Design Review Board Meetings are held in City Hall Council Chambers located at 226 West 4th Street, Davenport, Iowa.

Hand delivered applications may be submitted to:

Design Review Board C/O Community Planning and Economic Development Department 226 W. 4th Street Davenport, Iowa 52801

Work Plan

Please describe the work being performed. Please note that only work described in the application may be approved by the Board.











